

April 13, 2022

To: DCHC MPO Board

From: Mariel Klein, Business Services Administrator, DCHC MPO

Through: Aaron Cain, Interim MPO Manager

Title: UPWP FY22 Amendment 2

Executive Summary

To approve an amendment to the FY21-22 UPWP in order to:

1. Re-allocate \$200,000 in total STBG-DA funding to the LPA's Special Studies line specifically for the US-70 Durham project. This project was allocated a total of \$100,000 in the original FY21-22 UPWP, which was an error, as this project requires a total allocation of \$300,000. Additionally, subsequent cost estimates have increased the projected cost of this project to \$300,000. Funding for this additional allocation is being drawn from two other task lines in the LPA's UPWP allocation.
 - For ease of understanding and reporting, the Special Studies line in the MPO total table has been split into three lines; US-70 Durham, US-70 Orange, and Special Studies Operations.
2. De-obligate \$200,000 in STBG-DA funding from the UPWP to make those funds available for RFF Call for Projects in future years. Due to several position vacancies during FY21-22 and the ongoing COVID-19 pandemic reducing operational costs for travel and office supplies, it is forecasted that about \$700,000 will be available at the end of FY22. In the interest of being good stewards of federal dollars and maximizing the efficacy of the funding we receive as an MPO, we are requesting to de-obligate \$200,000 of these funds and move them back into our general STBG-DA funding pool to become available for future project needs. Funds to be de-obligated are being drawn from several task lines as described in the summary table below.

Background

The total amounts being re-allocated are found below. This amendment decreases the total funding allocation in the FY22 UPWP by \$200,000.

- Rows in orange indicate lines drawn down to provide \$200,000 for de-obligation
- Rows in yellow indicate lines where funds have been re-allocated to provide \$200,000 for Special Studies US-70 Durham
- **Green text indicates lines where funds have been added**

Table 1: STBG-DA Re-Allocation Amounts.

Task Code	Previous Amount (local + fed STBGDA)	Amended Amount (local + fed STBGDA)	Amount of Change
II-A-2: Traffic Counts	\$100,250	\$80,000	-\$20,250
II-A-6: Dwelling Unit, Pop/Empl Changes	\$40,500	\$11,500	-\$29,000
II-A-9: Travel Time Studies	\$71,300	\$50,000	-\$21,300
II-A-10: Mapping	\$89,500	\$48,500	-\$41,000
II-A-13: Bike & Ped Counts	\$60,200	\$12,175	-\$48,025
II-B-3: Travel Model Updates	\$185,330	\$170,000	-\$15,330
II-B-4: Travel Surveys	\$45,000	\$30,000	-\$15,000
II-B-10: Transit Element of the MTP	\$83,236	\$58,566	-\$24,670
II-B-14: Rail, Water or other Mode of LRTP	\$36,600	\$20,100	-\$16,500
II-B-17: Congestion Management Strategies	\$104,555	\$100,000	-\$4,555
III-C-5: Safety/Drug Control Planning	\$43,888	\$22,057	-\$21,830
III-C-6: Public Involvement	\$114,540	\$100,000	-\$14,540
III-D-3: Special Studies Operations	\$353,700	\$53,700	-\$300,000
III-E-1: Management and Operations	\$218,020	\$113,020	-\$61,000
III-E-1: Management and Operations	\$218,020	\$113,020	-\$44,000
III-D-3A: US-70 Durham	\$0	\$300,000	+\$300,000
III-D-3B: US-70 Orange	\$0	\$200,000	+\$200,000

Table 2: PL Re-Allocation Amounts

NOTE: No PL funding is being de-obligated, only re-allocated to special studies lines

Task Code	Previous Amount (local + fed PL)	Amended Amount (local + fed PL)	Amount of Change
II-A-6: Dwelling Unit, Pop/Empl Changes	\$25,000	\$2,000	-\$23,000

Financial Impact

This amendment will decrease the FY21-22 UPWP's overall allocation by \$200,000.

Motion

TC: To recommend the MPO Board approve FY21-22 UPWP Amendment #2

Board: To approve FY21-22 UPWP Amendment #2