

June 8, 2022

**To:** DCHC MPO Board

**From:** Mariel Klein, Business Services Administrator, DCHC MPO

**Through:** Aaron Cain, Interim MPO Manager

**Title:** UPWP FY22 Amendment 3

**Executive Summary**

To approve an amendment to the FY21-22 UPWP in order to re-allocate funding between several line items representing budgets in the LPA and the Town of Carrboro. This does not represent a gain or loss of UPWP funds, it solely represents re-prioritization of budget associated with several task lines outlined below.

**Background**

The total amounts being re-allocated are found below. This amendment will rebalance a currently over-spent line items (a) II-B-16, Financial Planning, and (b) II-A-6: Dwelling Unit, Population & Employment Changes, in the LPA's budget, and reflects the following changes for the Town of Carrboro:

1. Shifting of funds to planning lines for additional work associated with various TIP projects
2. Shifting of funds for work associated with additional mapping activities
3. Shifting of funds to special studies line to reflect Carrboro's participation in the 2022 North Carolina Vision Zero Leadership Program

**Table 1: STBG-DA Re-Allocation Amounts**

<b>Task Code</b>	<b>Previous Amount (local + fed STBGDA)</b>	<b>Amended Amount (local + fed STBGDA)</b>	<b>Amount of Change</b>
II-A-10: Mapping	\$48,500	\$49,365	+\$865
II-A-13: Bike & Ped Counts	\$12,175	\$10,874	-\$1301.25
II-B-3: Travel Model Updates	\$170,000	\$164,000	-\$6,000
II-B-16: Financial Planning	\$11,600	\$17,600	+\$6,000
III-A-1: Planning Work Program	\$37,760	\$37,477	-\$282.50

III-B-1: TIP	\$91,890	\$92,021	+\$131.25
III-C-6: Public Involvement	\$100,000	\$98,095	-\$1,905.00
III-D-3: Special Studies Operations	\$53,700	\$55,640	+\$1,940.00
III-E-1: Management and Operations	\$113,020	\$113,573	+552.50

**Table 2: PL Re-Allocation Amounts**

<b>Task Code</b>	<b>Previous Amount (local + fed PL)</b>	<b>Amended Amount (local + fed PL)</b>	<b>Amount of Change</b>
II-A-6: Dwelling Unit, Pop/Empl Changes	\$2,000	\$11,000	+\$9,000
II-B-4: Travel Surveys	\$15,300	\$6,300	-\$9,000

**Financial Impact**

This amendment will not have a financial impact on the FY 21-22 UPWP, as there will be no net gain or loss of funds.

**Motion**

**TC:** To recommend the MPO Board approve FY21-22 UPWP Amendment #3

**Board:** To approve FY21-22 UPWP Amendment #3