

DURHAM • CHAPEL HILL • CARRBORO

DCHC

METROPOLITAN PLANNING ORGANIZATION

PLANNING TOMORROW'S TRANSPORTATION

Public Involvement Policy (PIP) and Limited English Proficiency Plan (LEP)

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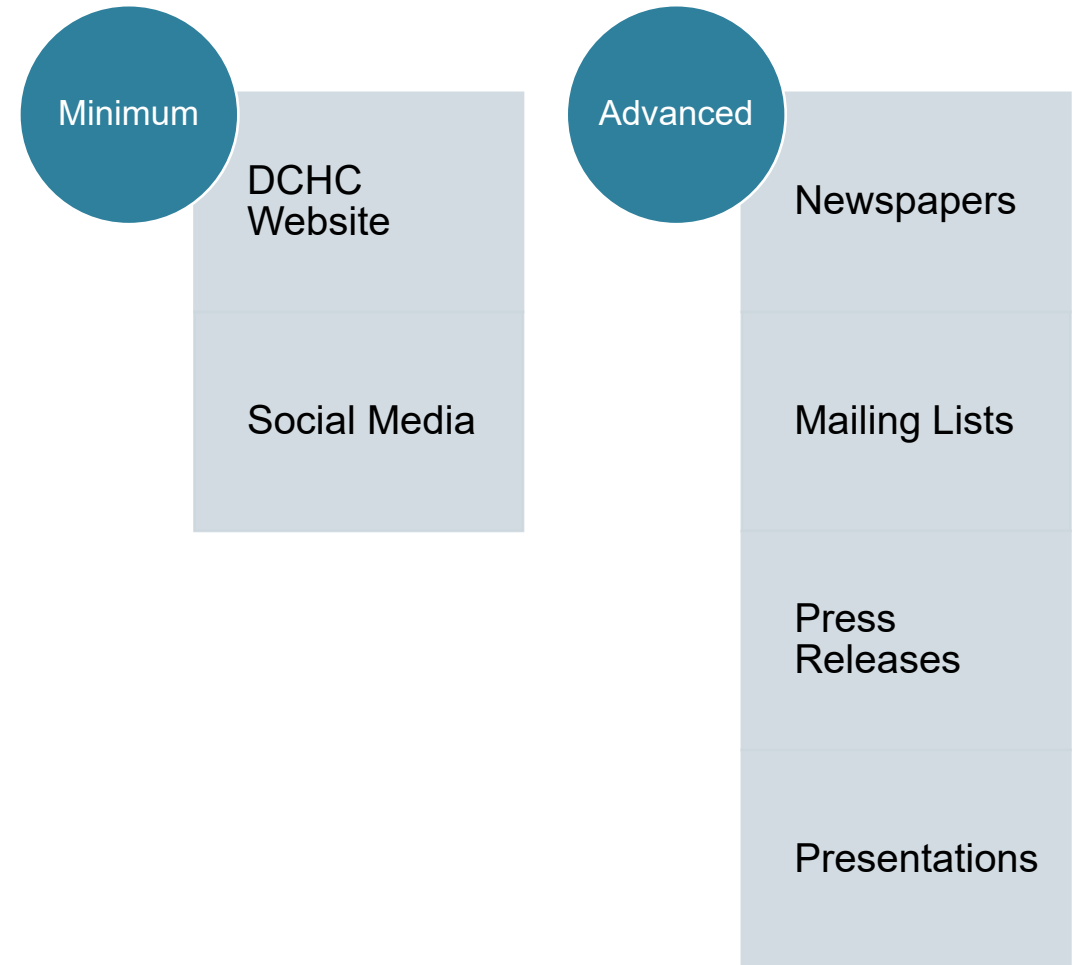
- Plan follows FAST Act, Title VI of the Civil Rights Act, and the ADA
- Objectives
 - Bring a representative cross-section of the public into all stages of the transportation planning process.
 - Add special emphasis to:
 - › Environmental Justice (EJ) Communities
 - › Limited English Proficiency(LEP) Communities
 - › Title VI populations
 - › Communities directly affected by plans or projects
 - Maintain public involvement from the early stages of the planning process throughout project development.
 - Provide complete information to the public and elected officials to increase their understanding of transportation issues.
 - Use a combination of public involvement techniques to meet the needs of the public including social media, websites, workshops, community events, and mailing lists.
 - Make adopted plans, policies, and technical information available using the MPO website.

- Comprehensive Transportation Plan (CTP)
- Metropolitan Transportation Plan (MTP)
- Transportation Improvement Program (TIP)
- Air Quality Conformity Determination Analysis for the MTP and TIP
- Strategic Prioritization Office of Transportation (SPOT) project submission, points assignment, policy changes, or any important activity related to project prioritization and selection
- County Transit Plans, including amendments and the annual program of projects
- Unified Planning Work Program (UPWP)
- Corridor studies and other small area transportation studies
- Regional plans (e.g., Intelligent Transportation Systems, toll studies, freight plans, incident management, and commuter rail)
- Other substantive plans and programs such as transit/rail Locally Preferred Alternative (LPA) and bicycle and pedestrian plans and programs

Plan/Program	Action	Minimum Period
Public Involvement Policy	Amendments	45 days
MTP and CTP	Adoption and major amendments	42 days
TIP	Adoption	30 days
TIP Amendment/ Project Priority List/ Project Point Assignment	Release and adoption	21 days
Air Quality Conformity Determination	Adoption	21 days
Corridor and Special Studies	Approval	21 days
County Transit Plans	Adoption and amendments	21 days
Fixed Guideway Locally Preferred Alternative	Adoption of and amendments	30 days
UPWP	Adoption and major amendments	21 days
Policy Board & Technical Committee	Meeting	7 days
Other significant planning and programing activities	Approval, adoption and amendments	21 days

What Else is Covered by the Plan?

- Minimum and Advanced Notification Requirements (pgs. 10 & 11)
- Guidance for responding to public comments (pg. 12-13)
- Quadrennial Review of Public Involvement Policy and Measuring Equitable Engagement (page 16)
- Key decision points that require public involvement (17-29)



- Expanding beyond traditional outreach methods by reaching people at locations frequented in their daily lives, such public events and business
- Coordinating with community- and faith-based organizations, educational institutions, and other entities
- Requesting demographic data during public meetings, on surveys, and from community contacts and committee members
- Efforts will be made to show how the input of participants can, or did, influence planning decisions

Limited English Proficiency Plan

- Not identifying and accommodating people who have difficulty speaking, reading, writing, or understanding English may be a type of national origin discrimination
- A person with Limited English Proficiency is one who does not speak English as their primary language and who has a limited ability to read, speak, write, or understand English.
- This plan provides guidance on:
 1. How to identify people who may need language assistance
 2. The types of assistance that DCHC can provide
 3. How to notify people with LEP that language assistance is available

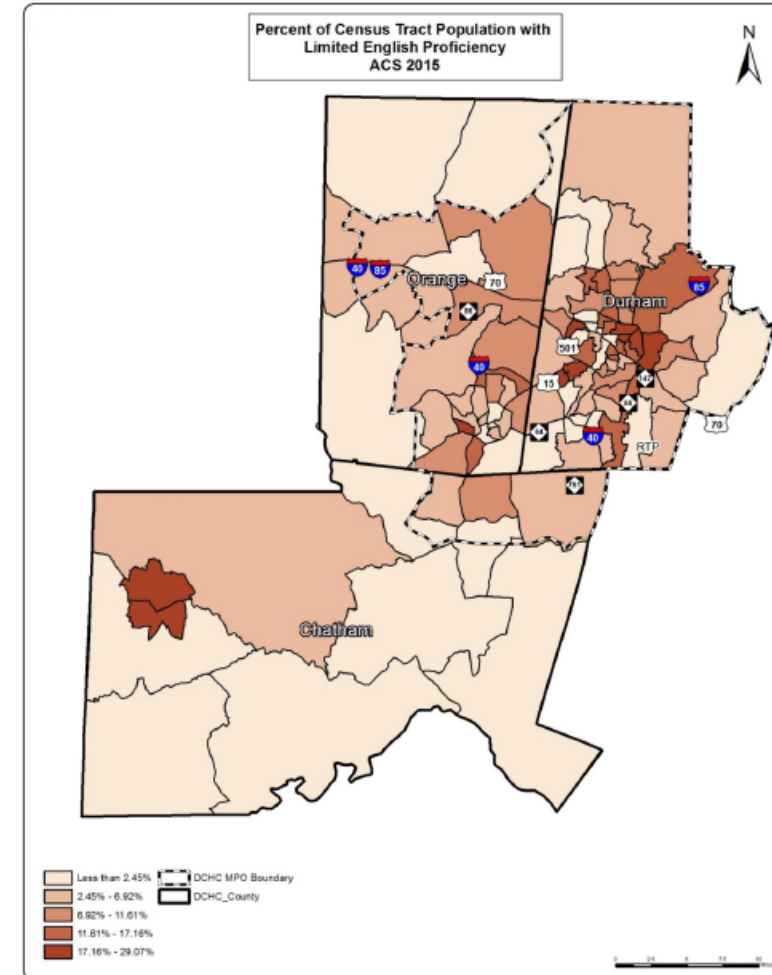
Title VI of the Civil Rights Act of 1964

Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency

USDOT Policy Guidance

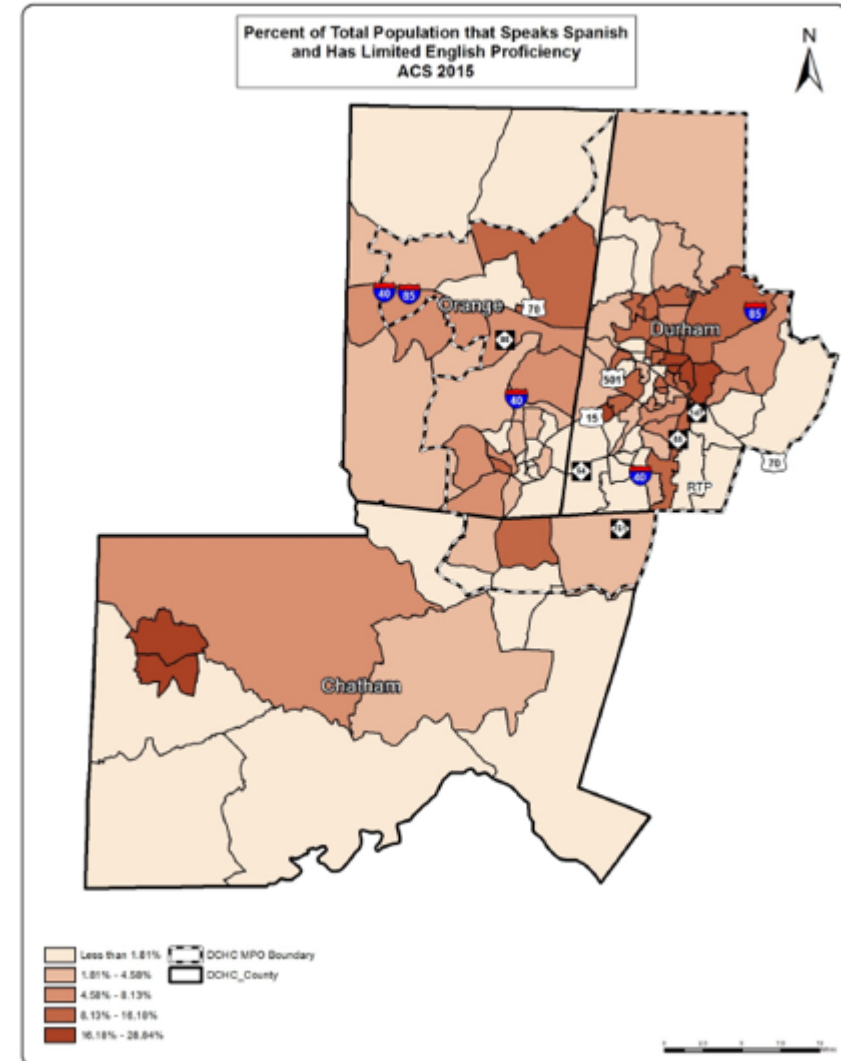
DCHC MPO staff undertook a USDOT LEP analysis, which considers:

1. The number or proportion of people with LEP eligible to be served or likely to encounter DCHC programs, activities, or services
2. The frequency with which people with LEP encounter DCHC programs, activities, or services
3. The nature and importance of the program, activity or service provided by DCHC
4. The resources available to DCHC and overall cost to provide LEP assistance



Staff has determined that the Spanish-speaking LEP population within the DCHC region has reached USDOT's Safe Harbor threshold of at least five percent of the population or 1,000 people. DCHC will accommodate people who speak Spanish by:

- Electronic translation of our website
- Advertisement of interpreter services on public notices
- Use of Spanish language publications for notifications in project areas with a high concentration of Spanish-speakers
- Providing interpreters at public events upon request



Data Collection to Inform Updates of the LEP Plan

How many people with LEP were encountered?

Were their needs met?

What is the current LEP population of the MPO area by County?

Changes to the types of languages requiring translation and interpretation services?

Were any complaints received?

Questions and Comments
