

MEMORANDUM

TO: DCHC MPO Technical Committee
FROM: Doug Plachcinski, AICP, CFM, Executive Director
DATE: November 8, 2022
RE: **FY2022-23 UPWP AMENDMENT 2**

REQUEST

To approve the following FY22-23 UPWP amendment:

1. Increase the STBG-DA funding in the II-B Planning Process, Targeted Planning/CMP from \$121,000 to \$140,000. Decrease the PL funding in the same task from \$35,000 to \$16,000, inclusive of Federal funding and LPA match. This moves funding for the CMP consultant contract under one Federal funding resource
2. Decrease the STBG-DA funding in the II-B Planning Process, Regional Planning from \$217,317 to \$198,317. Increase the PL funding in the same task from \$40,000 to \$59,000
3. Add a new task in II-B Planning Process, Special Studies Operations 3E Orange County Transportation Comprehensive Plan at \$120,000 with \$30,000 local match funds provided by Orange County. This funding is allocated to Orange County.
4. Increase the STBG-DA funding in the Town of Chapel Hill's II-B-1 Targeted Planning Task to \$55,000 from \$50,000, inclusive of Federal funding and local match. This funding is allocated to the Town of Chapel Hill.

MOTIONS

1. **Technical Advisory Committee:** To recommend the MPO Board approve FY22-23 UPWP Amendment #2
2. **MPO Policy Board:** To approve FY22-23 UPWP Amendment #1



**ORANGE COUNTY GOVERNMENT
TRANSPORTATION SERVICES DEPARTMENT**



REQUEST FOR PROPOSAL (RFP)

Orange County Transportation Master Plan

Submittal Deadline: December 30, 2022, 5:00PM

Submittal Address:

Orange County Transportation Services
Nishith Trivedi
600 NC 86
Hillsborough, NC 27278
Email: ntrivedi@orangecountync.gov

Durham-Chapel Hill-Carrboro Metropolitan Planning Organization
Doug Plachcinski
101 City Hall Plaza
Durham, NC 27701
Email: Doug.Plachcinski@durhamnc.gov



ORANGE COUNTY GOVERNMENT TRANSPORTATION SERVICES DEPARTMENT



BACKGROUND

Orange County (or the County) is issuing a Request for Proposals (RFP) from qualified consultants or teams for the Orange County Transportation Master Plan. This contract shall be partially reimbursed with Federal-aid funding through the Orange County Transportation Services (OCTS) and Durham-Chapel Hill-Carrboro Metropolitan Planning Organization (DCHC MPO). The solicitation, selection, and negotiation of a contract shall be conducted in accordance with all Federal requirements and guidelines.

Orange County desires to develop a rational, high level, multi-modal plan for the County which incorporates all transportation related projects within the unincorporated areas and local jurisdictions with respects to the aging population and changing demographic, equity, and other factors effecting the public right-of-way, all while defining needed transportation improvement which can be reflected in the Comprehensive Transportation Plan (CTP), Metropolitan Transportation Plan (MTP), State Transportation Improvement Program (STIP) and other regional, state and federal plans.

The local jurisdictions and Metropolitan Planning Organizations and Rural Planning Organization have adopted transportation plans that should be reviewed as part of this process, this includes all DCHC MPO, Burlington-Graham Metropolitan Planning Organization (BG MPO), Triangle Rural Planning Organization (TARPO), Mebane, Hillsborough, Chapel Hill and Carrboro. The primary and/or sub-consultant firm(s) shall be pre-qualified by NCDOT to perform the discipline listed below:

- Corridor, Multimodal, Long Range Transportation, Comprehensive Transportation Planning
- Public Involvement
- Municipal & Regional Planning Studies

The principal study tasks will include:

- Analysis of existing conditions/Articulation of problem
 - State and local transportation plans, policies and programs
 - Travel patterns and behaviors
 - Triangle Regional Model
 - Origin/Destination, select link analysis
 - Local Priorities
 - Safety Improvements and Speed Management
 - Low-Income/Minorities/Environmental Justice
 - Environmental and Climate Impact
 - Modes
 - Transit service
 - Bike and pedestrian
 - Freight and Rail
 - Highway
- Future conditions
 - Travel patterns/behaviors
 - Impacts on Commuting
 - New transit/commute options
- Public Engagement/Equity Engagement/Environmental Justice
 - Website
 - 2 or 3 round of public meetings in Orange County, DCHC MPO, BG MPO and TARPO



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- Alternatives evaluation (including potential for bike and pedestrian facilities, environment, historic properties; ripple effects on other commute routes)
 - No-build
 - Congestion Management
- Strategies
 - Short-term, mid-term and long-term
 - Recommended Cross-Sections
- Action and Implementation Plan

SCOPE OF WORK

A preliminary scope of work and project schedule shall be included in the overall response. RFP submittals should include a more detailed scope and approach to the work. The minimum services provided by the awarded consulting firm on this project will include:

- 1) Conduct Analysis of recent County and local jurisdictions transportation plans (Mebane, Hillsborough, Chapel Hill and Carrboro) along with other related plans including but not limited to the DCHC MPO, BG MPO and TARPO, relevant state and sub-regional plans for abutting jurisdictions.
- 2) Identify and prioritize mobility and safety enhancements along with intersection improvements in unincorporated areas, with emphasis on areas with schools, trails, transit services, significant future development nodes and industrial access.
- 3) Determine appropriate system connectivity in the unincorporated areas with emphasis to connections between local jurisdictions. This includes all modes of transportation such as sidewalks, bike lanes, multiuse paths, transit, freight and rail when NCDOT is improving existing roadway, in conjunction with NCDOT's Complete Street Policy and Implementation Guide.
- 4) Establish and implement a community outreach and information strategy to ensure appropriate resident, business, and county/municipal staff involvement is present throughout the planning process.
- 5) Prepare for and present at workshops for citizens, property owners, and stakeholders, including County and municipal officials; and present formally to county and municipal planning and governing bodies for public input, plan consideration, and final adoption. A minimum of six public input sessions are anticipated to adequately cover the County's jurisdiction. This would include a first round for input and a second round for sharing results.
- 6) Develop and maintain a project webpage.
- 7) Prepare and identify critical needs or improvements and strategies for funding those needs as well as party responsible for their implementation and provide strategic prioritization of transportation improvement (SPOT) and non-State Transportation Improvement Program (Non-STIP) recommendations.
- 8) Emphasis on transit, emergency medical service (EMS), and freight mobility, local delivery recommended improvements and needs.
- 9) Review and make recommendations on transit, bicycle and pedestrian opportunities throughout the County in accordance with Orange County's Complete Street and Vision Zero Policy.
- 10) Recommendations for provisions for autonomous and electrical vehicles.
- 11) Define conceptual new alignments with sufficient detail to utilize for r/w protection purposes and recommendations on right-of-way protection language in County Ordinances.
- 12) High-level capacity analysis to ensure the proposed recommendations of alignment, cross-section and intersection improvements are conceptually buildable and functional.



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Core Technical Team

This study contract will be administered by the DCHC MPO and the project will be managed by Orange County Transportation Services staff. Regular coordination on technical issues will be conducted with a Core Technical Team (CTT). The CTT will consist of one staff member each from Orange County, DCHC MPO, BG MPO, and TARPO. It is anticipated that monthly meetings with this CTT will occur throughout the duration of the study.

All in-person meetings with the CTT are to be held consistent with any remaining COVID protocols, including and up to the use of a hybrid (in person and virtual) meeting format, if needed. They are expected to occur at a meeting place of mutual agreement in or near the study area or in a hybrid format (virtual and in-person) based on any remaining COVID protocols. The consultant team will be expected to participate in bi-weekly study coordination calls with the Orange County Transportation Service staff project manager.

Public Engagement/EJ

In addition to regular meetings with the established CTT, the consultant should design and administer a robust public engagement strategy for this study. The strategy should include, at a minimum, meetings or workshops targeting local officials, business and property owners and the general public. Much of the public interest in the County is anticipated to be through the lens of commuters, as the transportation network primarily functions for commuter mobility. Consequently, public engagement should strive to reach these users in addition to users/stakeholders located directly in the County. The level of engagement for the latter will likely need to be more involved and targeted in various Environmental Justice Communities of Concern in the County.

Meetings or workshops should be held to establish a basis of knowledge among persons whose decisions will affect the County and to ascertain the desires of the public that uses the transportation network. An emphasis should be placed on the development of performance standards and alternatives to achieve them. Communication and collaboration with the public and stakeholder groups early and often will be key to a successful outcome. The consultant will also be expected to participate in presentations to the Orange County, DCHC MPO, BG MPO, and TARPO. The consultant will work with the CTT to identify areas of opportunity for engagement with limited English proficiency populations and other populations of special consideration. All public engagement should be documented in a project notebook throughout the study.

A **Public Involvement Plan** should be presented and implemented throughout the project life to ensure proper notification, active participation from stakeholders and public affected by the project. The actual project scope, processes, deliverables, calendar, budget and costs shall be negotiated between the County and the most qualified firm once selected. The selected firm(s) will be expected to begin work immediately upon award of a contract.

Develop Performance Standards and Implementation Strategies

Based on input from the public input workshops, the consultant's research, and from the CTT, the consultant will develop a set of performance standards for the County and alternative strategies for achieving those performance levels. Also to be included are implementation steps for each strategy. The performance standards will serve as benchmarks against which requests for development and transportation improvements can be measured. The strategies will consist of a variety of techniques with suggestions for implementation along the various segments of the corridor. Strategies should include



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prioritized transportation improvements appropriate for biennial NCDOT Strategic Prioritization Office of Transportation (SPOT) prioritization and consideration of inclusion in Statewide Transportation Improvement Plan (STIP) updates.

Formulate Implementation Strategy and Final Report

The consultant will assemble the final document that contains all transportation related projects, outcomes of the public involvement process, and a plan of action suitable for adoption by County, DCHC MPO, BG MPO and TARPO. Included within the plan shall be the recommended implementation program for the County to ensure the plan's long-term success. The implementation strategy should include specific policy and infrastructure implementation guidance that can be used locally and regionally to implement the recommendations. The final report should be made available in both print and digital format. The digital format should be searchable and web-ready.

The consultant will present the Final Plan with the assistance of County staffs to the local jurisdictions for their endorsement and Orange County Board of County Commissioners for their adoption. DCHC MPO, BG MPO, and TARPO staff will present the Corridor Plan to their respective Board for their formal incorporation into the CTP, MTP and STIP, consultant and Orange County staff may provide assistance. Following approval, memoranda of understanding or any other necessary joint agreements between the local governments, MPOs/RPOs and NCDOT, as called for in the implementation strategy, will be executed by the respective parties to ensure the plan's successful implementation. Implementation plan will determine which local government and/or regional agency is responsible for pursuing individual projects identified. NCDOT will also be requested to endorse the plan.

SUBMITTAL REQUIREMENTS

All proposals are limited a maximum of forty-six total pages (46 single-sided or 23 double-sided). Font size shall be no less than 10 pt. Submissions must not include binders, dividers, tabs, glue binding, etc. The preferred method of assembly is one staple in the upper left-hand corner. Regardless, assembly must allow for easy separation, removal and replacement of pages to facilitate copy, scanning, recycling, etc. RFPs containing more than 46 pages may be rejected at the sole discretion of Orange County.

Submissions must be received by the following individual no later than: **December 30, 2022 by 5:00 PM**

Orange County Transportation Services
Nishith Trivedi
600 NC 86
Hillsborough, NC 27278
Email: ntrivedi@orangecountync.gov

SELECTION PROCESS

Following is a general description of the selection process:

- In order to be considered for selection, consultants must submit a complete response to this RFP prior to the specified deadlines. Failure to submit all information in a timely manner will result in disqualification.
- The Selection Committee will review all qualifying RFP submittals and rank in order of highest qualified to lowest based on the collective review of the Committee.



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SELECTION CRITERIA

All prequalified firms who submit a responsive RFP will be considered.

Criteria by which RFP will be evaluated, with corresponding weight factors, include the following:

- The Qualifications of the Professional Personnel to be Assigned to the Project
- The Consultant's Capability to Meet Project Time Requirements
- Present and Projected Workloads
- Related Experience on Similar Projects
- Recent and Current Work
- Quality of the Submittal

PROPOSAL COMPONENTS

The proposal must also include the information outlined below:

- **Section 1 – Letter of Interest** (2-page maximum): The Letter of Interest should include a synopsis of the project team and their qualifications.
- **Section 2 – Project Organization** (1-page maximum): Provide a project organization chart identifying the team composition, including any subcontractors. Identify key team members working on the project and explain their roles.
- **Section 3 – Team Resumes and Availability:** Provide a resume for each key team member (1-page maximum per resume), including present and projected availability to perform this work. Provide a list of projects currently assigned to key team members and their expected project completion dates.
- **Section 4 – Project Approach and Schedule** (25-page minimum): Provide a description of the proposed approach to the project. Provide a proposed project schedule, showing tasks, milestones and deliverables.
- **Section 5 – Reference Projects** (6-page maximum): Please identify recent, representative projects performed by the proposed team. For each project, provide project duration and completion year, references, and project cost. Identify which team members performed the work and the role each played in the reference project.

PROJECT SCHEDULE

A tentative schedule is included below for planning purposes. Once the RFRFP is released, all dates beyond the Deadline for RFP Submission are subject to change at the needs of the project and Orange County.

<u>Anticipated Tasks</u>	<u>Timeline/Deadline</u>
• RFP Release	Dec. 1, 2022
• Deadline for Questions	Dec. 16, 2022 by 5:00 pm
• Deadline for RFP Submission	Dec. 30, 2022 by 5:00 pm
• Selection Committee Review	Jan. 3, 2023 – Jan. 6, 2023
• Consultant Interviews* (If Necessary)	Jan. 9, 2023 – Jan. 13, 2023
• Consultant Selection and Notification	Jan 23, 2023
• Award of Contract or Letter of Intent	Jan. 30, 2023
• Anticipated Notice to Proceed	Feb. 1, 2023

GENERAL CONDITIONS OF THE RFP

- A. Any and all costs incurred by respondents in preparing or submitting a RFP for the project shall be the respondents' sole responsibility and shall not pass, in any way, to Orange County.



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TRANSPORTATION SERVICES DEPARTMENT**



- B. All submissions, responses, inquiries or correspondence relating to this RFP shall become the property of Orange County when received.
- C. Written questions sent by email regarding this RFP will be accepted through 5:00 December 15, 2022 and must be submitted to Nishith Trivedi, Transportation Director, ntrivedi@orangecountync.gov
Questions received by the deadline date and time will be answered and sent to all known recipients.
- D. Orange County reserves the right to: accept or reject any and all submissions received in response to this Request; to request additional information or clarification of information provided in a response without changing the terms of the RFP; to modify the scope of the work.
- E. Orange County additionally reserves the right to award the contract to any qualified responder. Orange County is in no way obligated to award a contract to any firm regardless of status of the process.
- F. All data, databases, reports, designs and materials in digital and hard copy format created under this project shall be transferred to Orange County upon completion of the project and become the property of Orange County.

SERVICES COMMENCEMENT / COMPLETION DATE

The Consultant shall commence services within ten (10) business days of award of Contract and shall complete services and submit all deliverable items to the DCHC MPO no later than eighteen (18) months after the Notice-to-Proceed. It is expected that some of the projects (Tasks 2 to 6) will be completed faster than others.

BUDGET

The estimated budget for the project is \$150,000. However, the County will consider all proposals and negotiate to adjust the budget based on the methods proposed.

SUBCONTRACTING

The consultant may use subcontractors to perform work outlined in this RFI subject to their meeting the required experience or professional qualifications. Qualifications and experience of subcontractors proposed shall be submitted as a part of the proposal. The proposal shall clearly note the type of work the subcontractor will be performing and the approximate percentage of the total work.

EQUAL BUSINESS OPPORTUNITY PROGRAM

As per the On-Call Master Agreement, a good faith effort must be used to fulfill City of Durham Equal Business Opportunity Program requirements for this project. The City desires a good faith effort to reach goals of 8% M/UBE and 6% W/UBE depending on the opportunity for utilizing MBE/WBE firms. If these goals cannot be reached, an explanation should be provided.

TITLE VI NONDISCRIMINATION NOTIFICATION

Orange County, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all respondents that it will affirmatively ensure that, before any contract is entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit RFPs in response to this advertisement and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.



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DISCRETION OF THE CITY

The City reserves the right to reject any or all proposals. NOTWITHSTANDING anything to the contrary in this document or in any addendums to this document, unless the provision refers specifically to this provision, the City reserves the right (i) to negotiate changes of any nature with any firm proposing to do the work with respect to any term, condition, or provision in this document and/or in any proposals, whether or not something is stated to be mandatory and whether or not it is said that a proposal will be rejected if certain information or documentation is not submitted with it, and (ii) to enter into an agreement for the work with one or more firms that do not submit proposals. For example, all deadlines are for the administrative convenience or needs of the City and may be waived by the City in its discretion.

DRAFT



ORANGE COUNTY GOVERNMENT
TRANSPORTATION SERVICES DEPARTMENT



10/18/2022

Doug Plachcinski
 Durham-Chapel Hill-Carrboro Metropolitan Planning Organization
 101 City Hall Plaza
 Durham, NC 27701

RE: Letter of Support for Required Local Match and Other Contributions for Orange County Transportation Master Plan

Mr. Plachcinski,

Orange County Transportation Services requests the use of a portion of its Surface Transportation Block Grant Direct Allocation (SDBG-DA) Local Discretionary Funds for an Orange County Transportation Master Plan. We are budgeting the project at \$150,000 and submit this letter of support to provide the required twenty percent local match of \$30,000 as indicate below:

Project Name	County	MPO/RPO
Orange County Transportation Master Plan	Orange	DCHC MPO, BG MPO, and TARPO

Total Project Cost	\$ Amount of Match Contribution	Source of Match/ Contribution	% Total Project Cost	Required Match (Yes/No)
\$150,000	\$30,000	General Funds	20%	Yes

Attached is a detail Request for Proposal used in selecting the consultant responsible for the project.

Please let me know if you have any questions, comments or concerns.

Sincerely,

Nishith Trivedi
 Transportation Director

**TOWN OF CHAPEL HILL
TASK DESCRIPTIONS & NARRATIVES
FY 2023 UPWP**

II-B-1 Targeted Planning

The Town will develop a Connected Roads Plan and Policy to improve connectivity within Chapel Hill and to the rest of the region.

Objectives

- Develop Connected Roads Plan and Policy

Previous Work

- Coordination with MPO for collection of previous MRC and CMP data
- Ongoing TDM efforts
- Previous biennial traffic signal timing studies

Proposed Activities

- Hire consultant to develop a Connected Roads Plan and Policy

Products

- Connected Roads Plan and Policy

Relationship to other plans and MPO activities

Annual UPWP, TIP, MTP, Orange County Transit Plan

Proposed budget and level of effort

Task will be undertaken primarily by a consultant for \$50,000.

Amendment explanation

Final contract with consultant included an additional \$5,000 for robust public outreach. Total project cost is now \$55,000.

**TOWN OF CHAPEL HILL
TASK DESCRIPTIONS & NARRATIVES
FY 2023 UPWP**

Detailed description of work performed

Quarter 1: - 0%

No work was completed during this quarter. We expect to have a consultant under contract by mid-October and the project kicked-off shortly thereafter.

Did you begin work on this task this quarter or did you continue work on this task from the previous quarter? Please check one: Continuation New

Quarter 2:

Provide a summary of work accomplished during the quarter:

Provide a summary of anticipated work to be accomplished in the next quarter:

Please list any challenges associated with this task; scope, timeline, resources, etc.:

Did you begin work on this task this quarter or did you continue work on this task from the previous quarter? Please check one: Continuation New

How many staff hours were spent on these tasks?

Please attach all supporting documentation, including invoices and project deliverables, and list descriptions of attachments here:

Quarter 3:

Provide a summary of work accomplished during the quarter:

Provide a summary of anticipated work to be accomplished in the next quarter:

Please list any challenges associated with this task; scope, timeline, resources, etc.:

Did you begin work on this task this quarter or did you continue work on this task from the previous quarter? Please check one: Continuation New

How many staff hours were spent on these tasks?

Please attach all supporting documentation, including invoices and project deliverables, and list descriptions of attachments here:

Quarter 4:

Provide a summary of work accomplished during the quarter:

**TOWN OF CHAPEL HILL
TASK DESCRIPTIONS & NARRATIVES
FY 2023 UPWP**

Provide a summary of anticipated work to be accomplished in the next quarter:

Please list any challenges associated with this task; scope, timeline, resources, etc.:

Did you begin work on this task this quarter or did you continue work on this task from the previous quarter? Please check one: Continuation New

How many staff hours were spent on these tasks?

Please attach all supporting documentation, including invoices and project deliverables, and list a description of attachments here:

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Fill out only cells in BLUE

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Chapel Hill Budget Table										Chapel Hill Amendment #1 - Budget Table										Chapel Hill Original Budget Table									
Task Description	Sec. 104(f) PL			STP-DA 133(b)(3)(7)			TOTAL Sec. 104(f) & 133(b)(3)(7)			Task Description	Change in PL Sec. 104(f) PL			Change in STP-DA 133(b)(3)(7)			Total changes # xx TOTAL Sec/ 104(f) & 133(b)(3)(7)			Task Description	Sec. 104(f) PL			STP-DA 133(b)(3)(7)			TOTAL Sec. 104(f) & 133(b)(3)(7)		
	Local 20%	FHWA 80%	Total 100%	Local 20%	FHWA 80%	Total 100%	Local 20%	FHWA 80%	Total 100%		Local 20%	FHWA 80%	Total 100%	Local 20%	FHWA 80%	Total 100%	Local 20%	FHWA 80%	Total 100%		Local 20%	FHWA 80%	Total 100%	Local 20%	FHWA 80%	Total 100%	Local 20%	FHWA 80%	Total 100%
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1 Prioritization	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	1 Prioritization	0	0	0	0	0	0	0	0	0	1 Prioritization	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
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3 Minority Business Enterprise Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	3 Minority Business Enterprise Planning	0	0	0	0	0	0	0	0	0	3 Minority Business Enterprise Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4 Planning for the Elderly and Disabled	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	4 Planning for the Elderly and Disabled	0	0	0	0	0	0	0	0	0	4 Planning for the Elderly and Disabled	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5 Safety/Drug Control Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	5 Safety/Drug Control Planning	0	0	0	0	0	0	0	0	0	5 Safety/Drug Control Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
6 Public Involvement/ Equitable Comm Engagemen	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	6 Public Involvement/ Equitable Comm Engagemen	0	0	0	0	0	0	0	0	0	6 Public Involvement/ Equitable Comm Engagemen	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
7 Private Sector Participation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	7 Private Sector Participation	0	0	0	0	0	0	0	0	0	7 Private Sector Participation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
III-D Statewide & Extra-Regional Planning										III-D Statewide & Extra-Regional Planning										III-D Statewide & Extra-Regional Planning									
1 Statewide & Federal Policy Development & Implem	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	1 Statewide & Federal Policy Development & Implem	0	0	0	0	0	0	0	0	0	1 Statewide & Federal Policy Development & Implem	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2 Statewide & Extra-Regional Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	2 Statewide & Extra-Regional Planning	0	0	0	0	0	0	0	0	0	2 Statewide & Extra-Regional Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
III-E Management and Operations										III-E Management and Operations										III-E Management and Operations									
1 Board & TC Support and Liaison	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	1 Board & TC Support and Liaison	0	0	0	0	0	0	0	0	0	1 Board & TC Support and Liaison	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2 Member Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	2 Member Services	0	0	0	0	0	0	0	0	0	2 Member Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
3 Workgroup Support	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	3 Workgroup Support	0	0	0	0	0	0	0	0	0	3 Workgroup Support	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS										TOTALS										TOTALS									
	\$0	\$0	\$0	\$11,000	\$44,000	\$55,000	\$11,000	\$44,000	\$55,000		\$0	\$0	\$1,000	\$4,000	\$5,000	\$1,000	\$4,000	\$5,000		\$0	\$0	\$0	\$10,000	\$40,000	\$50,000	\$10,000	\$40,000	\$50,000	