

1 **DURHAM-CHAPEL HILL-CARRBORO METROPOLITAN PLANNING ORGANIZATION DCHC MPO BOARD**

2 **April 13, 2016**

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4 **MINUTES OF MEETING**

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6 The Durham-Chapel Hill-Carrboro Metropolitan Planning Organization DCHC MPO Board met on April
7 13, 2016, at 9:00 a.m. in the City Council Committee Room, located on the second floor of Durham City
8 Hall. The following people were in attendance:

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10	Steve Schewel (DCHC MPO Board Chair)	City of Durham
11	Damon Seils (DCHC MPO Board Vice Chair)	Town of Carrboro
12	Don Moffitt (Member)	City of Durham
13	Ellen Reckhow (Member)	Durham County
14	Bernadette Pelissier (Member)	GoTriangle
15	Pam Hemminger (Member)	Town of Chapel Hill
16	Brian J. Lowen (Member)	Town of Hillsborough
17	Lydia Lavelle (Alternate)	Town of Carrboro
18	Ed Harrison (Alternate)	Town of Chapel Hill
19	Jim G. Crawford (Member)	Chatham County
20	Renee Price (Alternate)	Orange County
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23	Joey Hopkins	NCDOT, Division 5
24	Patrick Wilson	NCDOT, Division 7
25	Tina Moon	Town of Carrboro
26	Patrick McDonough	GoTriangle
27	Geoff Green	GoTriangle
28	Ellen Beckmann	City of Durham
29	Eddie Dancausse	Federal Highway Administration
30	Andy Henry	DCHC MPO
31	Meg Scully	DCHC MPO
32	Lindsay Smart	DCHC MPO
33	Dale McKeel	DCHC MPO
34	Brian Rhodes	DCHC MPO
35	Linda Thomas Wallace	Durham County
36	Max Bushell	Orange County
37	David Keilson	NCDOT, Division 5
38	Kayla Seibel	Town of Chapel Hill
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41	Quorum Count: 8 of 11 Voting Members	
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44	Chair Steve Schewel called the meeting to order at 9:02 a.m. A roll call was performed. David Bonk,	
45	Town of Chapel Hill, was recognized as the new Chair of the DCHC MPO Technical Committee during the roll call.	

46 The Voting Members and Alternate Voting Members of the DCHC MPO Board were identified and are indicated
47 above. Chair Steve Schewel reminded everyone to sign-in using the sign-in sheet that was being circulated.

48 **PRELIMINARIES:**

49 **Ethics Reminder**

50 Chair Steve Schewel read the Ethics Reminder for the DCHC MPO Board member and asked Board
51 members if there were any known conflicts of interest with respect to matters coming before the Board and
52 requested that if there were any identified during the meeting for them to be announced. The 2016 State Ethics
53 Commission's requirements are due by Friday, April 15, 2016.

54 **Adjustments to the Agenda**

55 Chair Steve Schewel asked if there were any adjustments to the agenda. There were no adjustments to
56 the agenda.

57 **Public Comments**

58 Chair Steve Schewel asked if there were any members of the public signed up to speak. There were no
59 members of the public signed up to speak during the meeting.

60 Chair Steve Schewel acknowledged that Felix Nwoko was absent from the Board meeting; even so, he
61 recognized his capable MPO Staff that was present.

62 **Directives to Staff**

63 The Directives to Staff were included in the agenda packet for review.

64 Chair Steve Schewel stated the name of the organization DCHC MPO seems to him to be particularly
65 infelicitous, especially compared to CAMPO. Chair Steve Schewel stated he believes the DCHC MPO (The
66 Durham-Chapel Hill-Carrboro Metropolitan Planning Organization) needs an easier-to-use name that is
67 recognizable by the public, a name people could say, and know what it is. The DCHC MPO Board agreed to
68 consider a name change if allowed by federal guidelines. He called for the MPO Staff to look into what processes

69 will be needed in changing the DCHC MPO to a better name or acronym, if possible. He asked the MPO staff to
70 come back with their recommendations to the Board.

71 **CONSENT AGENDA:**

72 **6. Approval of March 9, 2016 Meetings Minute**

73 Chair Steve Schewel stated that there were two items on the consent agenda, which included the March
74 9, 2016, meeting minutes and the FY2016 Unified Planning Work Program (UPWP) Amendment #2.

75 Vice Chair Damon Seils stated he provided his corrections to the MPO Staff by email.

76 **7. FY2016 Unified Planning Work Program (UPWP) Amendment #2**

77 Meg Scully, LPA Staff

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79 Amendment #2 to the FY2016 UPWP proposes to re-allocate and de-obligate STPDA funds as well as de-
80 obligate TIGER Grant funds. The attached memorandum and resolution with tables would provide more details.
81 The action today is to approve FY2016 UPWP Amendment #2.

82 A motion was made by Don Moffitt to approve the two agenda items on the Consent Agenda and
83 seconded by Bernadette Pelissier. The motion carried unanimously.

84 **ACTION ITEMS:**

85 **8 Public Hearing for Draft Amendment #2 to the FY2016-2025 TIP**

86 Lindsay Smart, LPA Staff

87 Lindsay Smart provided an update on draft Amendment #2 to the FY2016-2025 TIP, along with
88 attachments. She stated the action for today is holding a public hearing for the draft Amendment #2 to the
89 FY2016-2025 TIP. The major change in Amendment #2 is the de-funding to the Durham-Orange Light Rail
90 Transit Project. Lindsay Smart stated there is no other action today, but to have a public hearing for the
91 Amendment #2 to the FY2016-2025 TIP.

92 Chair Steve Schewel opened the public hearing for comments. There were no comments. Chair Steve
93 Schewel asked the Board if there was any discussion on the draft Amendment #2 to the FY2016-2025 TIP.

94 Chair Steve Schewel asked Lindsay Smart when the Board will be required to take action. Lindsay Smart
 95 stated that the NCDOT Board of Transportation approved the changes to Amendment #2 to the FY2016-2025
 96 TIP in January 2016. There are expectations that the DCHC MPO Board will act on it. Lindsay Smart stated the
 97 General Assembly will have a short session beginning on April 25th or April 26th, but she is not sure of the ending
 98 date for the session. After the General Assembly sessions, the Board will know if the Light Rail Project funding
 99 will be reprogrammed. If the project funding is reprogrammed, NCDOT will need to do a STIP amendment to
 100 restore those funds. There was no further discussion on the agenda item.

101 Chair Steve Schewel closed the public hearing.

102 Don Moffitt and Lindsay Smart discussed if a new public hearing will be required for Amendment #2.
 103 Lindsay Smart stated it does not require one, according to the MPO Public Involvement. The Amendment #2
 104 public review and comment period started in February 2016 with no ending date. Also, the draft amendment
 105 has been advertised in the Triangle Tribune and the Herald Sun. The draft amendment has been posted to the
 106 DCHC MPO website and circulated via MPO email listservs.

107 **9. Revised Final DCHC Methodology for Ranking Projects and Allocating Local Input Points (SPOT P4.0)**
 108 **Lindsay Smart, LPA Staff**

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 110 Lindsay Smart provided an update and explained the process to date on the Revised Final DCHC
 111 Methodology for Ranking Projects and Allocating Local Input Points (SPOT P4.0), along with an attachment. She
 112 stated the action for today is to approve the revised final Methodology as shown in the attachment.

113 Chair Steve Schewel asked if there was any discussion on the revised final Methodology. There was no
 114 further discussion.

115 A motion was made by Pam Hemminger to approve the revised final Methodology and seconded by
 116 Ellen Reckhow. The motion carried unanimously.

117 **10. Enhanced Mobility of Seniors and Individuals with Disabilities (Section 5310) Grant - FY2015 and FY2016**
 118 **Call for Projects**

119 Meg Scully, LPA Staff

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121 Meg Scully provided a summary of the Enhanced Mobility of Seniors and Individuals with Disabilities
 122 (Section 5310) Grant - FY2015 and FY2016 Call for Projects, along with an attachment. Meg Scully stated the
 123 grant provides funds to improve mobility for seniors and individuals with disabilities in removing barriers to
 124 transportation service and expanding transportation mobility options. She stated this program supports
 125 transportation services planned, designed, and carried out to meet the special transportation needs of seniors
 126 and individuals with disabilities.

127 Meg Scully stated the DCHC MPO has been the designated recipient of these funds for about four (4)
 128 years. The DCHC MPO distributes the funds to eligible sub-recipients through a competitive selection process
 129 every two (2) years. She explained the attachment of the Section 5310 application including the application
 130 process schedule. Applications should be submitted to MPO Staff by April 29, 2016, for review and selection.
 131 The Board is scheduled to make their approval in June 2016.

132 Meg Scully stated A Call for Projects is conducted during even numbered years and includes funds from
 133 two fiscal years. A total of \$477,026 was allotted to the Durham UZA for FY2015 and FY2016. This amount will
 134 be available for the 2016 Call for Projects.

135 There were discussions about application submissions, the application process schedule, and funding for
 136 Durham County and Orange County transit agencies. Also, Meg Scully stated non-profit organizations will have
 137 a hard time complying with the federal requirements. Meg Scully asked Ed Harrison to have the non-profit
 138 agencies outside of Chapel Hill Transit to call her for assistance. She will be glad to assist the agencies.

139 This was an update and there was no action or motion required for this agenda item.

140 **REPORTS:**

141 **11. Report from the DCHC MPO Board Chair**
 142 **Steve Schewel, DCHC MPO Board Chair**

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 144 There was no additional report from the DCHC MPO Board Chair.

145 Chair Steve Schewel requested a simple document with information on all allocations of the MPO
 146 funds for the highway and non-highway projects. He would like see big picture of the MPO funds including

147 what the MPO controls and what it does not control. Lindsay Smart will provide the STP-DA and TAP
148 distribution policy that shows those two funding sources. This information was approved by the Board in the
149 fall. Also, Lindsay Smart stated she also summarized the approved projects that were submitted for CMAQ.

150 David Bonk explained in detail the process of how funds are allotted and committed the staff to
151 providing the Board with a document showing MPO funding information.

152 Chair Steve Schewel stated he is not in a hurry for the documents.

153 Ellen Reckhow stated there is no update on the agenda for Debbie McCarthy's presentation on flooding in
154 the Trenton Woods neighborhood from the March 9th meeting in the Directives to Staff section. Ellen Reckhow
155 stated the MPO Staff is to make sure that the City/Engineering of the Stormwater Department and NCDOT receive
156 the presentation material.

157 Chair Steve Schewel asked Joey Hopkins if a comment was made by NCDOT Division 5 about Trenton Road.
158 Joey Hopkins stated no comment was made by NCDOT Division 5 regarding the road. He stated Mark Ahrendsen
159 commented on it at the March 9th meeting. Joey Hopkins stated NCDOT Division 5 has not looked into any of the
160 issues concerning Trenton Road, but will be glad to review them.

161 Chair Steve Schewel thanked Joey Hopkins, and stated the MPO Staff will follow up with NCDOT
162 Division 5 on this matter.

163 **12. Report from the DCHC MPO Technical Committee Chair**
164 **David Bonk, DCHC MPO TC Chair**

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166 There was no report from the Technical Committee Chair.
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168 **13. Reports from LPA Staff**
169 **Felix Nwoko, LPA Staff**

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171 The Report from LPA Staff is attached for review.

172 **14. NCDOT Reports:**

173 Joey Hopkins, NCDOT Division 5, stated there was no report, but will answer questions.

174 Jim G. Crawford asked for a report on the Lystra Road. Joey Hopkins informed the Board no one is
175 present from NCDOT Division 8 to provide a report.

176 Chair Steve Schewel stated an update will be provided later.

177 Pam Hemminger asked for a status on the timeline for the Old Chapel Hill Road project and mentioned
178 the road to the Durham County Park. Don Moffitt asked if the tree cutting a part of the process and Joey
179 Hopkins stated yes. On the Old Chapel Hill Road project, Dale McKeel stated that Duke Energy has relocated the
180 utilities and the project bid starts in the fall of 2016. The Durham section of construction starts in the spring of
181 2017. Ed Harrison asked David Bonk about the status of the Chapel Hill section of the project. David Bonk stated
182 that the Chapel Hill section is a year behind Durham's process.

183 Don Moffitt requested Joey Hopkins to keep him abreast of the Broad Street and Perry Street drainage
184 problems. Joey Hopkins stated that Duke is working on their side now, and NCDOT Division 5 will have a better
185 understanding of what the problems are on their side and then reschedule it.

186 Ellen Reckhow asked if the East End Connector (EEC) is behind schedule. Joey Hopkins stated the EEC
187 project is about on schedule. The contractor has had several difficult issues with the railroad. In addition, NCDOT
188 is monitoring drainage and flooding issues that some neighbors identified.

189 Patrick Wilson, NCDOT Division 7, stated there was no report, but will answer questions.

190 Ed Harrison requested an update on the Merritt Mill Road, West Franklin Street, and Brewer Lane
191 project. Patrick Wilson stated it is in design and the let date is scheduled for January 2019. The first public
192 meeting to review the 25% plans probably will be in August or September 2016. Lydia Lavelle, Vice Chair Damon
193 Seils, and local staff want to look at the plans earlier than the same day of the public meeting, and Vice Chair
194 Damon Seils requested that NCDOT better communicate the project status and designs.

195 David Bonk requested an update on the roundabout at Bennett Road and Mount Carmel Church. Patrick
196 Wilson stated updates will be provided at the Council Meetings in May 2016.

197 There was no report from the NCDOT Division 8.

