



Technical Committee Meeting Agenda

Wednesday, September 27, 2017

9:00 AM

Committee Room 2nd Floor
Durham City Hall 101 City Hall Plaza
Durham, NC 27701

1. Roll Call
2. Adjustments to the Agenda
3. Public Comment

CONSENT AGENDA

4. **Approval of the August 23, 2017 TC Meeting Minutes**

[17-176](#)

A copy of the August 23, 2017 minutes is enclosed.

TC Action: Approve the minutes of the August 23, 2017 TC meeting.

Attachments: [2017-09-27 \(17-176\) TC Meeting Minutes 8.23.17.pdf](#)

ACTION ITEMS

5. 2045 Metropolitan Transportation Plan (MTP) (30 minutes)[17-155](#)**Andy Henry, LPA Staff**Background

The MPO Board released the Alternatives Analysis in August and conducted a public hearing at their September meeting. Staff has conducted workshops and presented the 2045 MTP at various meetings with boards, commission and elected officials from the different counties and jurisdictions in the MPO planning area. The public comment period officially ended Wednesday, September 20th, however, MPO staff will continue to accept comments and will send an updated compilation to the Board for their October meeting.

Preferred Option

The project list, maps and financial table will be posted to both the Granicus and MPO (www.bitl.y/DCHC-MTP) Websites by early Monday morning, September 25th. The contents will be:

- * Socioeconomic Data (SE Data) -- guide totals, and population and employment growth maps
- * Highway projects -- project list and map
- * Transit projects -- based on the county plans; will include service levels (e.g., bus service hours) and maps of fixed-guideways but no detailed project list
- * Bicycle and pedestrian projects -- based on local plans; will reference local plans and the MPO's Comprehensive Transportation Plan (CTP) but there will not be a detailed project list
- * Financial Plan -- list of cost and revenue for the different modes by decade (i.e., 2035, 2035 and 2045) and by STI category (i.e., statewide, regional and division)

If one finds there is limited time to review the Preferred Option before the Technical Committee (TC) meeting, staff suggests focusing on the highway projects and financial plan, which have the most flexibility for change in the 2045 MTP.

Schedule and Report

The MTP is a larger report that includes policies and compliance information in addition to the projects and financial plan that the MPO plans to release in October and adopt in December. The MPO staff and its partners, CAMPO and TJCOG, have begun coordinating the writing of the full report of policies and compliance but it will not be ready for release in October. As a result, the full report will need to be released after October and could possibly delay the 2045 MTP adoption until January 2018. Staff will provide more information on this topic at the TC meeting based on a joint MPO meeting on September 22nd. See the attached table of contents from the 2040 MTP, which shows the contents of the full report.

TC Action: Review and provide comments on the Preferred Option and schedule, and forward the Preferred Option to the MPO Board to release for public comment.

Attachments: [2017-09-27 \(17-155\) 2040 MTP TOC.pdf](#)
 [2017-09-27 \(17-155\) PrOptRpt.pdf](#)

6. **FY2018 Unified Planning Work Program (UPWP) Amendment #1 (5 minutes)** [17-178](#)

Meg Scully, LPA Staff

Amendment #1 of the FY2018 UPWP proposes to obligate STBG-DA funds that had been de-obligated in prior years for the Lead Planning Agency and the Town of Chapel Hill, and de-obligate all Orange County funds. The attached memorandum and resolution with table provides details.

TC Action: Recommend the Board approve the FY2018 UPWP Amendment #1.

Attachments: [2017-09-27 \(17-178\) Memorandum FY18 UPWP Amend 1.pdf](#)
[2017-09-27 \(17-178\) 2018 UPWP amend 1 Res with table.pdf](#)

7. **Surface Transportation Block Grant -Direct Attributable (STBG-DA) and Transportation Alternative Program (TAP) Funding Distribution for FY2019 (5 minutes)** [17-179](#)

Meg Scully, LPA Staff

On October 14, 2015, the MPO Board approved the formula and policy to distribute STBG-DA and TAP funds to sub-recipients for fiscal years 2017 through 2025 with the expectation that each year, prior to development of the next year's Unified Planning Work Program (UPWP), the actual STBG-DA and TAP allocation to the DCHC MPO would be entered into the formula as would the most recent certified National Transit Database (NTD) data (to be used in calculating the distribution to transit agencies). Attached is a table with the actual FY19 STBG-DA and TAP funding available to the MPO and the allocation resulting from the formula. Approval of this allocation will commence the FY19 UPWP development as agencies may choose to use the allocation for planning purposes, and thus must program funds in the FY19 UPWP. The FY19 UPWP development schedule is also attached.

TC Action: Recommend the Board approve the FY2019 Distribution of STBG-DA and TAP funds.

Attachments: [2017-09-27 \(17-179\) FY19 STBG and TAP Distribution.pdf](#)
[2017-09-27 \(17-179\) 2019 UPWP development schedule.pdf](#)

8. **Request for DCHC MPO Support for Town of Carrboro NCDOT Bicycle Planning Grant Application (5 minutes)** [17-180](#)
Tina Moon, Town of Carrboro

The Town of Carrboro is preparing to submit an application to the NCDOT Bicycle and Pedestrian Division and the Transportation Planning Branch 2018 planning grant cycle. The Town of Carrboro received a grant in 2007 and applied the funding (approximately \$45,000) toward the development of the Town's Comprehensive Bicycle Transportation Plan, which was subsequently adopted in March 2009. An update of the bike plan aligns well with the Town's interest in seeking gold status in the League of American Bicyclists, Bicycle Friendly Communities Program during the upcoming round of consideration. A resolution of support from the MPO is a requirement of the grant application. A resolution to that effect is attached.

TC Action: Recommend that the MPO Board adopt the resolution in support of the Town of Carrboro's grant application to update its Comprehensive Bicycle Transportation Plan.

Attachments: [2017-09-27 \(17-180\) Resolution in Support of Carrboro Bicycle Planning Grant /](#)

9. **Review of NCDOT Bicycle and Pedestrian Policy (10 minutes)** [17-174](#)
Dale McKeel, LPA Staff

In late June, DCHC MPO staff learned that the N.C. Board of Transportation is considering changes to the NCDOT Sidewalk and Pedestrian Policy. A Technical Committee subcommittee reviewed the existing Sidewalk and Pedestrian Policy and provided comments and suggestions for change. A letter based on these comments has been drafted for review prior to being provided to the MPO Board for consideration.

The existing bicycle policy is at:

http://www.ncdot.gov/bikeped/download/bikeped_laws_Bicycle_Policy.pdf

The existing pedestrian policy is at:

http://www.ncdot.gov/bikeped/download/bikeped_Ped_Policy.pdf

TC Action: Review and provide comments on the letter and provide to the MPO Board for consideration at their October meeting.

Attachments: [2017-09-27 \(17-174\) Memorandum Bicycle-Pedestrian Policies.pdf](#)

10. Draft FY2018-27 Metropolitan Transportation Improvement Plan (20 minutes) [17-181](#)

Aaron Cain, LPA Staff

LPA staff is completing the Draft FY2018-27 Metropolitan Transportation Improvement Plan (MTIP). The MTIP is the document that defines the transportation projects that will be funded and scheduled over the next ten years.

The MTIP must be adopted and sent to NCDOT, FHWA, and the FTA by November 15, 2017. In order to meet this deadline, LPA staff will use the following schedule:

September 27, 2017 - Request that the TC recommend that the MPO Board release the

Draft FY2018-27 MTIP for a 21-day public comment period and hold a public hearing

October 11, 2017 - The MPO Board releases the Draft FY2018-27 MTIP for public comment

On or before October 18, 2017 - The Draft FY2018-27 MTIP is released for public comment

October 25, 2017 - TC reviews Draft FY2018-27 MTIP and provides comment

November 8, 2017 - MPO Board holds public hearing and adopts FY2018-27 MTIP

The Draft FY2018-27 MTIP will be distributed under separate cover prior to the TC meeting.

TC Action: Recommend that the MPO Board release the Draft FY2018-27 MTIP for public comment.

REPORTS FROM STAFF:

11. Report from Staff [17-107](#)

Felix Nwoko, LPA Staff

TC Action: Receive report from Staff.

Attachments: [2017-09-27 \(17-107\) LPA staff report.pdf](#)

12. Report from the Chair [17-108](#)

Ellen Beckmann, TC Chair

TC Action: Receive report from the TC Chair.

13. NCDOT Reports[17-109](#)

Joey Hopkins (David Keilson/Richard Hancock), Division 5 - NCDOT

Mike Mills (Pat Wilson/Ed Lewis), Division 7 - NCDOT

Brandon Jones (Bryan Kluchar, Jen Britt), Division 8 - NCDOT

Julie Bogle, Transportation Planning Branch - NCDOT

John Grant, Traffic Operations - NCDOT

TC Action: Receive reports from NCDOT.

Attachments: [2017-09-27 \(17-109\) NCDOT Progress Report.pdf](#)

INFORMATIONAL ITEMS:**14. NCDOT Community Meetings - PTD Strategic Plan**[17-182](#)

Attachments: [2017-09-27 \(17-182\) NCDOT PTD Strategic Plan Meetings.pdf](#)

Adjourn

Next meeting: October 25, 9 a.m., Committee Room

Dates of Upcoming Transportation-Related Meetings: None