



June 8, 2022

To: DCHC MPO Board
From: Mariel Klein, Business Services Administrator, DCHC MPO
Through: Aaron Cain, Interim MPO Manager
Title: UPWP FY22 Amendment 3

Executive Summary

To approve an amendment to the FY21-22 UPWP in order to re-allocate funding between several line items representing budgets in the LPA and the Town of Carrboro. This does not represent a gain or loss of UPWP funds, it solely represents re-prioritization of budget associated with several task lines outlined below.

Background

The total amounts being re-allocated are found below. This amendment will rebalance a currently over-spent line items (a) II-B-16, Financial Planning, and (b) II-A-6: Dwelling Unit, Population & Employment Changes, in the LPA’s budget, and reflects the following changes for the Town of Carrboro:

1. Shifting of funds to planning lines for additional work associated with various TIP projects
2. Shifting of funds for work associated with additional mapping activities
3. Shifting of funds to special studies line to reflect Carrboro’s participation in the 2022 North Carolina Vision Zero Leadership Program

Table 1: STBG-DA Re-Allocation Amounts

Task Code	Previous Amount (local + fed STBGDA)	Amended Amount (local + fed STBGDA)	Amount of Change
II-A-10: Mapping	\$48,500	\$49,365	+\$865
II-A-13: Bike & Ped Counts	\$12,175	\$10,874	-\$1301.25
II-B-3: Travel Model Updates	\$170,000	\$164,000	-\$6,000
II-B-16: Financial Planning	\$11,600	\$17,600	+\$6,000
III-A-1: Planning Work Program	\$37,760	\$37,477	-\$282.50

III-B-1: TIP	\$91,890	\$92,021	+\$131.25
III-C-6: Public Involvement	\$100,000	\$98,095	-\$1,905.00
III-D-3: Special Studies Operations	\$53,700	\$55,640	+\$1,940.00
III-E-1: Management and Operations	\$113,020	\$113,573	+552.50

Table 2: PL Re-Allocation Amounts

Task Code	Previous Amount (local + fed PL)	Amended Amount (local + fed PL)	Amount of Change
II-A-6: Dwelling Unit, Pop/Empl Changes	\$2,000	\$11,000	+\$9,000
II-B-4: Travel Surveys	\$15,300	\$6,300	-\$9,000

Financial Impact

This amendment will not have a financial impact on the FY 21-22 UPWP, as there will be no net gain or loss of funds.

Motion

TC: To recommend the MPO Board approve FY21-22 UPWP Amendment #3

Board: To approve FY21-22 UPWP Amendment #3