

**DURHAM-CHAPEL HILL-CARRBORO METROPOLITAN PLANNING ORGANIZATION
TECHNICAL COMMITTEE**

MAY 22, 2019

MINUTES OF MEETING

The Durham-Chapel Hill-Carrboro Metropolitan Planning Organization Technical Committee met on May 22, 2019, at 8:30 a.m. in the City Council Committee Room, located on the second floor of Durham City Hall. The following people were in attendance:

Nish Trivedi (Chair)	Orange County Planning
Kumar Neppalli (Member)	Chapel Hill Engineering
Bergen Watterson (Member)	Chapel Hill Planning
Zach Hallock (Member)	Carrboro Planning
Tina Moon (Member)	Carrboro Planning
Scott Whiteman (Member)	Durham County Planning
John Hodges-Copple (Member)	Triangle J Council of Governments
Geoff Green (Member)	GoTriangle
Pat Wilson (Alternate)	NCDOT, Division 7
Julie Bogle (Member)	NCDOT Transportation Planning Division
Kurt Stolka (Member)	University of North Carolina
Lisa Miller (Alternate)	Durham City/County Planning
Bill Judge (Alternate)	City of Durham Transportation
Laura Woods (Alternate)	Durham City/County Planning
Tim Schwarzauser (Alternate)	Chapel Hill Planning
Jeff Lecky (Alternate)	City of Durham Public Works
Joe Geigle (Member-Non Voting)	Federal Highway Administration
Brian Rhodes	DCHC MPO
Aaron Cain	DCHC MPO
Meg Scully	DCHC MPO
Andy Henry	DCHC MPO
Robert Jahn	DCHC MPO
Evan Tenenbaum	City of Durham Transportation
Julian Ali	Durham County Cooperative Extension
Cy Stober	City of Mebane

Quorum Count: 16 of 31 Voting Members

Chair Nish Trivedi called the meeting to order at 9:00 a.m. A roll call was performed. The Voting

Members and Alternate Voting Members of the DCHC MPO Technical Committee (TC) were identified and

are indicated above. Chair Nish Trivedi reminded everyone to sign-in using the sign-in sheet that was being circulated.

PRELIMINARIES:

2. Adjustments to the Agenda

Aaron Cain requested that Item 9, *Authorize City Manager* [...], be moved to the Consent Agenda, and that Item #10a, *Resolution to Delay U-5774 B, C and F*, be added to the Action Items.

3. Public Comments

There were no members of the public signed up to speak during the meeting.

CONSENT AGENDA:

4. Approval of April 24, 2019, Meeting Minutes

There were no comments pertaining to the Meeting Minutes.

9. Authorize Durham City Manager on behalf of DCHC MPO to enter into Agreement with the Town of Chapel Hill for the Allocation, Disbursement and Accounting of the Federal Transit Administration (FTA) Section 5303 Metropolitan Transportation Planning Funds **Meg Scully, LPA Staff**

There were no comments pertaining to the Authorization Agreement.

Scott Whiteman made a motion to approve the Consent Agenda. Geoff Green seconded the motion. The motion passed unanimously.

ACTION ITEMS:

5. Update of the Coordinated Public Transit-Human Services Transportation Plan **Meg Scully, LPA Staff** **Robert Jahn, LPA Intern**

Meg Scully stated that, on April 24, she presented the draft update of the Coordinated Public Transit-Human Services Transportation Plan to the TC. Meg Scully added that the Coordinated Plan was reviewed by the MPO Board at their May 8 meeting, and was released for a 21-day public comment period. Meg Scully continued that the Coordinated Plan is scheduled to return to the MPO Board on June 12 for a public hearing and for the approval by the MPO Board. There were questions about

stakeholder involvement and participation in the Coordinated Plan development. Meg Scully responded that local transit providers participated in the Coordinated Plan development, and participation in the scheduled workshops included local stakeholders.

Geoff Green made a motion to recommend the MPO Board hold a public hearing and approve the 2019 Update of the Coordinated Public Transit-Human Services Transportation Plan. Bill Judge seconded the motion. The motion passed unanimously.

6. 2045 MTP Amendment #2 and Air Quality Conformity
Andy Henry, LPA Staff

Andy Henry stated that the North Carolina Department of Transportation (NCDOT) plans to adopt the FY2020-2029 State Transportation Improvement Program (STIP) in September 2019, and the MPO will follow with the adoption of the FY2019-2029 Transportation Improvement Plan (TIP), most likely in November 2019.

Andy Henry stated that it is required that the MPO amend the 2045 Metropolitan Transportation Plan (MTP) and update the Air Quality Conformity Determination Report (AQ CDR) report because at least one regionally significant project, the I-40 widening in Orange County (I-3306), will cross the 2025 air quality threshold. There was discussion that the FY 2020-2029 STIP will confirm the I-40 widening project as becoming operational in 2025, which crosses the 2025 air quality threshold. Andy Henry stated that the 2045 MTP Amendment #2 and AQ CDR would need to be adopted by November 2019 to accompany the FY2020-2029 STIP.

7. SPOT 6 Update
Aaron Cain, LPA Staff

Aaron Cain stated that the purpose of the *Strategic Planning Office of Transportation (SPOT) 6 Update* is to allow the TC the opportunity to discuss potential SPOT 6 projects before review by the MPO Board. Aaron Cain stated that he examined the Metropolitan Transportation Plan (MTP) and added projects for consideration that have not previously been submitted to the SPOT process. Aaron Cain added

the Division 5 of the North Carolina Department of Transportation (NCDOT) has several transit slots available that would translate to three additional transit projects submitted by the DCHC MPO. Aaron Cain added that there are few statewide mobility projects under consideration in DCHC due to the number of possible DCHC statewide mobility projects already in the State Transportation Improvement Plan (STIP). Aaron Cain and Nishith Trivedi discussed that the MPO Board is projected to release the SPOT 6 project list for public comment on November 13, 2019, and the deadline for submission of projects into SPOT is December 20, 2019. Aaron Cain and Bill Judge discussed that it is preferable for the DCHC MPO to submit the Hebron Road Extension Project through SPOT 6 instead of Division 5 submitting the same project.

8. Amendment #13 to the FY2018-2027 TIP
Aaron Cain, LPA Staff

Aaron Cain stated Amendment #13 to the FY2018-2027 TIP consists of a request from the City of Durham to add funding to four bike-ped projects, two of which will add STBG (Surface Transportation Block Grant)-Any Area funds, resulting from an additional \$1.4+M in federal highway infrastructure funding that was granted through NCDOT. Aaron Cain added that other two projects will add STBGDA (Surface Transportation Block Grant – Direct Attributable) funds from the City of Durham's local discretionary allocation, which will exhaust the City of Durham's allocation of STBGDA through FY24. Aaron Cain stated that Amendment #13 was released for a 21-day public comment period on May 15, 2019, and no comments have been received to date.

Zach Hallock made a motion to recommend that the MPO Board approve Amendment #13 to the FY2018-2027 TIP. Lisa Miller seconded the motion. The motion passed unanimously.

9. Authorize Durham City Manager on behalf of DCHC MPO to enter into Agreement with the Town of Chapel Hill for the Allocation, Disbursement and Accounting of the Federal Transit Administration (FTA) Section 5303 Metropolitan Transportation Planning Funds
Meg Scully, LPA Staff

Action Item #9 was moved to the Consent Agenda.

10. Update of the DCHC MPO Grant Administration and Fiscal Program Management Procedure Manual
Meg Scully, LPA Staff

Meg Scully stated that the DCHC MPO Grant Administration and Fiscal Program Management Procedure Manual describes the DCHC MPO procedures related to grant administration and fiscal program management. Meg Scully added that this document is updated as needed to reflect changes in funding sources or procedures, and the last update to the manual was in September 2016. This manual is typically reviewed by the Federal Transit Administration (FTA) during the Triennial Review process. Meg Scully listed several examples of changes to the manual including; the discontinuation of the Section 5316 and 5317 programs, and the conversion of the Section 5339 grant program from a pass-through arrangement to a direct allocation to transit agencies.

Lisa Miller made a motion to recommend the MPO Board approve the Procedure Manual. Scott Whiteman seconded the motion. The motion passed unanimously.

10a. Resolution to Delay U-5774 B, C and F
Aaron Cain, LPA Staff

Aaron Cain stated that he met with staff from the North Carolina Department of Transportation (NCDOT) and, as well as Durham, Chapel Hill, and Orange County, to discuss transit in the NC 54 corridor following the discontinuation of the Durham-Orange Light Rail Transit (D-O LRT). Aaron Cain stated that Division 5 requested that the MPO Board make a formal request to delay further work on U-5774 in order to consider transit proposals for the NC 54 corridor in State Planning Office of Transportation (SPOT) 6. Scott Whiteman and Aaron Cain discussed that Right-of-Way (ROW) purchase has not yet occurred, and the final design and National Environmental Policy Act (NEPA) process has not yet concluded.

There was discussion about submitting transit and other projects into the SPOT 6 process that could impact the NC 54 corridor. There was further discussion about dedicated bus lanes in the corridor. Dale McKeel discussed the proposed Bicycle Superhighway Project between Wake County and Orange County. Nishith Trivedi discussed proposing a feasibility study for bicycle facilities along the Triangle Bikeway. Aaron Cain, Geoff Green, and Bergen Watterson discussed that a multiuse path has already

been included in the conceptual designs for U-5774. There was discussion about bike-ped facilities at the interchange of NC 54 and I-40.

Geoff Green made a motion to recommend that the MPO Board make a formal resolution to request that the U-5774 projects be delayed. Bill Judge seconded the motion. The motion passed unanimously.

REPORTS:

11. Reports from the LPA Staff

Felix Nwoko, Andy Henry, LPA Staff

Aaron Cain stated that the Certification Review process of the DCHC MPO occurred on May 20, 2019, by the Federal Transit Administration (FTA) and the Federal Highway Administration (FHWA) . Aaron Cain stated that the Joint DCHC MPO / CAMPO Meeting will be on 29 May at 9 a.m. at RTP Headquarters. Aaron Cain added that the next TC Meeting is scheduled for June 26, but due to the MPO Board not meeting for the month of July, the TC Meeting will likely be canceled.

12. Report from the DCHC MPO TC Chair

Nish Trivedi, DCHC MPO TC Chair

Chair Nish Trivedi stated that, at the Burlington-Graham MPO Board Meeting, there was a presentation about a bike study grant awarded to Triangle J Council of Government (TJCOG) and Triad Council of Government. Chair Nish Trivedi stated that the bike study grants pertains to bike facility improvements along the East Durham Station and Raleigh Central Station in relationship to the proposed commercial rail project from Raleigh to Charlotte. Chair Nish Trivedi stated that training on this subject will be available to all staff who is interested in attending.

13. NCDOT Reports

There was no additional report from Division 5.

Patrick Wilson, NCDOT Division 7, and Bergen Watterson discussed the Merritt Mill/Brewer Lane Intersection (U-5847) project in downtown Chapel Hill. Pat Wilson and Tina Moon discussed the successful bidding process for the Estes Drive and Greensboro Street Roundabout project (U-5846).

There was no additional report from Division 8.

Julie Bogle, NCDOT Transportation Planning Division, stated that there is no additional report.

There was no report from NCDOT Traffic Operations.

INFORMATIONAL ITEMS:

14. Recent News, Articles, and Updates

There was no comment pertaining to any informational item.

ADJOURNMENT:

There being no further business before the DCHC MPO Technical Committee, the meeting was adjourned at 9:41 a.m.