

**DURHAM-CHAPEL HILL-CARRBORO METROPOLITAN PLANNING ORGANIZATION**

**TECHNICAL COMMITTEE**

**28 March 2018**

**MINUTES OF MEETING**

The Durham-Chapel Hill-Carrboro Metropolitan Planning Organization Technical Committee met on March 28, 2018, at 9:00 a.m. in the City Council Committee Room, located on the second floor of Durham City Hall. The following people were in attendance:

|                               |                                   |
|-------------------------------|-----------------------------------|
| Ellen Beckmann (Chair)        | City of Durham Transportation     |
| Margaret Hauth (Vice Chair)   | Hillsborough Planning             |
| Kayla Seibel (Member)         | Chapel Hill Planning              |
| Kumar Neppalli (Member)       | Chapel Hill Engineering           |
| Hannah Jacobson (Member)      | City of Durham Planning           |
| Tasha Johnson (Member)        | City of Durham Public Works       |
| Tina Moon (Member)            | Carrboro Planning                 |
| Zack Hallock (Member)         | Carrboro Planning                 |
| Bergen Watterson (Member)     | Chapel Hill Planning              |
| Scott Whiteman (Member)       | Durham County Planning            |
| Evan Tenenbaum (Member)       | Durham County Planning            |
| Theo Letman (Member)          | Orange Public Transportation      |
| Tom Altieri (Member)          | Orange County Planning            |
| Nishith Trivedi (Member)      | Orange County Planning            |
| Cara Coppola (Member)         | Chatham County Planning           |
| John Hodges-Copple (Member)   | Triangle J Council of Governments |
| Julie Bogle (Member)          | NCDOT, TPD                        |
| Kurt Stolka (Member)          | UNC                               |
| David Keilson (Alternate)     | NCDOT, Division 5                 |
| Richard Hancock (Alternate)   | NCDOT, Division 5                 |
| Ed Lewis (Alternate)          | NCDOT, Division 7                 |
| Bryan Kluchar (Alternate)     | NCDOT, Division 8                 |
| Patrick McDonough (Alternate) | GoTriangle                        |
| Bill Judge (Alternate)        | City of Durham Transportation     |
| Eddie Dancausse               | Federal Highway Administration    |
| Felix Nwoko                   | DCHC MPO                          |
| Brian Rhodes                  | DCHC MPO                          |
| Aaron Cain                    | DCHC MPO                          |

Quorum Count: 24 of 31 Voting Members

Chair Ellen Beckmann called the meeting to order at 9:01 a.m. A roll call was performed. The

Voting Members and Alternate Voting Members of the DCHC MPO Technical Committee (TC) were

identified and are indicated above. Chair Ellen Beckmann reminded everyone to sign-in using the sign-in sheet that was being circulated.

**PRELIMINARIES:**

**2. Adjustments to the Agenda**

Chair Ellen Beckmann drew attention to the handouts related to the Action Items on the Agenda.

**3. Public Comments**

There were no public comments.

**CONSENT AGENDA:**

**4. Approval of February 28, 2018, TC Meeting Minutes**

Evan Tenenbaum made a motion to approve the February 28, 2018, TC Meeting Minutes. Tom Altieri seconded the motion. The motion passed unanimously.

**ACTION ITEMS:**

**5. FY2018 Unified Planning Work Program (UPWP) Amendment #3**

Felix Nwoko, LPA Manager

Felix Nwoko stated that changes to the UPWP budget during the fiscal year requires an amendment approved by the MPO Board. Amendment #3 of the FY2018 UPWP proposes to re-allocate Surface Transportation Block Grant-Direct Attributable (STBG-DA) funds from various task codes for the Town of Carrboro, and de-obligate STBG-DA funds from various task codes as well as re-allocate Section 5303 funds among various task codes for the Town of Chapel Hill.

Bergen Watterson made a motion to pass amendment #3 to FY18 UPWP. Tina Moon seconded the motion. The motion passed unanimously.

**6. Amendment #2 to Item FY2018-2027 Transportation Improvement Programs (TIP)**

Aaron Cain, LPA Staff

Aaron Cain stated that Amendment #2 to the FY2018-2027 TIP consists of projects that were already amended in the State Transportation Improvement Plan (STIP) by NCDOT, and therefore must

be amended in the DCHC MPO TIP. One of the included projects is to merge EB-5833 (R. Kelly Bryant Bridge Trail North) and EB-5720 (R. Kelly Bryant Bridge Trail South) in order to more easily track delivery schedules and increase efficiency. He added that these are additional STBG-DA funds being directed to projects under U-4726.

Scott Whiteman made a motion to approve amendment #2 to item FY2018-2027 TIP. Nishith Trivedi seconded the motion. The motion passed unanimously.

## **REPORTS:**

### **7. Reports from the LPA Staff**

Aaron Cain, LPA Staff

Aaron Cain stated that the quantitative scores for Strategic Planning Office of Transportation (SPOT) 5.0 would be released on April 3. He added that he will review SPOT 5.0 using the methodology that the MPO Board adopted, using the quantitative scores as a guide. Aaron Cain stated that it will then go out for input from the public from May 14 through June 4 per the Public Involvement Policy. Aaron Cain stated that there will likely be a subcommittee between the dates of April 18 and May 9. Aaron Cain added that, along with points from the North Carolina Department of Transportation (NCDOT) Divisions, the final list will be up for approval in June.

### **9. Report from the DCHC MPO TC Chair**

Ellen Beckmann, DCHC MPO TC Chair

Chair Ellen Beckmann stated that the next meeting will be on April 25 at 9 a.m. at the Durham Convention Center, which is located on 301 West Morgan Street.

Aaron Cain mentioned that he is still seeking moderators for the convention and requested notification from willing attendees.

### **10. NCDOT Reports**

There was no additional report from NCDOT Division 5.

Ed Lewis, NCDOT Division 7, stated that the fence over I-40 on Orange Grove Road was completed.

94 There was no report from NCDOT Division 8.

95 Julie Bogle stated that there is an upcoming work group meeting to which the MPOs were invited.

96 She added the next work group will be on April 16, and anyone interested should contact Daryl Vreeland.

97 There was general discussion about the draft language for the safety performance measures that

98 will be included in the STIP and the MPO's TIP. John Hodges-Copple suggested that Aaron Cain contact

99 him to clarify the timeline and specifications for the final language to be used.

100 **INFORMATIONAL ITEMS:**

101 **11. Recent News, Articles, and Updates**

102 Aaron Cain stated that there will be a Durham project delivery training course on April 16. He

103 added that an MPO-wide training course, which would include more NCDOT personnel, may be offered at

104 a later date.

105 **ADJOURNMENT:**

106 There being no further business before the DCHC MPO Technical Committee, the meeting was

107 adjourned at 9:20 a.m.