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**DURHAM-CHAPEL HILL-CARRBORO METROPOLITAN PLANNING ORGANIZATION**

**TECHNICAL COMMITTEE**

**28 March 2018**

**MINUTES OF MEETING**

The Durham-Chapel Hill-Carrboro Metropolitan Planning Organization Technical Committee met on March 28, 2018, at 9:00 a.m. in the City Council Committee Room, located on the second floor of Durham City Hall. The following people were in attendance:

Ellen Beckmann (Chair)	City of Durham Transportation
Margaret Hauth (Vice Chair)	Hillsborough Planning
Kayla Seibel (Member)	Chapel Hill Planning
Kumar Neppalli (Member)	Chapel Hill Engineering
Hannah Jacobson (Member)	City of Durham Planning
Tasha Johnson (Member)	City of Durham Public Works
Tina Moon (Member)	Carrboro Planning
Zack Hallock (Member)	Carrboro Planning
Bergen Watterson (Member)	Chapel Hill Planning
Scott Whiteman (Member)	Durham County Planning
Evan Tenenbaum (Member)	Durham County Planning
Theo Letman (Member)	Orange Public Transportation
Tom Altieri (Member)	Orange County Planning
Nishith Trivedi (Member)	Orange County Planning
Cara Coppola (Member)	Chatham County Planning
John Hodges-Copple (Member)	Triangle J Council of Governments
Julie Bogle (Member)	NCDOT, TPD
Kurt Stolka (Member)	UNC
David Keilson (Alternate)	NCDOT, Division 5
Richard Hancock (Alternate)	NCDOT, Division 5
Ed Lewis (Alternate)	NCDOT, Division 7
Bryan Kluchar (Alternate)	NCDOT, Division 8
Patrick McDonough (Alternate)	GoTriangle
Bill Judge (Alternate)	City of Durham Transportation
Eddie Dancausse	Federal Highway Administration
Felix Nwoko	DCHC MPO
Brian Rhodes	DCHC MPO
Aaron Cain	DCHC MPO

Quorum Count: 24 of 31 Voting Members

Chair Ellen Beckmann called the meeting to order at 9:01 a.m. A roll call was performed. The

Voting Members and Alternate Voting Members of the DCHC MPO Technical Committee (TC) were

44 identified and are indicated above. Chair Ellen Beckmann reminded everyone to sign-in using the sign-in  
45 sheet that was being circulated.

46 **PRELIMINARIES:**

47 **2. Adjustments to the Agenda**

48 Chair Ellen Beckmann drew attention to the handouts related to the Action Items on the Agenda.

49 **3. Public Comments**

50 There were no public comments.

51 **CONSENT AGENDA:**

52 **4. Approval of February 28, 2018, TC Meeting Minutes**

53 Evan Tenenbaum made a motion to approve the February 28, 2018, TC Meeting Minutes. Tom  
54 Altieri seconded the motion. The motion passed unanimously.

55 **ACTION ITEMS:**

56 **5. FY2018 Unified Planning Work Program (UPWP) Amendment #3**

57 Felix Nwoko, LPA Manager

58 Felix Nwoko stated that changes to the UPWP budget during the fiscal year requires an  
59 amendment approved by the MPO Board. Amendment #3 of the FY2018 UPWP proposes to re-allocate  
60 Surface Transportation Block Grant-Direct Attributable (STBG-DA) funds from various task codes for the  
61 Town of Carrboro, and de-obligate STBG-DA funds from various task codes as well as re-allocate Section  
62 5303 funds among various task codes for the Town of Chapel Hill.

63 Bergen Watterson made a motion to pass amendment #3 to FY18 UPWP. Tina Moon seconded  
64 the motion. The motion passed unanimously.

65 **6. Amendment #2 to Item FY2018-2027 Transportation Improvement Programs (TIP)**

66 Aaron Cain, LPA Staff

67 Aaron Cain stated that Amendment #2 to the FY2018-2027 TIP consists of projects that were  
68 already amended in the State Transportation Improvement Plan (STIP) by NCDOT, and therefore must

69 be amended in the DCHC MPO TIP. One of the included projects is to merge EB-5833 (R. Kelly Bryant  
 70 Bridge Trail North) and EB-5720 (R. Kelly Bryant Bridge Trail South) in order to more easily track delivery  
 71 schedules and increase efficiency. He added that these are additional STBG-DA funds being directed to  
 72 projects under U-4726.

73 Scott Whiteman made a motion to approve amendment #2 to item FY2018-2027 TIP. Nishith  
 74 Trivedi seconded the motion. The motion passed unanimously.

75 **REPORTS:**

76 **7. Reports from the LPA Staff**

77 Aaron Cain, LPA Staff

78 Aaron Cain stated that the quantitative scores for Strategic Planning Office of Transportation  
 79 (SPOT) 5.0 would be released on April 3. He added that he will review SPOT 5.0 using the methodology  
 80 that the MPO Board adopted, using the quantitative scores as a guide. Aaron Cain stated that it will then  
 81 go out for input from the public from May 14 through June 4 per the Public Involvement Policy. Aaron Cain  
 82 stated that there will likely be a subcommittee between the dates of April 18 and May 9. Aaron Cain added  
 83 that, along with points from the North Carolina Department of Transportation (NCDOT) Divisions, the final  
 84 list will be up for approval in June.

85 **9. Report from the DCHC MPO TC Chair**

86 Ellen Beckmann, DCHC MPO TC Chair

87 Chair Ellen Beckmann stated that the next meeting will be on April 25 at 9 a.m. at the Durham  
 88 Convention Center, which is located on 301 West Morgan Street.

89 Aaron Cain mentioned that he is still seeking moderators for the convention and requested  
 90 notification from willing attendees.

91 **10. NCDOT Reports**

92 There was no additional report from NCDOT Division 5.

93 Ed Lewis, NCDOT Division 7, stated that the fence over I-40 on Orange Grove Road was completed.

94 There was no report from NCDOT Division 8.

95 Julie Bogle stated that there is an upcoming work group meeting to which the MPOs were invited.

96 She added the next work group will be on April 16, and anyone interested should contact Daryl Vreeland.

97 There was general discussion about the draft language for the safety performance measures that

98 will be included in the STIP and the MPO's TIP. John Hodges-Copple suggested that Aaron Cain contact

99 him to clarify the timeline and specifications for the final language to be used.

100 **INFORMATIONAL ITEMS:**

101 **11. Recent News, Articles, and Updates**

102 Aaron Cain stated that there will be a Durham project delivery training course on April 16. He

103 added that an MPO-wide training course, which would include more NCDOT personnel, may be offered at

104 a later date.

105 **ADJOURNMENT:**

106 There being no further business before the DCHC MPO Technical Committee, the meeting was

107 adjourned at 9:20 a.m.