

Schedule for Updates to Durham and Orange Transit Investment Plans

- November 28** – Interagency staff teams begin working on updating expenditure assumptions and revenue assumptions for bus service and vehicles, bus capital projects, and major capital projects, as well as on developing a public involvement and communications strategy
- December 14** – Materials sent to DCHC staff for TC meeting (topic: summary of what’s been done, why the plan update, and update process)
- December 16** – Public Involvement / Communications Team finalizes public outreach plan
- December 21** – DCHC TC meeting
- January 13** – Input from Service, Bus Capital, and Major Capital Teams to Finance / Budget Team on revised spending amounts and curves
- January 16** – Materials sent to DCHC staff for TC meeting
- January 24** – Presentation to Orange County BOCC
- NEED DATE** – Presentation to Durham County BOCC
- January 25** – TC receives presentation on Investment Plans’ concepts, schedule, etc. but no numbers yet. Forwards it to Board requesting approval to release draft plan to public.
– Presentation to GoTriangle Board of Trustees
- February 8** – Presentation to DCHC Policy Board
- February 12** – Release Draft Plans for public comment
- February 22** – TC discusses draft Investment Plans. Forwards it to Board.
– Presentation to GoTriangle Board of Trustees
- NEED DATE** – Presentation to Durham County BOCC
- March 7** – Presentation to Orange County BOCC on draft plan
- March 8** – Presentation to DCHC Policy Board on draft Plans
- March 12** – Close public comment period
- March 20** – Complete Final Plans
- March 22 or March 29** – TC receives final updated Investment Plans. Forwards them to the Policy Board
- April 4** – Orange County BOCC considers final Investment Plan for approval
- NEED DATE** – Durham County BOCC considers final Investment Plan for approval
- April 12** – Policy Board considers final Investment Plans for approval
- April 28** – GoTriangle Board of Trustees considers final Investment Plans for approval

The constraints are:

- It must be approved before the GoTriangle April Board meeting (3rd week of April)
- Staff need as much time as possible to develop the assumptions and recommendations for the plan
- Important policy decisions need ample time for public comment, at least 30 days.

Objectives for Durham / Orange Transit Plan Update Teams

Transit Service and Vehicle Team

This team has the following objectives:

- 1) Review bus service expansion promises in adopted plans
- 2) Document agency bus plans adopted since Bus and Rail Investment Plan adoption
- 3) Document services funded and taxes spent on those services since the beginning of plan implementation
- 4) Document vehicles ordered since plan adoption that will be funded with Transit Plan taxes
- 5) Review updated projection of Transit Plan tax spending to reach levels in adopted plans
- 6) Develop program total operating spending on services funded with Transit Plan taxes for each agency by year for FY17 through FY45
- 7) Develop program spending of Transit Plan taxes and other identified revenues on vehicle purchases (initial and replacements) for each agency by year for FY17 through FY45
- 8) Draft content for plan documents explaining transit service and vehicle purchase commitments.

Objectives 1-7 are outputs to be completed by January 13

Objective 8 is an output to be completed by February 3

Bus Capital Projects

This team has the following objectives:

- 1) Understand the bus capital projects promised in adopted plans
- 2) Document projects completed and taxes spent on those services since the beginning of plan implementation
- 3) Document changes to project cost assumptions
- 4) Determine level of specificity of projects to be included in the plan
- 5) Develop program of spending of Transit Plan taxes and other identified revenues on bus capital projects by year for FY17 through FY45
- 6) Draft content for plan documents explaining bus capital project commitments.

Objectives 1-5 are outputs to be completed by January 13

Objective 6 is an output to be completed by February 3

Major Capital Projects (D-O LRT, MLK BRT, Hillsborough Train Station, and Wake-Durham Commuter Rail) -

This team has the following objectives:

- 1) Understand the major capital projects promised in adopted plans
- 2) Document work done on each project since plan adoption (milestones achieved, Transit Plan tax spending, scope changes)
- 3) Develop project costs for each project by year from initiation through construction
- 4) Work with Revenue/Finance team on grant revenue assumptions for each project
- 5) Draft content for plan documents explaining major capital project commitments

Objectives 1-4 are outputs to be completed by January 13

Objective 5 is an output to be completed by February 3

Revenue / Finance

This team has the following objectives:

- 1) Understand the revenue/finance assumptions in adopted plans
- 2) Understand the revenue/finance assumptions in the plan developed for submittal to FTA
- 3) Develop updated grant revenue assumptions for major capital projects, bus capital projects, bus services/vehicles
- 4) Take expense inputs from other teams and model whether they are feasible given revenue assumptions; iterate with other teams until final recommendation is developed
- 5) Draft content for plan documents explaining revenue and finance assumptions

Objectives 1 and 2 can begin immediately

Objective 3 should be complete by the first week of January

Objectives 4 and 5 to be completed by February 3

Public Involvement & Communications

This team has the following objectives:

- 1) Draft a public involvement plan for discussion by the full SWG
- 2) Develop a communications strategy for the period preceding the first presentations to governing boards in late January through adoption of the updated plans in April
- 3) Format the draft and final plan update documents
- 4) Coordinate implementation of public involvement
- 5) Coordinate scheduling of presentations to governing boards and their members

Objectives 1 and 2 should be completed by first week of January

Objective 3 should be complete by January 27

Objectives 4 will take place in February and March

Objective 5 should begin in December