

**MPO Board Directives to Staff**  
01/01/14– Present (Completed/Pending/In Progress)

<b>Meeting Date</b>	<b>Directive</b>	<b>Status</b>
8/13/2014	Letters to Division Engineers, Secretary Tata, etc. RE: SPOT 3.0 Prioritization Process	<u>Completed:</u> Letters sent on 8/18/2014.
9/10/2014	Letters to NCDOT Congestion Management to extend comment period deadline for US 15/501 Corridor Study.	<u>Completed:</u> Letters sent on 9/10/2014.
9/10/2014	Submit memo to NCDOT Congestion Management with formal MPO comments on draft US 15/501 Corridor Study.	<u>Completed:</u> Memo sent on 9/10/2014.
9/10/2014	Resolution to Honor Wally Bowman	<u>Completed:</u> Resolution approved during 10/8/2014 meeting.
9/10/2014	Facilitate Complete Streets Policy presentations from NCDOT and MPO member jurisdictions.	<u>Completed:</u> NCDOT and MPO members have been contacted and presentations have been requested.
9/10/2014	Schedule presentation for the US 15-501 Corridor Study.	<u>Completed:</u> Presentation given at the February 11, 2015 Board meeting.
10/8/2014	Resolution to Honor Alice Gordon	<u>Completed:</u> Resolution approved during 12/10/2014 meeting.
2/11/2015	Request for MPO Board Member Orientation	<u>Completed:</u> Orientation was held on April 8, 2015.
5/13/2015	Letter to NCDOT to follow up on NCDOT's response regarding the request to program the earmark for the Duke Beltline in the 2016-2025 STIP.	<u>Completed:</u> Letter was drafted and sent with Chair Kleinschmidt's signature after June Board meeting.
5/13/2015	Letter to NCDOT reiterating MPO's comments on how the SPOT process could be improved.	<u>Completed:</u> Letter was drafted and sent with Chair Kleinschmidt's signature after June Board meeting.
5/13/2015	Letter of Support for GROW AMERICA transportation legislation.	<u>Completed:</u> Letter was drafted and sent with Chair Kleinschmidt's signature after June Board meeting.
9/9/2015	Circulate weekly or bi-weekly digests of typical responses to public comments received on Draft Environmental Impact Statement for the D-O LRT project.	<u>Completed:</u> Several batches of responses were circulated fall 2015.
11/4/2015	Resolution to Honor Diane Catotti	<u>Completed:</u> Resolution approved during November 11, 2015 Board Meeting

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11/4/2015	Resolution to Honor Eric Hallman	<u>Completed</u> : Resolution approved during November 11, 2015 Board Meeting
11/4/2015	Resolution to Honor Mark Kleinschmidt	<u>Completed</u> : Resolution approved during November 11, 2015 Board Meeting
12/9/2015	Provide additional information on recent FAST legislation.	<u>On-going</u> : DCHC MPO LPA staff provides updates as information becomes available.
12/9/2015	Provide update on NC 54 & Dodsons Crossroad Intersection improvement project.	<u>Completed</u> : Division 7 provided an update.
12/9/2015	During next UPWP, provide detailed explanation of federal funding allocation formula and the use of census data.	<u>In Progress</u> : DCHC MPO LPA staff is working on this.
12/9/2015	Incorporate Complete Streets as priorities for 2045 MTP planning process.	<u>Completed</u> : Incorporated into Goals and Objectives of 2045 MTP and reviewed during MPO Board workshop.
12/9/2015	Facilitate an MPO Board workshop for the Goals, Objectives, and Performance Measures for the 2045 MTP.	<u>Completed</u> : DCHC MPO LPA facilitated the workshop in January.
12/9/2015	Quarterly updates on D-O LRT project.	<u>On-going</u> : GoTriangle will provide quarterly updates to MPO Board.
2/15/2016	Draft Letter of Support for D-O LRT project to advance to Engineering Phase for MPO Board Chair signature	<u>Completed</u> : 2/18/2016.
4/13/2016	Provide City of Durham Stormwater and NCDOT Division 5 a copy of Debbie McCarthy's presentation and the photos of Trenton Road flooding.	<u>Completed</u> : 4/19/2016.
4/13/2016	Research and consider renaming DCHC MPO an acronym that would be easier remember and simple to say.	<u>Completed</u> . 6/8/2016. DCHC MPO staff and the Technical Committee researched and provided a recommendation to the MPO Board.
4/13/2016	Provide the MPO Board with a breakdown of funding for highway program and non-highway program in the MPO TIP.	<u>Completed</u> . DCHC MPO staff created a summary report and distributed it during May 11, 2016 Board meeting.
5/11/2016	Schedule presentation from NCDOT Division and City Public Works regarding flooding on Trenton Road.	<u>Completed</u> . DCHC MPO staff arranged to have an update at the June 8, 2016 Board meeting.
5/11/2016	Prepare a presentation on the breakdown of funding for highway program and non-highway program in the MPO TIP.	<u>Completed</u> . DCHC MPO staff presented the summary report at the June 8, 2016 Board meeting.

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6/8/2016	Update the DCHC MPO's tagline on the MPO website to provide information to the public that explains the MPO does regional transportation planning for the western Triangle area.	<u>Underway.</u> DCHC MPO staff is in the process of updating the tagline on the MPO website.
6/8/2016	Request FHWA and NCDOT provide a presentation to the MPO Board that describes the federal process, requirements, and responsibilities related to MPO TIP development.	<u>Underway.</u> DCHC MPO staff is coordinating with FHWA and NCDOT to have a presentation delivered in September 2016.