

**DURHAM-CHAPEL HILL-CARRBORO METROPOLITAN PLANNING ORGANIZATION  
TECHNICAL COMMITTEE**

**November 20, 2019**

**MINUTES OF MEETING**

The Durham-Chapel Hill-Carrboro Metropolitan Planning Organization Technical Committee met on November 20, 2019, at 9:00 a.m. in the City Council Committee Room, located on the second floor of Durham City Hall. The following people were in attendance:

Nish Trivedi (Chair)	Orange County Planning
Ellen Beckmann (Vice Chair)	City of Durham
Kayla Seibel (Member)	City of Durham Planning
Evan Tenenbaum (Member)	City of Durham
Bergen Watterson (Member)	Chapel Hill Planning
Jomar Pastorelle (Member)	Chapel Hill Planning
Kumar Neppalli (Member)	Chapel Hill Engineering
Zach Hallock (Member)	Carrboro Planning
Tina Moon (Member)	Carrboro Planning
Margaret Hauth (Member)	Hillsborough
Scott Whiteman (Member)	Durham County Planning
Brooke Ganser (Member)	Durham County Planning
Tom Altieri (Member)	Orange County Planning
Julie Bogle (Member)	NCDOT TPD
John Hodges-Copple (Member)	Triangle J Council of Governments
Scott Levitan (Member)	Research Triangle Foundation
Michael Page (Member)	North Carolina Central University
Joe Geigle (Member)	FHWA
Bill Judge (Alternate)	City of Durham
Brian Taylor (Alternate)	City of Durham
David Keilson (Alternate)	NCDOT, Division 5
Stephen Robinson (Alternate)	NCDOT, Division 7
Bryan Kluchar (Alternate)	NCDOT, Division 8
Brian Rhodes	DCHC MPO
Aaron Cain	DCHC MPO
Meg Scully	DCHC MPO
Andy Henry	DCHC MPO
Robert Jahn	DCHC MPO
Dale McKeel	City of Durham/DCHC MPO

Quorum Count: 22 of 31 Voting Members

45 Chair Nish Trivedi called the meeting to order at 9:00 a.m. A roll call was performed. The Voting  
 46 Members and Alternate Voting Members of the DCHC MPO Technical Committee (TC) were identified and  
 47 are indicated above. Chair Nish Trivedi reminded everyone to sign-in using the sign-in sheet.

48 **PRELIMINARIES:**

49 **2. Adjustments to the Agenda**

50 There were adjustments to the order to the action items in the Agenda that did not impact its  
 51 contents.

52 **3. Public Comments**

53 There were no members of the public signed up to speak during the meeting.

54 **CONSENT AGENDA:**

55 **4. Approval of October 23, 2019, Meeting Minutes**

56 Tom Altieri requested that line 203 be changed to, "Altieri continued that this project is not  
 57 inconsistent with Orange County's land-use plan," rather than as stated, "...is therefore in alignment with  
 58 the Orange County land-use plan."

59 Scott Whiteman made a motion to approve the Consent Agenda as amended. Margaret Hauth  
 60 seconded the motion. The motion passed unanimously.

61 **ACTION ITEMS:**

62 **5. Update of the Triangle Region TDM Plan**

63 **Dale McKeel, LPA Staff**

64 Dale McKeel stated that information was presented about the Triangle Region Transportation  
 65 Demand Management (TDM) Plan Goals at the November 13 MPO Board meeting and the TDM Plan  
 66 was released for public comment. Dale McKeel added that the public comment period ends on  
 67 December 11. There was discussion about the first goal of the TDM Plan, which was refining the  
 68 program evaluation methods. John Hodges-Copple stated that the focus of North Carolina Department  
 69 of Transportation (NCDOT) was for the performance measures to include more innovation and a

70 simplified, yet comprehensive, measurement tool. There was discussion about where DCHC funding can  
 71 be spent.

72 Bergen Watterson made a motion to recommend that the MPO Board approve the Triangle  
 73 Region TDM Plan Goals. Evan Tenenbaum seconded the motion. The motion passed unanimously.

74 **6. Durham and Orange County FY2019 Transit Tax Annual Report**

75 **Jennifer Hayden, GoTriangle**

76 **Aaron Cain, LPA Staff**

77 Aaron Cain stated that 67,528 additional bus service hours have been utilized in Orange County  
 78 since the Transit Tax began in 2013. Aaron Cain discussed capital projects and their locations in Orange  
 79 County. Jennifer Hayden discussed that a total of \$14.6M of revenues were received in Fiscal Year (FY)  
 80 2019, including \$8M from the half-cent sales tax, \$4.8M from the tax reserves, and other revenues  
 81 associated with the Transit Tax. Andy Henry and Jennifer Hayden discussed that in subsequent years the  
 82 tax reserves are not expected to factor into the total FY revenues. Jennifer Hayden stated that the total  
 83 expenditures equal the total revenue. Jennifer Hayden explained that the expenditures for FY19 were  
 84 approximately \$10M for the Durham-Orange Light Rail Transit (DOLRT) project development, \$3.3M for  
 85 transit services, and other projects and services.

86 Aaron Cain stated that 114,437 new bus service hours and 36,000 new bus trips have been utilized  
 87 in Durham County since the Transit Tax began. Aaron Cain discussed capital expenditures and their  
 88 locations that resulted from the Transit Tax. Jennifer Hayden stated that approximately \$29.5M was  
 89 generated from the half-cent sales tax and \$18M were used from the reserves. Jennifer Hayden stated  
 90 that the total expenditures for FY19 was \$53M, of which \$43M went to the DOLRT project and \$4.8 went  
 91 to transit services, among other expenditures. Scott Whiteman asked about the total amount that  
 92 remained in Durham and Orange County reserves. Jennifer Hayden responded that she will review that  
 93 information. Aaron Cain added that they will present the Durham and Orange FY19 Transit Tax Annual  
 94 Report to the DCHC MPO Board on December 11 along with the First Quarter numbers for FY20.

95 **7. NC Moves 2050 Update**

96 **Julie Bogle, NCDOT**

97 Julie Bogle presented a video regarding the update of NC Moves 2050. The video presented  
 98 information on the development of the plan, reviewed future needs, and discussed public engagement.  
 99 The video listed more information on www.ncmoves.gov. Julie Bogle dispersed a survey from the NC  
 100 Moves 2050 to TC Members and Alternates. Zach Hallock asked where completed hardcopies could be  
 101 sent. Bergen Watterson responded that there is a mailing address on the survey. Julie Bogle stated that  
 102 she will investigate sending Zach Hallock additional hardcopies of the survey.

103 **8. Transportation Conformity Determination Report**

104 **Andy Henry, LPA Staff**

105 **John Hodges-Copple, TJCOG**

106 Andy Henry stated that the MPO Board released the Transportation Conformity Determination  
 107 Report (CDR) at their September meeting and conducted a public hearing at their October meeting.  
 108 Andy Henry stated that the CDR was delayed by one month because the Transportation Improvement  
 109 Program (TIP) must be approved before the CDR can be approved. Andy Henry stated that there are  
 110 several documents from the CDR appendix that were not ready at the time of the TC agenda  
 111 distribution, but will be presented at the MPO meeting on December 11. Andy Henry noted that the  
 112 DCHC MPO is currently in maintenance for ozone.

113 John Hodges-Copple made a motion to recommend that the MPO Board adopt the resolution  
 114 based on the Transportation Conformity Determination Report. Zach Hallock seconded the motion. The  
 115 motion passed unanimously.

116 **9. Carryover Projects for SPOT 6**

117 **Aaron Cain, LPA Staff**

118 Aaron Cain stated that Carryover Projects are those that will be automatically submitted for  
 119 consideration in SPOT 6. Aaron Cain added that the two types of Carryover Projects, developmental and  
 120 sibling, must be rescored for SPOT 6, and could be removed from the upcoming FY2023-2032 State

121 Transportation Improvement Program (STIP) if they do not score well enough to be funded. Aaron Cain  
 122 explained that developmental projects are those that were funded in the last four years of the current  
 123 (FY2020-2029) STIP. Aaron Cain further explained that sibling projects are the unfunded segments of a  
 124 larger project that is funded in the ten-year STIP.

125 Aaron Cain stated that there is a list of Carryover Projects in Division 5 and Division 7 for SPOT 6,  
 126 but there are no Carryover Projects in the DCHC portion of Division 8. Aaron Cain continued that U-  
 127 5720D will likely be removed by NCDOT because U-5518 has been extended to cover the bounds of U-  
 128 5720D. Aaron Cain added that U-5720C may be removed later in the process by NCDOT because it could  
 129 be covered by U-5720B, which is a committed project. Aaron Cain stated that removal of either or both  
 130 of these projects will not create additional Strategic Prioritization Office of Transportation (SPOT)  
 131 submittal slots for DCHC.

132 Vice Chair Ellen Beckmann and Aaron Cain discussed that the descriptions of the Carryover  
 133 Projects can be modified. There was discussion that U-5304F is listed twice because it crosses division  
 134 boundaries. Aaron Cain added that any requested modifications to or removal of Carryover Projects be  
 135 sent to him soon because these must be submitted to the SPOT Office by December 20, 2019.

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137 **10. FY2020-2029 Transportation Improvement Program**  
 138 **Aaron Cain, LPA Staff**

139 Aaron Cain stated that the North Carolina Board of Transportation adopted the FY2020-2029  
 140 State Transportation Improvement Program (STIP) on September 6, 2019. Aaron Cain stated that the  
 141 STIP and TIP must match for the first four years of the program.

142 Tom Altieri made a motion to recommend that the DCHC MPO Board adopt the FY2020-2029  
 143 Transportation Improvement Program. Jomar Pastorelle seconded the motion. The motion passed  
 144 unanimously.

145 **11. FY20 Unified Planning Work Program Amendment #1**

146 **Meg Scully, LPA Staff**

147 Meg Scully stated that the DCHC MPO is required by federal regulations to prepare an annual  
148 Unified Planning Work Program (UPWP) that details and guides the urban area transportation planning  
149 activities. Meg Scully continued that the UPWP identifies MPO planning tasks to be performed with the  
150 use of federal transportation funds. Meg Scully continued that changes to the UPWP budget requires an  
151 amendment approved by the MPO Board. Meg Scully stated that Amendment #1 of the FY2020 UPWP  
152 proposes to allocate Surface Transportation Block Grant-Direct Attributable (STBG-DA) funds to the  
153 Town of Hillsborough for a planning study, de-obligate STBG-DA funds from the City of Durham, and re-  
154 allocate STBG-DA funds among task codes for Durham County, as requested by each jurisdiction. Meg  
155 Scully and Bergen Waterson discussed that the deadline for future amendments will occur in March  
156 2020, and Meg Scully will provide advanced notice.

157 Evan Tenenbaum made a motion to recommend that the MPO Board approve the FY20 Unified  
158 Planning Work Program Amendment #1. Margaret Hauth seconded the motion. The motion passed  
159 unanimously.

160 **REPORTS:**

161 **12. Reports from the LPA Staff**

162 Felix Nwoko, Andy Henry, LPA Staff

163 Aaron Cain stated that the MPO Board Meeting that was scheduled for January 8 will now be on  
164 January 15, 2020, due to scheduling conflicts with the North Carolina State Transportation Summit in  
165 Raleigh. Aaron Cain also stated that Patrick McDonough will be leaving GoTriangle.

166 Andy Henry stated that there will be a steering committee meeting for the 15-501 Corridor Study  
167 on December 2 to discuss Chapel Hill concerns. Andy Henry stated that each jurisdiction and county is  
168 needed to send a representative to TJCOG on November 15 from 9 to 11 a.m. in order to review network  
169 analysis and local knowledge of roadways. Andy Henry and Chair Nish Trivedi discussed that bringing a  
170 laptop computer may be helpful to the meeting.

171 **13. Report from the DCHC MPO TC Chair**

172 Nish Trivedi, DCHC MPO TC Chair

173 There was no report from the Chair.

174 **14. NCDOT Reports**

175 David Keilson, Division 5, stated that the roundabout at University Drive and Hope Valley Road (U-  
 176 5745) is now open. David Keilson stated that the closure on Alston Avenue between NC 147 and Angier  
 177 Avenue is now scheduled to reopen on November 27 instead of November 25. David Keilson added that  
 178 the closure on Liberty Avenue and Alston Avenue will occur after Thanksgiving. Vice Chair Ellen Beckmann  
 179 and David Keilson discussed that NCDOT budget shortfall has halted Locally Administered Projects Program  
 180 (LAPP) projects. Vice Chair Ellen Beckmann added that construction is scheduled to resume in May 2020  
 181 and that the cost of LAPP projects will increase. There was discussion about alternate means of funding  
 182 LAPP projects.

183 Stephen Robinson, Division 7, introduced himself and stated that he will be replacing Pat Wilson in  
 184 the TC meetings. Stephen Robinson stated that the roundabout on Mt. Carmel Church Road and Bennett  
 185 Road (U-5854) is nearing completion. Stephen Robinson added that the roundabout at Greensboro Street  
 186 and Estes Drive (U-5846) is proceeding, however, utilities issues are impeding progress. Tina Moon and  
 187 Bergen Watterson discussed that there are currently lighting and pedestrian accessibility issues at the  
 188 Greensboro Street and Estes Drive roundabout. Stephen Robinson recommended contacting the  
 189 construction officer and stated he will notify the officer as well. Stephen Robinson stated that there are  
 190 construction issues at the Franklin Street Bridge.

191 Bryan Kluchar, Division 8, stated that the Mobi Awards will be held on December 16, 2019.

192 There was no further report from NCDOT Transportation Planning Division.

193 There was no report from NCDOT Traffic Operations.

194 **INFORMATIONAL ITEMS:**

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**ADJOURNMENT:**

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There being no further business before the DCHC MPO Technical Committee, the meeting was

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adjourned at 10:20 a.m.