

ORANGE TRANSIT PLAN IMPLEMENTATION



Fiscal Year 2020 Quarter 3 Report – Highlights

ORANGE REVENUES, CASH AND INVESTMENTS

From the beginning of Fiscal Year 2020 (July 2019) to the end of the third quarter (March 2020), Orange County Tax District earned revenues totalling \$6,023,235, which is 60.75% of the annual budget. During the same period during FY 2019, earned revenues were 75.69% of budget. There are two significant reasons the revenue trend has dropped. First, in January 2020, the State paid tax refunds to other Orange County tax recipients. This is an annual occurrence that usually results in one month with \$0 revenues. Unfortunately, this year the State required Orange County Tax District to pay back \$539,341.87 of ½ sales tax revenues already received. Secondly, March 2020 ½ cent sales tax revenue will not be reported until mid-June 2020. Due to the unknown effects of the COVID-19 pandemic on local sales taxes, the March 2020 ½ cent sales tax revenue was conservatively estimated at 50% of FY 2020's lowest monthly sales tax receipt.

At the end of Q3, Orange County Tax District had a cash balance of \$3,953,908. Cash balances fluctuate as revenues are received and expenses are paid. Moreover, cash balances carried over from prior years are generally committed to or encumbered for ongoing projects.

ORANGE OPERATING

Transit Plan Administration

In the third quarter, transit plan administration and implementation staff from DCHC MPO and GoTriangle continued working on various Orange Transit projects and activities. These include transit planning, public engagement, administrative tasks, legal activities and miscellaneous investment/feasibility studies. Public engagement and marketing activities, which were led by GoTriangle in the third quarter, included radio spots and advertising on social media.

DCHC MPO filled the Staff Working Group Administrator position in December 2019. Prior to that, DCHC MPO staff completed required tasks normally assigned to this position, and relative expenses were submitted for reimbursement. Beginning with Q3, quarterly costs increased compared to Q1 and Q2, and will continue to do so through the end of the fiscal year.

Tax District Administration

GoTriangle, as the Tax District Administrator, continues to provide financial oversight of the Orange Tax District. FY2020 Quarter 3 activities included working with transit partners on the FY2021 Orange Transit Draft Work Plan and various other miscellaneous projects. The Tax

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District continues to work with PFM Financial Advisors in preparation of debt issuance for future capital projects, and the development of a financial model for Orange Transit needs.

Transit Operations

Chapel Hill Transit, Orange County Public Transit and GoTriangle continue to operate new and enhanced services that were authorized for funding through previous adopted Orange Transit Work Plans. These services include:

Sponsor Agency	Project Name	Service Improvement
Chapel Hill Transit	Service Expansion FY19	Service ongoing.
Chapel Hill Transit	Existing Service Expansion FY13-FY18	Service ongoing.
Chapel Hill Transit	Increasing Cost of Existing Services	Service ongoing.
Orange Public Transit	Continuation of Transit Services	Beginning March 23, 2020 due to COVID-19, there was no service on the 2 Midday Connectors.
Orange Public Transit	Alamance Health Connector	Currently in route designing phase.
Orange Public Transit	Cedar Grove-Durham Express	Currently in route designing phase.
Orange Public Transit	Hillsborough Circular Expansion	Currently mapping bus stops to launch Spring 2020.
Orange Public Transit	Hillsborough Circular II	Currently procuring vehicles to cover service.
Orange Public Transit	Mobility on Demand	Currently in implementation phase with Transloc.
Orange Public Transit	Increasing Cost of Existing Services	Increasing ridership on the Hillsborough Circulator.

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Sponsor Agency	Project Name	Project Status
GoTriangle	Route 800 Improvements	Operated as normal; service reduced March 30.
GoTriangle	Route 400 Improvements	Operated as normal; service reduced March 30.
GoTriangle	Route ODX - Orange-Durham Express	Operated as normal; service reduced March 30.
GoTriangle	Route CRX Improvements	Operated as normal; service reduced March 30.
GoTriangle	Route 405 Improvements	Operated as normal; service reduced March 30.
GoTriangle	Paratransit costs associated with span increases	Operated as normal.

ORANGE CAPITAL

Vehicle Purchase

Three of the vehicle purchases for Chapel Hill Transit and Orange County Public Transit authorized by the FY2020 Orange County Work Plan have been received. One vehicle for Orange County Public Transit is on order and will be received in Quarter 3.

Transit Infrastructure

Sponsor Agency	Project Name	Project Status
Carrboro	Estes Drive Bike-Ped Improvements	NCDOT recommended that this project be put on hold due to funding concerns.
Carrboro	Estes Drive Transit Access/Corridor Study	Corridor study work paused to begin in conjunction with design.
Carrboro	Bus Stop improvements (Rogers Road)	Project almost completed; punch list items underway.

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Sponsor Agency	Project Name	Project Status
Carrboro	Morgan Creek Greenway	The project was advertised in the summer; bids came in high. The Town is looking at opportunities to make some minor adjustments to the scope of the project and to seek additional funding.
Carrboro	South Greensboro St. Sidewalk	Engineering firm for design services under contract, anticipate beginning survey work in the near future.
Chapel Hill Transit	Lighting in bus shelters	Design and construction underway.
Chapel Hill Transit	ADA Bus Stop Upgrades	Design and construction underway.
Chapel Hill Transit	Bus Stop Sign Design and Replacement	Status report not submitted.
Chapel Hill Transit	CHT-NSBRT	Project continues design and environmental work.
Chapel Hill Transit	CHT-NSBRT - NEW Request	Project continues design and environmental work.
GoTriangle	Hillsborough Park-and-Ride - 3	The design is currently advancing through the plan approval process with Orange County. Staff and outside counsel have identified the need for additional real estate agreements related to use of property that had previously been identified as an existing undeveloped right-of-way within the site, and are currently coordinating with Orange county staff to evaluate the procedural steps and time required to resolve.

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Sponsor Agency	Project Name	Project Status
GoTriangle	GoT Bus Stop Improvement in Carrboro	No activity. Project proposed to be reprioritized in FY21 work plan.
GoTriangle	Mebane Bus Stop Improvement	No activity. Project proposed to be reprioritized in FY21 work plan.
GoTriangle	GoT Bus Stop Improvements in Orange	GoTriangle advanced design of four stops to prepare for turnover to Orange County for permitting and construction. Designs were submitted to NCDOT for approval.
Town of Hillsborough	Hillsborough Train Station	Funding agreement is pending.
Town of Hillsborough	Hillsborough Train Station Bus Stop Improvements	Funding agreement is pending.
Orange Public Transit	OPT 15 OPT Bus Stop Signs	Status report not submitted.
Orange Public Transit	OPT Bus stop improvement (5 OPT stops)	Surveying and design are complete for all stops. Preliminary approval of site designs has been obtained for Encroachment in NCDOT Right of Way (RoW). Currently processing Encroachment Agreements among parties. Site preparation has begun and the shelter ordered for the River Park Entranceway site in Hillsborough.
Orange Public Transit	OPT - AVL	Status report not submitted.
Orange Public Transit	Hillsborough Park-and-Ride - 3 (Orange County -Construction)	Status report not submitted.
GoTriangle	Commuter Rail Feasibility Study	The study is complete.

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Capital Planning

Sponsor Agency	Project Name	Project Status
GoTriangle	ERP - Phase 1 / Phase 2 / Phase 3 implementation	<p>GoTriangle has been working with Crowe to refine Project ID entry and reporting for the Tax Districts, and to configure budget planning. In February, the GoTriangle leads were trained and assisted in the configuration of the budget planning module. Crowe is working with and has supported the Budget Supervisor as she coordinates the budget planning submissions and reporting for the GoTriangle budgetary primes.</p> <p>GoTriangle received the second Microsoft OneVersion update of the Dynamics 365 system in January. The system is now on version 10.0.7. These regular system updates (roughly 2 – 3 per year) from Microsoft allow the Dynamics 365 system to receive added functionality and system enhancements, thus minimizing system end-of-life scenarios. The next update is scheduled for July 2020.</p>
GoTriangle	Mobile Ticket Validators - Orange share (includes Route 420)	This project was added to the workplan via amendment in Quarter 3.

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Sponsor Agency	Project Name	Project Status
GoTriangle	RTC Feasibility Study	Consultant and GoTriangle developed a public engagement plan, an online survey, and other engagement materials for web and social media presence. The survey is geared toward transit riders regarding their experiences at the regional transit center and their perceptions of possible improvements. GoTriangle developed and began initial preparations for a virtual engagement session in response to Covid-19. Consultant and GoTriangle prepared a site operations and search criteria memo which will aid in parcel search in addition to informing site design as a part of a future task. GoTriangle additionally identified and confirmed possible "partnership-driven sites" to also be evaluated. Consultant developed and GoTriangle reviewed a site search process memo and a site template to compare potential sites. Finalization of the existing conditions report and planning for additional stakeholder coordination was ongoing at the end of the quarter.
Orange County	Planning for new Transit Plan	Consultant selected and the contract is under negotiation.

DOLRT WIND-DOWN

Final tenant relocations are completed, and the remaining eminent domain litigation is progressing.

Triangle Tax District - Orange County
For the Quarter Ending March 31, 2020 (Q3)
For the Fiscal Year Ending June 30, 2020

	<u>ORANGE</u>
Cash & Investments	\$ 3,953,908.40

REVENUES, BUDGET TO ACTUAL, ACCRUAL BASIS ¹

	Current Year	Prior Year	Difference
1/2 ¢ Sales Tax			
Budget & Transit Plan Alloc	\$ 7,769,295	\$ 7,400,189	\$ 369,106
Actual (Q1 - Q3) ^{1,2}	4,638,174	5,616,406	\$ (978,232)
Percent of Budget Rec'd	59.70%	75.90%	
Percent Δ over Prior Year	-17.42%		
Vehicle Rental Tax			
Budget & Transit Plan Alloc	\$ 680,347	\$ 637,012	\$ 43,335
Actual (Q1 - Q3) ¹	489,621	463,526	\$ 26,095
Percent of Budget Rec'd	71.97%	72.77%	
Percent Δ over Prior Year	5.63%		
\$7 Vehicle Registration Tax			
Budget & Transit Plan Alloc	\$ 863,801	\$ 851,035	\$ 12,766
Actual (Q1 - Q3) ¹	583,471	571,886	\$ 11,585
Percent of Budget Rec'd	67.55%	67.20%	
Percent Δ over Prior Year	2.03%		
\$3 Vehicle Registration Tax			
Budget & Transit Plan Alloc	\$ 370,223	\$ 364,752	\$ 5,471
Actual (Q1 - Q3) ¹	250,062	245,094	\$ 4,968
Percent of Budget Rec'd	67.54%	67.19%	
Percent Δ over Prior Year	2.03%		
Other Revenue³			
Budget	\$ 231,660	\$ 173,404	\$ 58,256
Actual (Q1 - Q3) ¹	61,907	238,097	\$ (176,190)
Percent of Budget Rec'd	26.72%	137.31%	
Total Revenue			
Budget	\$ 9,915,326	\$ 9,426,392	\$ 488,934
Actual (Q1 - Q3) ¹	6,023,235	7,135,010	\$ (1,111,775)
Percent of Budget Rec'd	60.75%	75.69%	
Income Statement	FY20	FY19	Difference
Total Revenue Received (Q1 - Q3)	\$ 6,023,235	\$ 7,135,010	\$ (1,111,775)
LESS: Total Operating Expense (Q1 - Q3)	\$ (2,539,256)	\$ (2,479,538)	\$ (59,718)
LESS: Total Capital Expense (Q1 - Q3)	\$ (2,120,246)	\$ (383,719)	\$ (1,736,527)
Total Net Revenue (Q1 - Q3)	\$ 1,363,732	\$ 4,271,752	\$ (2,908,020)

¹ July-February are actuals. March 2020 1/2 sales tax is a conservative estimate.

² Sales tax revenues are seasonal and do not follow a straight line trend.

³ Includes grant revenues received by GoTriangle only. Partner grant revenues are not included.

Triangle Tax District --- Orange Operating
For the Quarter Ending March 31, 2020 (Q3)
For the Fiscal Year Ending June 30, 2020

OPERATING EXPENDITURES, BUDGET TO ACTUAL, ACCRUAL BASIS *

ORANGE COUNTY			Orange Budget + YTD Amendments	Orange Actuals Q1	Orange Actuals Q2	Orange Actuals Q3	Orange Actuals Q4	Orange YTD Total	Percent of Budget Spent YTD	Available Balance
Administration										
DCHC MPO	19MPO_AD1	.5 FTE for SWG Admin	\$ 55,364	\$ 954	\$ 3,836	\$ 7,561		\$ 12,352	22%	\$ 43,012
GoTriangle	19GOT_AD01/20GOT_A D01/20GOT_AD02	1.5 FTE for Financial Oversight and Support Services	\$ 194,576	\$ 21,692	\$ 17,905	\$ 19,811		\$ 59,408	31%	\$ 135,168
GoTriangle	20GOT_AD2	Support Services 8.3 FTEs	\$ 508,476	\$ 70,619	\$ 55,227	\$ 63,843		\$ 189,689	37%	\$ 318,786
GoTriangle	20GOT_AD3	Support - Consultant	\$ 111,250	\$ 6,999	\$ 7,356	\$ 56,860		\$ 71,215	64%	\$ 40,035
Total Administration			\$ 869,666	\$ 100,265	\$ 84,325	\$ 148,075	\$ -	\$ 332,665	38%	\$ 537,001
Transit Operations										
Chapel Hill Transit	19CHT_TS1	Service Expansion FY19	\$ 350,300	\$ 185,606	\$ 15,810	\$ 15,810		\$ 217,226	62%	\$ 133,074
Chapel Hill Transit	19CHT_TS3	Existing Service Expansion FY13-FY18	\$ 1,001,191	\$ 13,654	\$ 185,606	\$ 185,606		\$ 384,866	38%	\$ 616,325
Chapel Hill Transit	19CHT_TS2	Increasing Cost of Existing Services	\$ 588,661	\$ 158,104	\$ 158,104	\$ 158,104		\$ 474,312	81%	\$ 114,349
Orange Public Transit	19OPT_TS1	Continuation of Transit Services	\$ 275,061	\$ 63,104	\$ 59,160	\$ 50,924		\$ 173,188	63%	\$ 101,873
Orange Public Transit	20OPT_TS2	Alamance Health Connector	\$ 120,640	\$ -	\$ -	\$ -		\$ -	0%	\$ 120,640
Orange Public Transit	20OPT_TS3	Cedar Grove-Durham Express	\$ 60,320	\$ -	\$ -	\$ -		\$ -	0%	\$ 60,320
Orange Public Transit	20OPT_TS4	Hillsborough Circular Expansion	\$ 30,160	\$ -	\$ -	\$ -		\$ -	0%	\$ 30,160
Orange Public Transit	20OPT_TS5	Hillsborough Circular II	\$ 94,656	\$ -	\$ -	\$ -		\$ -	0%	\$ 94,656
Orange Public Transit	20OPT_TS6	Mobility on Demand	\$ 36,192	\$ -	\$ -	\$ -		\$ -	0%	\$ 36,192
Orange Public Transit	19OPT_TS2	Increasing Cost of Existing Services	\$ 93,364	\$ 33,408	\$ 31,320	\$ 33,060		\$ 97,788	105%	\$ (4,424)
GoTriangle	18GOT_TS2	Route 800 Improvements	\$ 375,985	\$ 139,196	\$ 133,130	\$ 104,155		\$ 376,481	100%	\$ (496)
GoTriangle	18GOT_TS3	Route 400 Improvements	\$ 310,653	\$ 97,767	\$ 92,853	\$ 86,385		\$ 277,004	89%	\$ 33,648
GoTriangle	18GOT_TS5	Route ODX - Orange-Durham Express	\$ 139,777	\$ 44,360	\$ 42,973	\$ 42,280		\$ 129,613	93%	\$ 10,163
GoTriangle	18GOT_TS6	Route CRX Improvements	\$ 49,302	\$ 14,818	\$ 14,502	\$ 13,969		\$ 43,289	88%	\$ 6,013
GoTriangle	18GOT_TS9	Route 405 Improvements	\$ 24,426	\$ 7,698	\$ 6,857	\$ 6,666		\$ 21,220	87%	\$ 3,205
GoTriangle	19GOT_TS8	Paratransit costs associated with span increases	\$ 17,890	\$ 10,801	\$ -	\$ 802		\$ 11,603	65%	\$ 6,287
Total Transit Operations			\$ 3,568,577	\$ 768,515	\$ 740,315	\$ 697,761	\$ -	\$ 2,206,591	62%	\$ 1,361,986
Other Operating			\$ -	\$ -	\$ -	\$ -				\$ -
Total Other Operating			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
Total Operating Expenses			\$ 4,438,243	\$ 868,780	\$ 824,640	\$ 845,837	\$ -	\$ 2,539,256	57%	\$ 1,898,987

Less than 65% or more than 85% of Budget Spent

Between 65% and 85% of Budget Spent

Triangle Tax District --- Orange Capital
For the Quarter Ending March 31, 2020 (Q3)
For the Fiscal Year Ending June 30, 2020

MPO Board6/10/2020 Item 13

CAPITAL EXPENDITURES, BUDGET TO ACTUAL, ACCRUAL BASIS *

ORANGE COUNTY			Orange Budget	Orange Actuals Q1	Orange Actuals Q2	Orange Actuals Q3	Orange Actuals Q4	Orange YTD Total	Percent of Budget Spent YTD	Reimbursement Pending Submittal	Progress Report
Vehicle Purchase											
Chapel Hill Transit	19CHT_VP1	CHT-Vehicle Purchases	\$ 1,541,192	\$ 1,224,865	\$ -	\$ -		\$ 1,224,865	79%	\$ -	●
Chapel Hill Transit	20CHT_VP2	ICES towards VP	\$ 152,000	\$ 38,000	\$ -	\$ 76,000		\$ 114,000	75%	\$ -	●
Orange Public Transit	19OPT_VP1	OPT-VP	\$ 35,731	\$ -	\$ 35,731	\$ -		\$ 35,731	100%	\$ -	●
Orange Public Transit	20OPT_VP2	OPT-VP	\$ 43,926	\$ -	\$ 23,599	\$ -		\$ 23,599	54%	\$ -	●
Orange Public Transit	20OPT_VP3	OPT- Mobility and on demand vehicles	\$ 229,500	\$ -	\$ -	\$ -		\$ -	0%	\$ -	
Total Vehicle Purchase			\$ 2,002,349	\$ 1,262,865	\$ 59,330	\$ 76,000	\$ -	\$ 1,398,195	70%	\$ -	
Transit Infrastructure											
Carrboro	18TOC_CD1	Estes Drive Bike-Ped Improvements	\$ 47,373	\$ -	\$ -	\$ -		\$ -	0%	\$ -	●
Carrboro	18TOC_CD2	Estes Drive Transit Access/Corridor Study	\$ 106,296	\$ -	\$ -	\$ -		\$ -	0%	\$ -	●
Carrboro	18TOC_CD3	Bus Stop improvements (Rogers Road)	\$ 120,889	\$ -	\$ -	\$ 114,481		\$ 114,481	95%	\$ -	●
Carrboro	18TOC_CD4	Morgan Creek Greenway	\$ 199,837	\$ -	\$ -	\$ -		\$ -	0%	\$ -	●
Carrboro	19TOC_CD1	South Greensboro St. Sidewalk	\$ 552,340	\$ -	\$ -	\$ -		\$ -	0%	\$ -	●
Chapel Hill Transit	20CHT_CD1	Lighting in bus shelters	\$ 53,148	\$ -	\$ -	\$ -		\$ -	0%	\$ -	●
Chapel Hill Transit	19CHT_CD2	ADA Bus Stop Upgrades	\$ 448,815	\$ -	\$ -	\$ -		\$ -	0%	\$ -	●
Chapel Hill Transit	20CHT_CD2	Bus Stop Sign Design and Replacement	\$ 84,741	\$ -	\$ -	\$ -		\$ -	0%	\$ -	●
Chapel Hill Transit	19CHT_CD1	CHT-NSBRT	\$ 1,513,215	\$ 286,968	\$ -	\$ -		\$ 286,968	19%	\$ -	●
Chapel Hill Transit	20CHT_CD3	CHT-NSBRT - NEW Request	\$ 1,000,000	\$ -	\$ -	\$ -		\$ -	0%	\$ -	●
GoTriangle	18GOT_CD8	Hillsborough Park-and-Ride - 3	\$ 145,723	\$ -	\$ 2,086	\$ 300		\$ 2,386	2%	\$ -	●
GoTriangle	18GOT_CD10	GoT Bus Stop Improvement in Carrboro	\$ 26,574	\$ -	\$ -	\$ -		\$ -	0%	\$ -	●
GoTriangle	18GOT_CD11	Mebane Bus Stop Improvement	\$ 10,630	\$ -	\$ -	\$ -		\$ -	0%	\$ -	●
GoTriangle	18GOT_CD12	GoT Bus Stop Improvements in Orange	\$ 331,100	\$ 6,000	\$ 24,000	\$ 30,000		\$ 60,000	18%	\$ -	●
Town of Hillsborough	18TOH_CD1	Hillsborough Train Station	\$ 401,000	\$ -	\$ -	\$ -		\$ -	0%	\$ -	●
Town of Hillsborough	20TOH_CD1	Hillsborough Train Station Bus Stop Improvements	\$ 33,897	\$ -	\$ -	\$ -		\$ -	0%	\$ -	●
Orange Public Transit	20OPT_CD1	OPT 15 OPT Bus Stop Signs	\$ 1,594	\$ -	\$ -	\$ -		\$ -	0%	\$ -	●
Orange Public Transit	19OPT_CD1	OPT Bus stop improvement (5 OPT stops)	\$ 137,864	\$ -	\$ -	\$ -		\$ -	0%	\$ -	●
Orange Public Transit	19OPT_AD1	OPT - AVL	\$ 43,073	\$ -	\$ -	\$ -		\$ -	0%	\$ -	●
Orange Public Transit	20OPT_CD2	Hillsborough Park-and-Ride - 3 (Orange County -Construction)	\$ 800,000	\$ -	\$ -	\$ -		\$ -	0%	\$ -	●
Total Transit Infrastructure			\$ 6,058,109	\$ 292,968	\$ 26,086	\$ 144,781	\$ -	\$ 463,835	8%	\$ -	
Capital - Other											
GoTriangle	20GOT_CD1	Commuter Rail Feasibility Study	\$ 75,000	\$ 75,000	\$ -	\$ -		\$ 75,000	100%	\$ -	●
GoTriangle	19GOT_CO1	ERP - Phase 1 / Phase 2 / Phase 3 implementation	\$ 239,152	\$ 2,105	\$ 2,776	\$ 7,041		\$ 11,922	5%	\$ -	●
GoTriangle	19GOT_CD1	RTC Feasibility Study	\$ 62,500	\$ -	\$ 6,057	\$ 9,993		\$ 16,050	26%	\$ -	●
GoTriangle	20GOT_CD3	Mobile Ticket Validators - Orange share (includes Route 420)	\$ 74,000	\$ -	\$ -	\$ -		\$ -	0%	\$ -	●
DCHC MPO	20MPO_AD2	Planning for new Transit Plan	\$ -	\$ -	\$ -	\$ -		\$ -	0%	\$ -	●
Orange County	20OPT_AD2	Planning for new Transit Plan	\$ 500,000	\$ -	\$ -	\$ -		\$ -	0%	\$ -	●
Total Capital - Other			\$ 950,652	\$ 77,105	\$ 8,833	\$ 17,034	\$ -	\$ 102,972	11%	\$ -	
DOLRT Wind-Down											
GoTriangle	20GOT_CD2	DO LRT Wind Down Costs	\$ 518,460	\$ 37,135	\$ 21,593	\$ 96,518		\$ 155,245	30%	\$ -	●
Total DOLRT Wind-Down			\$ 518,460	\$ 37,135	\$ 21,593	\$ 96,518	\$ -	\$ 155,245	30%	\$ -	
Total Capital Expenditures			\$ 9,529,570	\$ 1,670,072	\$ 115,842	\$ 334,333	\$ -	\$ 2,120,246	22%	\$ -	

* Represents expenditures reimbursed or accrued by End of Quarter unless otherwise footnoted

● Not Started ● In Progress ● Completed