

## MEMORANDUM

To: DCHC MPO Board  
 From: DCHC MPO Lead Planning Agency Staff  
 Date: September 14, 2016  
 Subject: FY 2017 Unified Planning Work Program – Amendment #1

The Lead Planning Agency (LPA) staff is requesting an amendment to the FY2017 Unified Planning Work Program (UPWP). The proposed amendment is necessary in order to reflect the following:

- Re-allocation of STP-DA funds by Chapel Hill and Hillsborough (to reflect work performed this fiscal year)
- Addition of STP-DA funds by City of Durham with funds de-obligated in FY16 (Funds were de-obligated in second amendment of FY16 UPWP after the FY17 UPWP was approved.)

The UPWP provides yearly funding allocations to support the ongoing transportation planning activities of the DCHC MPO. The UPWP must identify MPO planning tasks to be undertaken with the use of federal transportation funds, including highway and transit programs. Funds that would not be expended during the current fiscal year (FY17) must be de-obligated through an amendment in order for the funds to be available (carried over) for programming during the next fiscal year.

The proposed revisions are illustrated in amendment tables below.

### **Town of Chapel Hill – STP-DA Proposed Amendment #1 (re-allocate funds among task codes to reflect work to be performed this fiscal year)\***

Description	After Amend. #1 (total share–100%)	Change (total share–100%)	Original (total share–100%)
Forecast of Data to Horizon Year	\$ 8,000	\$ 8,000	\$ 0
Forecast of Future Travel Patterns	\$ 4,500	\$ 4,500	\$ 0
Bicycle and Ped Element of LRTP	\$ 78,825	-\$ 12,500	\$ 91,325
<b>Total Revision</b>	<b>\$ 206,000</b>	<b>\$ 0</b>	<b>\$ 206,000</b>

### **Town of Hillsborough – STP-DA Proposed Amendment #1 (re-allocate funds among task codes to reflect work to be performed this fiscal year)\***

Description	After Amend. #1 (total share–100%)	Change (total share–100%)	Original (total share–100%)
Traffic Counts	\$ 8,400	\$ 8,400	\$ 0
Dwelling Unit Pop/Empl Changes	\$ 1,541	\$ 1,541	\$ 0
Mapping	\$ 925	\$ 925	\$ 0
Special Studies	\$ 106,471	-\$ 13,331	\$ 119,803
Management and Operations	\$ 2,465	\$ 2,465	\$ 0
<b>Total Revision</b>	<b>\$ 119,803</b>	<b>\$ 0</b>	<b>\$ 119,803</b>

**City of Durham – STP-DA Proposed Amendment #1 (allocate funds in FY17 UPWP that were de-obligated from FY16 UPWP)\***

<b>Description</b>	<b>After Amend. #1 (total share–100%)</b>	<b>Change (total share–100%)</b>	<b>Original (total share–100%)</b>
Bicycle and Ped Element of LRTP	\$95,555	\$ 87,500	\$8,055
<b>Total Revision</b>	<b>\$191,000</b>	<b>\$ 87,500</b>	<b>\$103,500</b>

\*These tables only include tasks for which changes have been requested.