

1                   **DURHAM-CHAPEL HILL-CARRBORO METROPOLITAN PLANNING**

2                                   **ORGANIZATION BOARD**

3   **November 8, 2023**

4   **MINUTES OF MEETING**

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7           The Durham-Chapel Hill-Carrboro Metropolitan Planning Organization Board  
8           met on November 8, 2023, at 9:00 a.m. in the Long Leaf Conference, located  
9           in the Central Pines Regional Council. The following people were in  
10          attendance:

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12	Jenn Weaver (Chair)	Town of Hillsborough
13	Karen Howard (Vice Chair)	Chatham County
14	Damon Seils (Member)	Town of Carrboro
15	Leonardo Williams (Member)	City of Durham
16	Wendy Jacobs (Member)	Durham County
17	Brenda Howerton (Alternate)*	Durham County
18	Michael Parker (Member)	GoTriangle
19	Javiera Caballero (Member)	City of Durham
20	Pam Hemminger (Member)	Town of Chapel Hill
21	Joe Geigle (Non-Voting Member)	Federal Highway Administration
22	Camille Berry (Alternate)	Town of Chapel Hill
23	Sally Green (Alternate)	Orange County
24	Lisa Mathis (Alternate)	NC Board of Transportation
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26	Nida Allam (Alternate)*	Durham County
27	Nish Trivedi	Orange County
28	Darlene Weaver	Orange County
29	Tracy Parrott	NCDOT, Division 5
30	David Keilson	NCDOT, Division 5
31	Chad Reimakoski	NCDOT, Division 7
32	Patrick Wilson*	NCDOT, Division 7
33	Stephen Robinson*	NCDOT, Division 7
34	Nishant Shah*	NCDOT, Division 7
35	Bryan Kluchar*	NCDOT, Division 8
36	Julie Bogle*	NCDOT, TPD
37	Bergen Watterson*	Town of Chapel Hill
38	Josh Mayo*	Town of Chapel Hill
39	Matt Cecil*	Town of Chapel Hill
40	Ben Berolzheimer*	Town of Chapel Hill
41	Brandon Dawson*	Chatham County
42	Tina Moon*	Town of Carrboro
43	Matt Day	Central Pines Regional Council
44	Ryan Eldridge*	Durham County

45	Jay Heikes*	GoTriangle
46	Eric Vitale*	City of Durham
47	Sean Egan*	City of Durham
48	Tom Devlin	City of Durham
49	Bill Judge*	City of Durham
50	Matt Efird*	Town of Hillsborough
51	Travis Crayton*	Research Triangle Foundation
52	Annie Calef*	Research Triangle Foundation
53	Cha'ssam Anderson*	University of North Carolina
54	Landon Coley*	University of North Carolina
55	Jordan Powell*	VBH

56	Jordan Brummel	
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58	Doug Plachcinski	DCHC MPO
59	David Miller	DCHC MPO
60	Andy Henry*	DCHC MPO
61	Filmon Fishastion	DCHC MPO
62	Kelly Fomenko	DCHC MPO
63	Yanping Zhang	DCHC MPO
64	Madeline Galliano	DCHC MPO
65	K.C. Chae*	DCHC MPO
66	Adam Spillman*	DCHC MPO
67	Jean Debnam	DCHC MPO

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69 Quorum Count: 8 of 10 Voting Members

70 \*Attended Remotely

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72 **1. Roll Call**

73 Chair Jenn Weaver called the meeting to order at 9:03 a.m. A roll call was

74 performed. The Voting Members and Alternate Voting Members of the DCHC MPO

75 Board were identified and are indicated above. Chair Jenn Weaver reminded everyone

76 to sign-in using the sign-in sheet.

77 **2. Adjustments to the Agenda**

78 Chair Jenn Weaver noted that there was an adjustment to switch the order of

79 Item 7 and Item 8.

80 **3. Public Comments**

81 Chair Jenn Weaver asked if there were any members of the public signed up to  
82 speak. There were no members of the public signed up to speak during the meeting.

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**CONSENT AGENDA:**

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**4. Approval of the October 11, 2023, Board Meeting Minutes**

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**5. Agenda Item Submission Form Update**

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Chair Jenn Weaver asked for any comments or corrections to the consent agenda. Wendy Jacobs stated that her name along with Javiera Caballero and Leonardo Williams names were left off the October 11, 2023, Board Meeting Minutes. Wendy Jacobs suggested adding more salient comments to the minutes. Doug Plachcinski said he would take the suggestion into consideration. Michael Parker made a motion to approve the Consent Agenda. Damon Seils seconded the motion. The motion passed unanimously.

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**ACTION ITEMS:**

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**6. 2055 Metropolitan Transportation Plan Schedule and Public Engagement Strategy  
Kelly Fomenko, MPO Staff**

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Kelly Fomenko gave the background information for the Metropolitan Transportation Plan (MTP). Mrs. Fomenko reminded the MPO board that DCHC MPO and Capital Area Metropolitan Planning Organization (CAMPO) partner to create a single MTP and are both part of the Triangle Region, which is currently an air quality attainment area (AQAA). The AQAA, by court order must be in conformity until 2027. Therefore, the 2055 MTP must be adopted no later than February 2026 and follow the four-year update cycle. The first step in developing the updated MTP is to identify the

105 schedule and public engagement plan, which will be updated to the “public engagement  
106 strategy”. The schedule is subject to change based on the needs as determined by the  
107 engagement itself.

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109 Michael Parker asked how the engagement strategy fits in with the county transit  
110 plans. Kelly Fomenko and Nish Trivedi reminded the board that the transit plans are a  
111 piece of the MTP and important for the fiscal restraints and are included in the MTP and  
112 they are making sure everything is updated. Chair Jenn Weaver commented that the  
113 MPO board should understand the cycle so we will be able to explain it to the new  
114 members. Wendy Jacobs asked what type of resources the MPO had for public  
115 engagement and commented on the need for translation to different language for the  
116 engagement survey. Doug Plachcinski responded as we are developing the next  
117 annual planning program, we will be specific about the resources and Spanish  
118 translation for materials.

119 A motion was made by Camille Berry to approve the use of the public engagement  
120 strategy. It was seconded by Javiera Caballero. The motion passed unanimously.

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122 **7. Amendment #1 to the FY2024-2033 Transportation Improvement Program**  
123 **(TIP)**  
124 **Filmon Fishastion, MPO Staff**

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126 Filmon Fishastion gave the details of Amendment #1 to the FY2024-2033

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128 Transportation Improvement Program (TIP). The changes included the addition of

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130 Funding to existing projects as well as adding new projects from the FY24 Call for

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132 Projects. The amendment also includes carryover adjustments from FY2020-2029 TIP

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134 Amendments 6, 9, 13, 14, 15, and 16, which were approved by the Board in previous  
135 meetings. Mr. Fishastion also stated two projects from the Item N are not being  
136 amended into the TIP at this time as they are not in the MTP and they were inaccurately  
137 labeled as being requested by the MPO; they are HN-0013 Erwin Road turn lanes, and  
138 HN-0014 Cornwallis Road turn lanes. Wendy Jacobs asked about the two projects not  
139 included, expressing Ellen Beckmann's concerns regarding a roundabout versus a turn  
140 lane approach. She asked if NCDOT would be including complete streets in that plan  
141 and would the cost be included in those projects. Doug Plachcinski explained that these  
142 projects have already gone to the State Board of Transportation and will need to be  
143 updated to reflect they were requested by Division Five. We believe that at some point in  
144 the past there were some preliminary conversations between Division Five and the City of  
145 Durham about potential congestion at the locations which yielded these projects. Mr.  
146 Plachcinski commented that information is now several years old and the MPO would like  
147 to like to go back and reconsider and go through an intersection evaluation process to  
148 determine the best way to control those intersections, as well as make sure that the  
149 projects contain complete streets elements that are in line with what the county and city  
150 expect for their projects.

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153 A motion was made by Damon Seils to release the FY 2024-2033 TIP for public  
154 comment. The motion was seconded by Pam Hemminger. The motion passed  
155 unanimously.

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157 **8. 2055 Metropolitan Transportation Plan (MTP) Goals & Objectives Release for**  
158 **Comments**  
159 **Andy Henry, MPO Staff**

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161 Andy Henry reminded the Technical Committee of the process to update the

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163 Goals and Objectives for the 2055 MTP. The goals were attached, with there being eight  
164 goals and two to five objectives per goal that are used for many areas of work. Mr. Henry  
165 named several engagement components and dates for upcoming public comments and  
166 engagements. Mr. Henry discussed the schedule, stating the draft goals and objectives will  
167 be released today for DCHC and November 15 for CAMPO. The public engagement period  
168 will be November 15<sup>th</sup> to January 10, 2024.

169 Wendy Jacobs made a motion to release the MTP Goals and Objectives with the  
170 extension of the original engagement period to January 10<sup>th</sup>. The motion was seconded by  
171 Pam Hemminger. The motion passed unanimously.

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### **INFORMATIONAL ITEMS:**

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#### **9. Update Metropolitan Planning Area (MPA) Boundary and Adjusted (Smoothed) US Census Urban Area (UA) Boundary** **Doug Plachcinski, AICP, CFM, DCHC MPO Executive Director**

180 Doug Plachcinski explained the MPO's responsibility for defining the  
181 Metropolitan Planning Area (MPA), which includes land area that is anticipated to be  
182 urban in nature for the next 20 years. This requires approval by the MPO and NCDOT  
183 and for developing an adjusted (smoothed) Urban Area (UA). The adjusted (smoothed)  
184 UA boundary is reviewed and approved by NCDOT and FHWA. Per the Estimated  
185 Schedule of Activities, the adjusted (smoothed) UA boundary for each MPO is due in its  
186 entirety (MPO, NCDOT, and FHWA) by December 29, 2023. The adjusted (smoothed)  
187 UA boundary must be included in the MPA. Mr. Plachcinski gave the MPO's updated  
188 MPA Boundary and Adjusted (Smoothed) US Census Urban Area Boundary and  
presented maps. NCDOT encourages MPOs to adopt the MPAs at the same time as the

189 adjusted (smoothed) UAs.

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191 A motion was made by Michael Parker to approve the Metropolitan Planning Area  
192 and Smoothed US Census Urban Area Boundary. The motion was seconded by Javiera  
193 Caballero. The motion passed unanimously.

194 INFORMATIONAL ITEMS:

195 **10. 2024 DCHC MPO Meeting Calendar**  
196 **Kelly Fomenko, MPO Staff**

197 Kelly Fomenko presented the proposed meeting calendar for the DCHC  
198 MPO Technical Committee and Board. This includes an adjustment to the typical meeting  
199 schedule for Technical Committee meetings and Board meetings. The Technical  
200 Committee reviewed the 2024 meeting calendar and requested consideration of alternate  
201 dates. A survey was sent out to staff members with alternate dates. With this new  
202 schedule, the TC is proposing to swap weeks, so the TC meeting comes before the Board  
203 meeting, to better meet the NCDOT designated deadlines. Technical Committee meetings  
204 would occur on the second Wednesday of the month and Board meetings would occur on  
205 the fourth Tuesday of the month, with the following exceptions: July & December would  
206 have no Technical Committee or Board meetings. Javiera Cabellero suggested waiting  
207 until the new members are seated. Pam Hemminger recommended accepting the dates so  
208 the new members would be aware that if they could not attend the meetings, they could not  
209 be seated on the Board. This would be effective January 2024.

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**REPORTS:**

211 **11. Report from the Board Chair**  
212 **Jenn Weaver, Board Chair**

213 Chair Jenn Weaver appointed Wendy Jacobs, Jamezetta Bedford, and  
214 Michael Parker as members to sit on the nominating committee to bring forth a new  
215 MPO Board Chair. Chair Weaver thanked the Board for the opportunity to serve as  
216 Chairperson.

217 Doug Plachcinski announced the January 24, 2024, Open House and  
218 invited all members.

219 **12. Report from the Technical Committee Chair**  
220 **Nishith Trivedi, TC Chair**

221 Nish Trivedi gave a report on Short Range Transit Plan.

222 **13. Reports from the MPO Staff**  
223 **Doug Plachcinski, AICP, CFM DCHC MPO Executive Director**

224 Doug Plachcinski informed the board that DCHC was exploring ways with  
225 Central Pines to inform membership about grant and funding opportunities. Mr.  
226 Plachcinski announced DCHC MPO's new Transportation Planner, Madeline Galliano.

227 **14. NCDOT Reports:**

**Lisa Mathis, NC Board of Transportation**

Lisa Mathis announced staff updates and changes. Eric Boyette retired, and Joey Hopkins replaced him as the new Secretary of Transportation. Chris Peoples has been promoted to Chief Operating Officer. Lamaar Sylvester has been promoted to Chief Engineer and is also the first African American to hold the position. Rueben Blakley is the new Division 8 Engineer. Mrs. Mathis reminded the board to vote for NCDOT as the 2023 AASHTO award. Mrs. Mathis gave a report on the electronic airplane.



**Brandon Jones (Tracy Parrott), Division 5 – NCDOT**

Tracy Parrott gave no additional report. Mr. Parrott answered the question regarding the 15-501/I-40 Interchange update and informed the board it is going through the P7 scoring process. The statewide scores come out in 2024 and there is a complimentary project included.

**Wright Archer (Chad Reimakoski), Division 7 – NCDOT**

Chad Reimakoski gave and update 3 projects s C-5179, U-4726K and I-3306 I-40. Work is progressing on all three projects.

**Patrick Norman (Bryan Kluchar), Division 8 – NCDOT**

No additional report.

**Julie Bogle, Transportation Planning Division – NCDOT**

No additional report.

**John Grant, Traffic Operations – NCDOT**

Not Present- No report.

**Nick Morrison - NCDOT IMD**

Not present- No report

228 **15. Recent News, Articles, and Updates**

229 **16. DCHC Executive Director's Performance Pursuant to NCGS Section**  
230 **143-318.11(a)(6): Closed Session**  
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232 A motion was made by Camille Berry to go into closed session. The  
233 motion was seconded by Michael Parker. The motion passed unanimously.

234 The closed session opened at 10:15 a.m. and closed at 10:32a.m. Javiera  
235 Cabellero made a motion to re-open the Board Meeting. The motion was seconded by  
236 Michael Parker. The motion passed unanimously.

237 Pam Hemminger approved the Board recommendation for the DCHC Executive  
238 Director’s Performance effective July 1, 2023. Javiera Cabellero seconded the motion.

239 **ADJOURNMENT:**

240           There being no further business before the DCHC MPO Board, the meeting was  
241 adjourned at 10:34 a.m.