

1 **DURHAM-CHAPEL HILL-CARRBORO METROPOLITAN PLANNING ORGANIZATION**

2 **TECHNICAL COMMITTEE MEETING**

3 **October 25, 2023**

4 **MINUTES OF MEETING**

5 The Durham-Chapel Hill-Carrboro Metropolitan Planning Organization Technical Committee
6 met October 25, 2023, at 9 a.m. in the RTF Board Room at the Research Triangle
7 Headquarters as well as through the Zoom teleconferencing platform. The following
8 members were in attendance:

9 Nishith Trivedi (Chair)	Orange County
10 Ellen Beckmann (Vice Chair)	Durham County
11 Tina Moon (Member)	Town of Carrboro
12 Bergen Watterson (Member)	Town of Chapel Hill
13 Josh Mayo (Member)	Town of Chapel Hill
14 Caroline Dwyer (Member)	Town of Chapel Hill
15 Brandon Dawson (Member)	Chatham County
16 Tom Devlin (Member)	City of Durham
17 Miles Spann (Member)	City of Durham
18 Eric Vitale (Member)	City of Durham
19 Aaron Cain (Member)	Durham County
20 Matt Efird (Member)	Town of Hillsborough
21 Matt Day (Member)	Central Pines Regional Council
22 Julie Bogle (Member)*	NCDOT TPD
23 John Grant (Member)*	NCDOT Traffic Operations
24 Travis Crayton (Member)	Research Triangle Foundation
25 Joe Geigle (Member Non-Voting)	FHWA
26 Darlene Weaver (Alternate)	Orange County
27 Meg Scully* (Alternate)	GoTriangle
28 Bill Judge*	City of Durham
29 Amin Hezaveh	NCDOT RPO
30 Tracy Parrott (Alternate)	NCDOT Division 5
31 David Keilson (Alternate)	NCDOT Division 5
32 Stephen Robinson (Alternate)	NCDOT Division 7
33 Nishant Shah (Alternate)	NCDOT Division 7
34 Chad Reimakoski	NCDOT Division 7
35 Bryan Kluchar*	NCDOT Division 8
36 Jeron Monroe *	NCDOT Division 8
37 Annie Calef	Research Triangle Foundation
38 Brian Taylor*	City of Durham
39 Joel Strickland*	McAdams
40 Elsie Bieden	Benesch
41 Ines Nizeye	Benesch
42 Jordan Powell	VHB

43 Doug Plachcinski DCHC MPO 75
44 Colleen McGue* DCHC MPO
45 David Miller DCHC MPO
46 Andy Henry* DCHC MPO
47 Filmon Fishastion DCHC MPO
48 KC Chae* DCHC MPO
49 Kelly Fomenko DHCH MPO
50 Jean Debnam DCHC MPO
51 Yanping Zhang DCHC MPO
52 Adam Spillman* DCHC MPO
53
54 Quorum count: 15 of 25 voting members
55 *Attended remotely

56 Chair Nish Trivedi called the meeting to order at 9:00. a.m.

57 **PRELIMINARIES:**

58 **1. Roll Call**

59 The roll call was completed using a sign-in sheet for in-person attendees, and the
60 Zoom participant list for remote attendees.

61

62 **2. Adjustments to the Agenda**

63 Chair Nish Trivedi asked the Technical Committee if there were any adjustments to
64 the agenda. There were no adjustments to the agenda.

65

66 **3. Public Comments**

67 There were no public comments.

68 **CONSENT AGENDA:**

69 **4. Approval of the September 27, 2023, TC Meeting Minutes**

70 Jean Debnam, MPO Staff
71

72 **5. Agenda Item Submission Form Update**

73 Filmon Fishastion, MPO Staff
74

76 A motion was made by Eric Vitale to approve the Consent Agenda. Travis Crayton
77 seconded the motion. The motion passed unanimously.

78

79

ACTION ITEMS:

80 **6. 2055 Metropolitan Transportation Plan Schedule and Public Engagement Plan**

81 **(10 minutes)**

82 **Kelly Fomenko, MPO Staff**

83

84 Kelly Fomenko gave the background information for the Metropolitan Transportation
85 Plan (MTP). Mrs. Fomenko reminded the Technical Committee that DCHC MPO and
86 Capital Area Metropolitan Planning Organization (CAMPO) partner to create a single MTP
87 and are both part of the Triangle Region, which is currently an air quality attainment area
88 (AQAA). The AQAA, by court order must be in conformity until 2027. Therefore, the 2055
89 MTP must be adopted no later than February 2026 and follow the four-year update cycle.
90 The first step in developing the updated MTP is to identify the schedule and public
91 engagement plan, which will be updated to the “public engagement strategy”. The schedule
92 is subject to change.

93 A motion was made by Eric Vitale to approve the 2055 MTP Schedule and Public
94 Engagement Plan. Tom Devlin seconded the motion. The motion passed unanimously.

95

96 **7. 2055 Metropolitan Transportation Plan (MTP) Goals & Objectives Release for**

97 **Public Comment**

98 **Andy Henry, MPO Staff**

99 Andy Henry reminded the Technical Committee of the process to update the
100 Goals and Objectives for the 2055 MTP. The goals were attached with there being
101 eight goals and two to five objectives per goal that are used for many areas of work.
102 Mr. Henry named several engagement components and dates for upcoming public

103 comments and engagement events. Members asked if there was a possibility of
104 extending the engagement due to the holidays.

105 A motion was made by Ellen Beckmann to release the 2055 current MTP Goals &
106 Objectives for public comment. Eric Vitale seconded the motion. The motion passed
107 unanimously.

108

109 **8. Amendment #1 to the FY2024-2033 Transportation Improvement Program (TIP)**
110 **Filmon Fishastion, MPO Staff**

111
112 Filmon Fishastion gave the details of Amendment #1 to the FY2024-2033
113 Transportation Improvement Program (TIP). The changes included the addition of funding
114 to existing projects as well as adding new projects from the FY24 Call for Projects. The
115 amendment also includes carryover adjustments from FY2020-2029 TIP Amendments 6, 9,
116 13, 14, 15, and 16., which were approved by the Board in previous meetings. Mr.
117 Fishastion also stated additional projects in this amendment included in Item N updates from
118 NCDOT (state provided amendments and modifications), and other such project updates
119 that fall under administrative modifications. Two projects from the Item N are not being
120 amended into the TIP at this time as they are not in the MTP and they were inaccurately
121 labeled as being requested by the MPO; they are HN-0013 Erwin Road turn lanes, and HN-
122 0014 Cornwallis Road turn lanes.

123 A motion was made by Ellen Beckmann to approve Amendment #1 of the FY 2024-
124 2033 TIP. Caroline Dwyer seconded the motion. The motion passed unanimously.

125

126 **9. Update Metropolitan Planning Area (MPA) Boundary and Adjusted (Smoothed)**
127 **US Census Urban Area (UA) Boundary**
128 **Doug Plachcinski, AICP, CFM, DCHC MPO Executive Director**

129

130 Doug Plachcinski explained the MPO's responsibility for defining the Metropolitan
131 Planning Area (MPA), which includes land area that is anticipated to be urban in nature
132 within the next 20 years. This requires approval by the MPO and NCDOT and for developing
133 an adjusted (smoothed) Urban Area (UA). The adjusted (smoothed) UA boundary is
134 reviewed and approved by NCDOT and FHWA. Per the Estimated Schedule of Activities, the
135 adjusted (smoothed) UA boundary for each MPO is due in its entirety (MPO, NCDOT, and
136 FHWA) by December 29, 2023. The adjusted (smoothed) UA boundary must be included in
137 the MPA. Mr. Plachcinski gave the MPO's updated MPA Boundary and Adjusted
138 (Smoothed) US Census Urban Area Boundary and presented maps.

139 NCDOT encourages MPOs to adopt the MPAs at the same time as the adjusted
140 (smoothed) UAs.

141 A motion was made by Ellen Beckmann to approve the Metropolitan Planning Area
142 Boundary and Adjusted (Smoothed) US Census Urban Area Boundary with it being snapped
143 to the blocked group on the map. Caroline Dwyer seconded the motion. The motions
144 passed unanimously.

145

146

INFORMATIONAL ITEMS:

147 **10. 2024 DCHC MPO Meeting Calendar (5 minutes)**

148 **Kelly Fomenko, MPO Staff**

149 Kelly Fomenko presented the proposed meeting calendar for the DCHC MPO
150 Technical Committee and Board. This includes an adjustment to the typical meeting
151 schedule for Technical Committee meetings and Board meetings. With this new schedule,
152 Technical Committee meetings would occur on the 2nd Tuesday of the month and Board
153 meetings occur on the 4th Tuesday of the month, with the following exceptions: July &
154 December: No Technical Committee or Board meetings. November: The Board will meet on
155 the third Tuesday to accommodate the Thanksgiving holiday. Doug Plachcinski suggested

156 scheduling a conference call to discuss a new time that will accommodate everyone's
157 calendar.

158

159 **11. DCHC MPO Technical Committee Officer Election**
160 **Doug Plachcinski, AICP, CFM, DCHC MPO Executive Director**

161 Doug Plachcinski reminded the Technical Committee that nominations must be
162 submitted for the new TC Chair and Vice Chair. Aaron Cain nominated Nish Trivedi as
163 Chair, and Ellen Beckmann as Vice Chair. Doug Plachcinski said we could start by
164 presenting this information at the meeting in January.

165

166 **12. Congestion Management Process (CMP) Update - Mitigation Strategy**
167 **and Survey**
168 **Yanping Zhang, MPO Staff**
169 **Zachary Bugg, Kittelson Associates**

170 Yanping Zhang gave an update on the latest CMP Mitigation strategy toolbox and the
171 survey of strategies. Mr. Zhang mentioned the survey that was sent out to TC and Board
172 members that will be addressed in an upcoming meeting in November.

173

174 **REPORTS FROM STAFF:**

175 **9. Report from Staff**

176 **Doug Plachcinski, AICP, CFM, DCHC MPO Executive Director**

177 No additional report. Doug Plachcinski reminded the TC that it's November
178 15, 2023, meeting will be held at 10:00 a.m. Mr. Plachcinski gave an update on the MPO's
179 Safe Streets for All project.

180

181 **10. Report from the Technical Committee Chair**
182 **Nishith Trivedi, TC Chair**

183 No additional report.

185 **11. NCDOT Reports**

186 **Lisa Mathis, NC Board of Transportation**

187 Not present- No report.

188 **Brandon Jones (Tracy Parrott), Division 5 – NCDOT**

189 No additional report.

190 **Wright Archer (Chad Reimakoski), Division 7 – NCDOT**

191 No additional report.

192 **Patrick Norman (Bryan Kluchar), Division 8 – NCDOT**

193 No additional report.

194 **Julie Bogle, Transportation Planning Division – NCDOT**

195 No additional report.

196 **John Grant, Traffic Operations – NCDOT**

197 No additional report.

198 **Nick Morrison - NCDOT IMD**

199 Not present- No report

200

201 **12. Recent News Articles and Updates**

202 Chair Nish Trivedi referenced the recent news articles and updates.

203

ADJOURN

204 The being no other business to discuss, Chair Nish Trivedi adjourned the meeting at

205 10:57 a.m.