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**DURHAM-CHAPEL HILL-CARRBORO METROPOLITAN PLANNING ORGANIZATION**

**TECHNICAL COMMITTEE**

**Date: March 23, 2016**

**MINUTES OF MEETING**

The Durham-Chapel Hill-Carrboro Metropolitan Planning Organization Technical Committee met on March 23, 2016 at 9:00 a.m. in the City Council Committee Room, located on the second floor of Durham City Hall. The following people were in attendance:

Mark Ahrendsen (TC Chair)	City of Durham Transportation
Kumar Neppalli (Member)	Chapel Hill Engineering
Ellen Beckmann (Member)	City of Durham Transportation
Pierre Osei-Owusu (Member)	City of Durham Transportation
Margaret Hauth (Member)	Hillsborough Planning
Bergen Watterson (Member)	Carrboro Planning
Linda Thomas Wallace (Member)	Durham County Planning
Scott Whiteman (Member)	Durham County Planning
Tom Altieri (Member)	Orange County Planning
Cara Coppola (Member)	Chatham County Planning
John Hodges-Copple (Member)	Triangle J Council of Governments
Patrick McDonough (Member)	GoTriangle
Corey Liles (Member)	Research Triangle Foundation
Alison Carpenter (Member)	Duke University
Richard Hancock (Alternate)	NCDOT, Division 5
Julie Bollinger (Member)	NCDOT, TPB
Kelly Becker (Member)	NCDOT, Traffic Operations
Ed Lewis (Alternate)	NCDOT, Division 7
Lisa Miller (Alternate)	City of Durham Planning
Dale McKeel	City of Durham/DCHC MPO
Mila Vega	Chapel Hill Transit
Darius Sturdivant (Alternate)	NCDOT, Division 8
Kayla Seibel	Chapel Hill Planning
Felix Nwoko	DCHC MPO
Andy Henry	DCHC MPO
Meg Scully	DCHC MPO
Lindsay Smart	DCHC MPO
Brian Rhodes	DCHC MPO
Janice Pointer	City of Durham
Solanda Adkins	City of Durham
Erin Convery	UNC Dept of City & Regional Planning
Stephanie Tepperberg	UNC Dept of City & Regional Planning
Chris Berdix	UNC Dept of City & Regional Planning
Jonathan Ahn	UNC Dept of City & Regional Planning
Yun Xin	UNC DCRP

46	Joe Seymour	UNC DCRP
47	Lauren Moore	UNC DCRP
48	Albert Amoutey	Durham County Access
49	Shah Khan	UNC DCRP

50  
51 Quorum Count: of 19 Voting Members

52  
53 Chair Mark Ahrendsen called the meeting to order at 9:00 a.m. A roll call was performed. The  
54 Voting Members and Alternate Voting Members of the DCHC MPO Technical Committee (TC) were  
55 identified and are indicated above. Chair Mark Ahrendsen reminded everyone to sign in using the sign-in  
56 sheet that was being circulated.

57 **PRELIMINARIES:**

58 **Adjustments to the Agenda**

59 Chair Mark Ahrendsen asked if there were any adjustments to the agenda. There were none.

60 **Public Comments**

61 Chair Mark Ahrendsen asked if there were any members of the public signed up to speak. There  
62 were no members of the public signed up to speak during the meeting.

63 **CONSENT AGENDA:**

64 **5. Approval of February 24, 2016 Meeting Minutes**

65 Chair Mark Ahrendsen asked if there was any discussion about the February 24, 2016 meeting  
66 minutes and the FY2016 Unified Planning Work Program (UPWP) Amendment #2. There were no questions  
67 or discussion. Chair Mark Ahrendsen asked for a motion to approve the February 24, 2016 meeting  
68 minutes and the FY2016 Unified Planning Work Program (UPWP) Amendment #2. Scott Whiteman made a  
69 motion to approve the meeting minutes and the Unified Planning Work Program (UPWP) Amendment #2.  
70 Margaret Hauth seconded the motion. The motion passed unanimously.

71 **ACTION ITEMS:**

72 **6. Revised Final DCHC Methodology for Ranking Projects and Allocating Local Input Points**  
73 **Lindsay Smart, LPA Staff**

74 Lindsay Smart discussed the DCHC MPO's Methodology for Identifying and Ranking TIP Project  
75 Requests. It is the process that the DCHC MPO Board conducted in the summer and fall of 2015 for the  
76 NCDOT SPOT P4.0 Project Selection Process. The Methodology details how the DCHC MPO will conduct  
77 future steps in SPOT P4.0 process in the winter, spring, and summer of 2016. Lindsay Smart stated the  
78 MPO's Methodology for Allocation Local Input Points is coming back to the Technical Committee for a third  
79 time. Lindsay Smart stated the Methodology was re-submitted to the NCDOT Review Committee for  
80 review, and they provided feedback that requested the DCHC MPO Staff tweak the language. The DCHC  
81 MPO Staff made the requested changes, and resubmitted the Methodology on the same day. The MPO  
82 LPA Staff has received conditional approval on the Methodology as presented in the attachment. An  
83 attachment of the revised Methodology was provided and the changes were discussed in detail. John  
84 Hodges-Copple indicated as an example, if a project isn't unlikely to score well, we don't have to assign  
85 Local Input points to it. Lindsay Smart stated yes. Ellen Beckmann asked if there was any update on when  
86 the scores will be released. Lindsay Smart stated that there has not been any update. Chair Mark  
87 Ahrendsen asked if there were any questions for Lindsay Smart in regards to the Methodology. Ellen  
88 Beckmann suggested perhaps the schedule needed adjusting. Ellen Beckman asked when they have to  
89 submit Local Input Points by. Lindsay Smart stated June for the Regional category and August for the  
90 Division category. Chair Mark Ahrendsen recommended a motion be made to accept the approval and  
91 changes to the schedule. Scott Whiteman made a motion to accept the approval and changes to the  
92 schedule. Ellen Beckmann seconded the motion. The motion passed unanimously.

93 **7. FY2016 Enhanced Mobility of Seniors and Individuals with Disabilities (Section 5310) Grant - FY2015**  
94 **and FY2016 Call for Projects**  
95 **Meg Scully, LPA Staff**

96 Meg Scully stated the DCHC MPO LPA Staff is taking the 5310 Program funds out for a Call For  
97 Project for FY2015 and FY2016. This was previously done for FY2013/2014 funds, and funded four different  
98 projects. There is a total of \$477,026 allocated for the Durham Urbanized Area (UZA). The projects are

99 expected to improve mobility for seniors, and individuals with disabilities. There is an application package  
100 that was part of the attachment which includes a proposed schedule for the process that will go to the  
101 DCHC MPO Board in early April, with an application deadline of April 29th. Meg Scully indicated that with a  
102 quick turnaround the applicants can know sooner, and bring it back to the TC. The Selection Committee  
103 will review its scores at the end of May, and the Selection Committee will approve the scores in early June.  
104 Meg Scully stated this was only an informational item and asked if there were any questions. Andy Henry  
105 asked is this where some independent providers can compete for the projects? Meg Scully stated yes,  
106 eligible applicants can include private non-profits. Currently, the grant has four recipients and they are  
107 Transit Agencies: Durham County Access, Chapel Hill Transit, GoDurham, and Orange County's  
108 Department on Aging. Meg Scully mentioned she believes people find it hard to meet the requirements on  
109 some of the grants. There has been some interest from a non-profit who in prior years received funding  
110 from the State. The State has now suggested they look to the MPO Board for funding since it's within the  
111 UZA. The State really doesn't get any money. Some of the private providers want to buy vehicles which is  
112 allowed, but the City doesn't want to hold lien on any of the vehicles purchased. As part of our Program  
113 Management plan, we have suggested that this will not be a priority because it is not wise. There was  
114 continued discussion on the Call For Project. Chair Mark Ahrendsen asked if there were any more  
115 comments or questions. There were none.

## 116 **8. Goals/Objectives/Performance Measures**

117 **Andy Henry, LPA Staff**

118 The MPO Board released the draft Goals, Objectives, and Performance Measures for the public  
119 input process and conducted a public hearing at their March meeting. The MPO LPA Staff presented the  
120 attached documents to the Board at their meeting, including: the draft Goals, Objectives, Performance  
121 Measures; a compilation of public comments; and a summary of the survey responses. The public  
122 comment period and the survey will remain open through April 1st. Andy Henry mentioned he didn't have  
123 an action item, only an update. Andy Henry discussed the attachments that included the Goals, Objectives,

124 and Performance Measures. The attachments included comments that were received to date, and a survey  
125 summary which included 800 responses. In the past, the number of responses received from surveys was  
126 275 at most. Andy Henry shared some of the comments, and showed a Wordle word cloud that was  
127 created using them. Andy Henry stated the Board had a public hearing a couple of weeks ago, but there  
128 were no public comments. The DCHC MPO LPA staff has met with CAMPO staff, and mostly reviewed the  
129 Performance Measures. Since the Staff has reviewed only half of the Performance Measures, a final  
130 version is not available for today. Andy Henry stated he will be back in April with a draft final version. Chair  
131 Mark Ahrendsen asked Andy Henry which measurement he thought would actually be adopted. Andy  
132 Henry stated there are several alternatives in early fall, and at that time, we can adopt the Performance  
133 Measures because we will have values for them. Chair Mark Ahrendsen stated that hopefully they will be  
134 used to determine the alternatives. Andy Henry stated yes. Andy Henry noted the DCHC MPO LPA staff  
135 had a workshop at the Durham Station a couple of days ago. Lindsay Smart participated in the workshop,  
136 as did other LPA staff. As a result, a lot of good feedback was received. Andy Henry stated the Chapel Hill  
137 staff is trying to get a workshop to take place in Chapel Hill at the Hargraves Center, but haven't been very  
138 successful. Andy Henry stated the public comment runs through April 1st. Andy Henry stated there is no  
139 action for today, he is just providing an update.

140 **9. Election of Technical Committee Officers for 2016**  
141 **Technical Committee Nominating Committee**

142 Chair Mark Ahrendsen stated Tom Altieri and John Hodges-Copple were on the Nominating  
143 Committee and he provided them with a slate of candidates for consideration of the Chair and Vice Chair  
144 positions. The Nominating Committee presented Vice Chair David Bonk for Chair and Ellen Beckmann for  
145 Vice Chair. Tom Altieri noted this is consistent with the rotation of officers as required by the MPO Bylaws.  
146 It was noted that Vice Chair David Bonk was not at this meeting. Vice Chair Mark Ahrendsen stated the  
147 nominations for Chair are David Bonk and Vice Chair Ellen Beckmann. Chair Mark Ahrendsen noted they  
148 could vote for them as a package. Kumar Neppalli made a motion to nominate David Bonk as Chair and

149 Ellen Beckmann as Vice Chair. Linda Thomas-Wallace seconded the motion. The motion passed  
 150 unanimously.

151 **REPORTS:**

152 **10. Reports from the LPA Staff**  
 153 **Felix Nwoko, LPA Staff**

154 Felix Nwoko had no additional report at this time.

155 Dale McKeel stated the Triangle Transportation Demand Management (TDM) Oversight  
 156 Committee met yesterday and reviewed applications received for the TDM funding program. In the DCHC  
 157 area the TDM Oversight Committee received applications from the programs that are currently funded,  
 158 Chapel Hill-Carrboro, Duke University, UNC, and Durham County which is managed by GoTriangle as well  
 159 as RTP. Dale McKeel stated the Committee has adequate funds to cover the requested funding amounts.  
 160 The TDM Oversight Committee will get back together in a few weeks to finalize everything. Chair Mark  
 161 Ahrendsen asked what was the schedule for making the final decision. Dale McKeel stated the meeting is  
 162 scheduled for mid-April and the Board has to approve in June.

163 **11. Report from the DCHC MPO TC Chair**  
 164 **Mark Ahrendsen, DCHC MPO TC Chair**

165 Chair Mark Ahrendsen has no report at this time. However, he shared his thoughts with regards to  
 166 this being his last meeting with the TC.

167 **12. NCDOT Reports**

168 Richard Hancock, Division 5, stated there were no additional reports at this time. Chair Mark  
 169 Ahrendsen asked about the contract status of the roundabout at Barbee and Herndon. Chair Mark  
 170 Ahrendsen commented there was supplemental funding that was needed for it. Richard Hancock stated  
 171 the roundabout will be re-let for July 2016 with new specs.

172 Ed Lewis, NCDOT Division 7, stated that the Churton Street access improvement project will be re-  
 173 advertised again for April. The guardrail project was awarded and will be available on April 1<sup>st</sup>.

174 There was no additional report from NCDOT Division 8.

175 **INFORMATIONAL ITEMS:**

176 **13. Recent News, Articles, and Updates**

177 There were no additional items to report. Chair Mark Ahrendsen shared some last words, stating  
178 we've come a long way with this MPO TC and felt that it was doing great things and moving in a good  
179 direction.

180 **ADJOURNMENT:**

181 There being no further business before the DCHC MPO Technical Committee, the meeting was  
182 adjourned at 9:28 a.m.