

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43

DURHAM-CHAPEL HILL-CARRBORO METROPOLITAN PLANNING ORGANIZATION

TECHNICAL COMMITTEE

Date: December 16, 2015

MINUTES OF MEETING

The Durham-Chapel Hill-Carrboro Metropolitan Planning Organization Technical Committee met on December 16, 2015 at 9:00 a.m. in the City Council Committee Room located on the second floor of Durham City Hall. The following people were in attendance:

Mark Ahrendsen (TC Chair)	City of Durham Transportation
David Bonk (TC Vice Chair)	Chapel Hill Planning
Kumar Neppalli (Member)	Chapel Hill Engineering
Hannah Jacobson (Member)	City of Durham Planning
Scott Whiteman (Member)	Durham County Planning
Margaret Hauth (Member)	Hillsborough Planning
Bergen Watterson (Member)	Carrboro Planning
Laura Woods (Member)	Durham County Planning
Linda Thomas Wallace (Member)	Durham County Planning
Peter Murphy (Member)	Orange Public Transportation
Tom Altieri (Member)	Orange County Planning
John Hodges-Copple (Member)	Triangle J Council of Governments
Patrick McDonough (Member)	GoTriangle
Corey Liles (Member)	Research Triangle Foundation
Julie Bollinger (Member)	NCDOT, TPB
Kelly Becker (Member)	NCDOT, Traffic Operations
David Keilson (Alternate)	NCDOT, Division 5
Ed Lewis (Alternate)	NCDOT, Division 7
Darius Sturdivant (Alternate)	NCDOT, Division 8
Solanda Adkins	City of Durham
Janice Pointer	City of Durham
Dale McKeel	City of Durham/DCHC MPO
Felix Nwoko	DCHC MPO
Andy Henry	DCHC MPO
Meg Scully	DCHC MPO
Lindsay Smart	DCHC MPO
Brian Rhodes	DCHC MPO
Tyler Bray	Town of Cary
Albert Ampatey	DCA
Alvis Aikens	PAC-1/Citizen
Gwyn Silver	PAC-1/Citizen

Quorum Count: 19 of 31 Voting Members

44 Chair Mark Ahrendsen called the meeting to order at 9:02 a.m. A roll call was performed. The
45 Voting Members and Alternate Voting Members of the DCHC MPO TC were identified and are indicated
46 above. Chair Mark Ahrendsen reminded everyone to sign-in using the sign-in sheets that were being
47 circulated.

48 **PRELIMINARIES:**

49 **Adjustments to the Agenda**

50 Chair Mark Ahrendsen asked if there were any adjustments to the agenda. Felix Nwoko requested
51 to add Comprehensive Transportation Plan (CTP) updates to the agenda. Chair Mark Ahrendsen indicated
52 that State Transportation Improvement Program (STIP)/Transportation Improvement Program (TIP)
53 amendments discussion also needed to be added to the agenda.

54 **Public Comments**

55 Chair Mark Ahrendsen asked if there were any members of the public signed up to speak. There
56 were no members of the public signed up to speak during the meeting.

57 **CONSENT AGENDA:**

58 **5. Approval of November 18, 2015 Meeting Minutes**

59 Chair Mark Ahrendsen asked if there was any discussion on the November 18, 2015 meeting
60 minutes. There was no discussion on the November 18, 2015 meeting minutes. Chair Mark Ahrendsen
61 asked for a motion to approve November 18, 2015 meeting minutes. Vice Chair David Bonk made a motion
62 to approve the minutes and Margaret Hauth seconded the motion. The motion passed unanimously.

63 **ACTION ITEMS:**

64 **6. Draft FY2017 UPWP**
65 **Meg Scully, LPA Staff**

66 Meg Scully provided an overview of the draft 2017 United Planning Work Program (UPWP). Meg
67 Scully noted the DCHC MPO is required by federal regulations to prepare an annual UPWP that details the
68 urban area transportation planning activities. The proposed schedule for UPWP development is that a

69 draft FY2017 is to be reviewed by the MPO Board and released for public comment in late January. The
70 MPO Board will hold a public hearing and approve the UPWP on February 10, 2016. Meg Scully stated if
71 anyone has any changes, please send the changes to her by January 4, 2016 so the changes can be
72 incorporated into the draft that goes to the MPO Board.

73 Andy Henry asked if the 46 task codes were going to change. Felix Nwoko stated some MPOs want
74 more task codes and some MPOs want fewer task codes. The decision was made to leave DCHC MPO
75 UPWP task codes as-is.

76 Mark Ahrendsen asked if there was a motion to review the draft and recommend the MPO Board
77 release the draft UPWP for public comment at their January meeting. John Hodges-Copple made a motion
78 to recommend the MPO Board release the draft UPWP for public comment. Vice Chair David Bonk
79 seconded the motion. The motion passed unanimously.

80 **7. 15-249, 2045 MTP – Schedule and Goals, Objectives, and Performance Measures**
81 **Andy Henry, LPA Staff**

82 Andy Henry stated there's no action for the TC today. Andy Henry stated that he took the
83 schedule, goals, and objectives to the MPO Board. The MPO Board requested a workshop so the Board
84 members could work on the goals, objectives and performance measures. Andy Henry stated that after
85 the MPO Board meeting in January the DCHC MPO Lead Planning Agency (LPA) staff will facilitate the
86 workshop. There will be different tables and DCHC MPO LPA staff will go over the goals and objectives.
87 Each group will have an DCHC MPO LPA member facilitating that group. A few people from the TC may
88 be needed to help out to be scribes.

89 A comment from the TC indicated that there seems to be concern about scheduling for the MTP
90 and Comprehensive Transportation Plan (CTP). The concern is that there are two different long-range
91 planning processes occurring together. David Bonk agrees with the concerns and suggested the Board
92 workshop with the LPA staff will help Board members, in particular the new members, learn about the
93 MTP process and the CTP process.

94 **8 . TIP/STIP Amendment Process**

95 **Lindsay Smart, LPA Staff**

96 Lindsay Smart introduced Cara Coppola, who has been working at the DCHC MPO and recently
97 accepted an employment offer from Chatham County. Beginning in January 2016, Cara Coppola will be the
98 Chatham County representative to the TC. Lindsay Smart reviewed the MPO's upcoming State
99 Transportation Improvement Program (STIP)/ Transportation Improvement Program (TIP) amendment
100 process. The North Carolina Department of Transportation (NCDOT) has a draft STIP amendment that is
101 expected to go to the NCDOT Board of Transportation (BOT) for approval in early January 2016. The MPO
102 is aware of several local projects that need to be amended to reflect the October Congestion Mitigation Air
103 Quality (CMAQ) award to Chapel Hill Transit, GoDurham, and Carrboro, as well as the MPO Board's
104 approval of the 2017 STP-DA funding for the DCHC MPO's Regional Bike/Ped projects. At their last
105 meeting, the MPO Board approved the STP-DA funds to the Old Durham Chapel Hill Road project and the
106 Bolin Creek Greenway Phase 1b project.

107 In addition to the STIP amendment projects, the CMAQ projects, and the 2017 STP-DA-funded
108 projects, there are local projects that need updates. Lindsay Smart reached out to the Technical
109 Committee (TC) earlier in the week to start a "Call for Project Amendment Requests" to begin the process
110 of preparing a TIP amendment. A schedule for the MPO's upcoming TIP amendment was included as a
111 meeting agenda handout. The MPO LPA staff will prepare a draft TIP amendment between now and late
112 January. The TC will review the draft amendment at their January 27th meeting to make any changes and
113 revisions and recommend the amendment to the MPO Board. The MPO Board will review the amendment
114 in February and release it for public comment. The MPO Board will hold a public hearing on the TIP
115 amendment in March. All public comments will be collected by MPO LPA staff and prepared for the TC
116 meeting to review at their meeting in March and then make a recommendation to the MPO Board for the
117 MPO Board April meeting. If the TIP amendment is approved by the MPO Board in April, it will be
118 submitted to NCDOT. There is a 45-day processing period for the NCDOT STIP amendments, so these

119 projects will probably be approved by the NCDOT BOT in late June. It's a lengthy process. In the Fall 2015,
 120 the NCDOT STIP Central Unit extended their processing period for STIP amendments to a 45-day period.

121 There was additional discussion by the TC about the possibility of preparing two amendments to
 122 the TIP. One amendent would capture the changes to projects that have been waiting the longest and the
 123 second amendment would capture the anticipated STIP amendments and more recent project changes.
 124 The TC discussion resulted in an agreement that two simultaneous amendments would be the most
 125 appropriate approach for all of these projects.

126 Lindsay Smart stated that there was no action required for this agenda item.

127 **REPORTS:**

128 **8. Reports from the LPA Staff**

129 **Felix Nwoko, LPA Staff**

130 Felix Nwoko gave an update on federal legislation. \$7 billion for the last year of the STIP can be
 131 rescinded for projects that are not obligated. PL funding amounts increased. MPOs need freight corridors
 132 for the freight requirement. The Congrestion Management Process (CMP) has two different requirements,
 133 one is a process and the other is a plan. STP funding was changed from a grant program to a Block Grant
 134 program. The Fixed Guideway program changed to 60 percent. The TAP funding will have 50 percent for
 135 MPOs and 50 percent going to the State. Vice Chair David Bonk stated the bill language says locals can
 136 have a greater say in how roadways are designed. Felix Nwoko stated there is some language but it is still
 137 unclear. Vice Chair David Bonk asked if there is any future funding stream for CMAQ in the new bill.

138 **9. Report from the DCHC MPO TC Chair**

139 **Mark Ahrendsen, DCHC MPO TC Chair**

140 Chair Mark Ahrendsen reminded everyone of the scheduled meetings for 2016.

141 **10. NCDOT Reports**

142 Ed Lewis, NCDOT Division 7 stated there are lots of projects under construction. Projects that are
 143 on the developmental side are about to go to land acquisition and start construction.

144 Darius Sturdivant, NCDOT Division 8 stated there is an upcoming Spot Safety project at the
145 intersection of NC 751 and New Hope Church Road to construct a southbound left turn lane at that
146 intersection and it's scheduled to let in February 2016. There are also some resurfacing projects tentatively
147 scheduled for FY2017.

148 There was no report from NCDOT Division 5. Andy Henry asked about the roundabout at
149 University Drive and Hope Valley Road. Will the roundabout be put in at this location? David Keilson
150 responded that NCDOT was doing studies for this area and were looking at possibly doing turn lanes, but
151 wanted to get some feedback regarding this. Brian Rhodes asked about the status of a roundabout at
152 Broad Street and Carver Street. David Keilson stated he will follow up with a status update on this.

153 There was no report from NCDOT Transportation Planning Branch.

154 There was no report from NCDOT Traffic Operations.

155 **INFORMATIONAL ITEMS:**

156 **11. Recent News, Articles, and Updates**

157 Patrick McDonough stated that Julie White told him that the State Oversight Committee met and
158 one of the things they discussed was NCDOT Strategic Planning Office of Transportation (SPOT) criteria for
159 fixed guideway.

160 **ADJOURNMENT:**

161 There being no further business before the DCHC MPO Technical Committee, the meeting was
162 adjourned at 9:58.