

**DURHAM-CHAPEL HILL-CARRBORO METROPOLITAN PLANNING ORGANIZATION  
TECHNICAL COMMITTEE**

**MAY 22, 2019**

**MINUTES OF MEETING**

The Durham-Chapel Hill-Carrboro Metropolitan Planning Organization Technical Committee met on May 22, 2019, at 8:30 a.m. in the City Council Committee Room, located on the second floor of Durham City Hall. The following people were in attendance:

Nish Trivedi (Chair)	Orange County Planning
Kumar Neppalli (Member)	Chapel Hill Engineering
Bergen Watterson (Member)	Chapel Hill Planning
Zach Hallock (Member)	Carrboro Planning
Tina Moon (Member)	Carrboro Planning
Scott Whiteman (Member)	Durham County Planning
John Hodges-Copple (Member)	Triangle J Council of Governments
Geoff Green (Member)	GoTriangle
Pat Wilson (Alternate)	NCDOT, Division 7
Julie Bogle (Member)	NCDOT Transportation Planning Division
Kurt Stolka (Member)	University of North Carolina
Lisa Miller (Alternate)	Durham City/County Planning
Bill Judge (Alternate)	City of Durham Transportation
Laura Woods (Alternate)	Durham City/County Planning
Tim Schwarzauer (Alternate)	Chapel Hill Planning
Jeff Lecky (Alternate)	City of Durham Public Works
Joe Geigle (Member-Non Voting)	Federal Highway Administration
Brian Rhodes	DCHC MPO
Aaron Cain	DCHC MPO
Meg Scully	DCHC MPO
Andy Henry	DCHC MPO
Robert Jahn	DCHC MPO
Evan Tenenbaum	City of Durham Transportation
Julian Ali	Durham County Cooperative Extension
Cy Stober	City of Mebane

Quorum Count: 16 of 31 Voting Members

Chair Nish Trivedi called the meeting to order at 9:00 a.m. A roll call was performed. The Voting

Members and Alternate Voting Members of the DCHC MPO Technical Committee (TC) were identified and

43 are indicated above. Chair Nish Trivedi reminded everyone to sign-in using the sign-in sheet that was being  
44 circulated.

45 **PRELIMINARIES:**

46 **2. Adjustments to the Agenda**

47 Aaron Cain requested that Item 9, *Authorize City Manager [...]*, be moved to the Consent  
48 Agenda, and that Item #10a, *Resolution to Delay U-5774 B, C and F*, be added to the Action Items.

49 **3. Public Comments**

50 There were no members of the public signed up to speak during the meeting.

51 **CONSENT AGENDA:**

52 **4. Approval of April 24, 2019, Meeting Minutes**

53 There were no comments pertaining to the Meeting Minutes.

54 **9. Authorize Durham City Manager on behalf of DCHC MPO to enter into Agreement with the Town of**  
55 **Chapel Hill for the Allocation, Disbursement and Accounting of the Federal Transit Administration (FTA)**  
56 **Section 5303 Metropolitan Transportation Planning Funds**  
57 **Meg Scully, LPA Staff**

58 There were no comments pertaining to the Authorization Agreement.

59 Scott Whiteman made a motion to approve the Consent Agenda. Geoff Green seconded the  
60 motion. The motion passed unanimously.

61 **ACTION ITEMS:**

62 **5. Update of the Coordinated Public Transit-Human Services Transportation Plan**  
63 **Meg Scully, LPA Staff**  
64 **Robert Jahn, LPA Intern**

65 Meg Scully stated that, on April 24, she presented the draft update of the Coordinated Public  
66 Transit-Human Services Transportation Plan to the TC. Meg Scully added that the Coordinated Plan was  
67 reviewed by the MPO Board at their May 8 meeting, and was released for a 21-day public comment  
68 period. Meg Scully continued that the Coordinated Plan is scheduled to return to the MPO Board on  
69 June 12 for a public hearing and for the approval by the MPO Board. There were questions about

70 stakeholder involvement and participation in the Coordinated Plan development. Meg Scully responded  
71 that local transit providers participated in the Coordinated Plan development, and participation in the  
72 scheduled workshops included local stakeholders.

73 Geoff Green made a motion to recommend the MPO Board hold a public hearing and approve  
74 the 2019 Update of the Coordinated Public Transit-Human Services Transportation Plan. Bill Judge  
75 seconded the motion. The motion passed unanimously.

76 **6. 2045 MTP Amendment #2 and Air Quality Conformity**  
77 **Andy Henry, LPA Staff**

78 Andy Henry stated that the North Carolina Department of Transportation (NCDOT) plans to adopt  
79 the FY2020-2029 State Transportation Improvement Program (STIP) in September 2019, and the MPO will  
80 follow with the adoption of the FY2019-2029 Transportation Improvement Plan (TIP), most likely in  
81 November 2019.

82 Andy Henry stated that it is required that the MPO amend the 2045 Metropolitan Transportation  
83 Plan (MTP) and update the Air Quality Conformity Determination Report (AQ CDR) report because at least  
84 one regionally significant project, the I-40 widening in Orange County (I-3306), will cross the 2025 air  
85 quality threshold. There was discussion that the FY 2020-2029 STIP will confirm the I-40 widening project  
86 as becoming operational in 2025, which crosses the 2025 air quality threshold. Andy Henry stated that the  
87 2045 MTP Amendment #2 and AQ CDR would need to be adopted by November 2019 to accompany the  
88 FY2020-2029 STIP.

89 **7. SPOT 6 Update**  
90 **Aaron Cain, LPA Staff**

91 Aaron Cain stated that the purpose of the *Strategic Planning Office of Transportation (SPOT) 6*  
92 *Update* is to allow the TC the opportunity to discuss potential SPOT 6 projects before review by the MPO  
93 Board. Aaron Cain stated that he examined the Metropolitan Transportation Plan (MTP) and added  
94 projects for consideration that have not previously been submitted to the SPOT process. Aaron Cain added

95 the Division 5 of the North Carolina Department of Transportation (NCDOT) has several transit slots  
 96 available that would translate to three additional transit projects submitted by the DCHC MPO. Aaron Cain  
 97 added that there are few statewide mobility projects under consideration in DCHC due to the number of  
 98 possible DCHC statewide mobility projects already in the State Transportation Improvement Plan (STIP).  
 99 Aaron Cain and Nishith Trivedi discussed that the MPO Board is projected to release the SPOT 6 project list  
 100 for public comment on November 13, 2019, and the deadline for submission of projects into SPOT is  
 101 December 20, 2019. Aaron Cain and Bill Judge discussed that it is preferable for the DCHC MPO to submit  
 102 the Hebron Road Extension Project through SPOT 6 instead of Division 5 submitting the same project.

103 **8. Amendment #13 to the FY2018-2027 TIP**  
 104 **Aaron Cain, LPA Staff**

105 Aaron Cain stated Amendment #13 to the FY2018-2027 TIP consists of a request from the City of  
 106 Durham to add funding to four bike-ped projects, two of which will add STBG (Surface Transportation  
 107 Block Grant)-Any Area funds, resulting from an additional \$1.4+M in federal highway infrastructure  
 108 funding that was granted through NCDOT. Aaron Cain added that other two projects will add STBGDA  
 109 (Surface Transportation Block Grant – Direct Attributable) funds from the City of Durham's local  
 110 discretionary allocation, which will exhaust the City of Durham's allocation of STBGDA through FY24.  
 111 Aaron Cain stated that Amendment #13 was released for a 21-day public comment period on May 15,  
 112 2019, and no comments have been received to date.

113 Zach Hallock made a motion to recommend that the MPO Board approve Amendment #13 to  
 114 the FY2018-2027 TIP. Lisa Miller seconded the motion. The motion passed unanimously.

115 **9. Authorize Durham City Manager on behalf of DCHC MPO to enter into Agreement with the Town of**  
 116 **Chapel Hill for the Allocation, Disbursement and Accounting of the Federal Transit Administration (FTA)**  
 117 **Section 5303 Metropolitan Transportation Planning Funds**  
 118 **Meg Scully, LPA Staff**

119 Action Item #9 was moved to the Consent Agenda.

120 **10. Update of the DCHC MPO Grant Administration and Fiscal Program Management Procedure Manual**  
 121 **Meg Scully, LPA Staff**

122 Meg Scully stated that the DCHC MPO Grant Administration and Fiscal Program Management  
123 Procedure Manual describes the DCHC MPO procedures related to grant administration and fiscal  
124 program management. Meg Scully added that this document is updated as needed to reflect changes in  
125 funding sources or procedures, and the last update to the manual was in September 2016. This manual  
126 is typically reviewed by the Federal Transit Administration (FTA) during the Triennial Review process.  
127 Meg Scully listed several examples of changes to the manual including; the discontinuation of the  
128 Section 5316 and 5317 programs, and the conversion of the Section 5339 grant program from a pass-  
129 through arrangement to a direct allocation to transit agencies.

130 Lisa Miller made a motion to recommend the MPO Board approve the Procedure Manual. Scott  
131 Whiteman seconded the motion. The motion passed unanimously.

132 **10a. Resolution to Delay U-5774 B, C and F**  
133 **Aaron Cain, LPA Staff**

134 Aaron Cain stated that he met with staff from the North Carolina Department of Transportation  
135 (NCDOT) and, as well as Durham, Chapel Hill, and Orange County, to discuss transit in the NC 54 corridor  
136 following the discontinuation of the Durham-Orange Light Rail Transit (D-O LRT). Aaron Cain stated that  
137 Division 5 requested that the MPO Board make a formal request to delay further work on U-5774 in  
138 order to consider transit proposals for the NC 54 corridor in State Planning Office of Transportation  
139 (SPOT) 6. Scott Whiteman and Aaron Cain discussed that Right-of-Way (ROW) purchase has not yet  
140 occurred, and the final design and National Environmental Policy Act (NEPA) process has not yet  
141 concluded.

142 There was discussion about submitting transit and other projects into the SPOT 6 process that  
143 could impact the NC 54 corridor. There was further discussion about dedicated bus lanes in the corridor.  
144 Dale McKeel discussed the proposed Bicycle Superhighway Project between Wake County and Orange  
145 County. Nishith Trivedi discussed proposing a feasibility study for bicycle facilities along the Triangle  
146 Bikeway. Aaron Cain, Geoff Green, and Bergen Watterson discussed that a multiuse path has already

147 been included in the conceptual designs for U-5774. There was discussion about bike-ped facilities at the  
 148 interchange of NC 54 and I-40.

149 Geoff Green made a motion to recommend that the MPO Board make a formal resolution to  
 150 request that the U-5774 projects be delayed. Bill Judge seconded the motion. The motion passed  
 151 unanimously.

152 **REPORTS:**

153 **11. Reports from the LPA Staff**

154 Felix Nwoko, Andy Henry, LPA Staff

155 Aaron Cain stated that the Certification Review process of the DCHC MPO occurred on May 20,  
 156 2019, by the Federal Transit Administration (FTA) and the Federal Highway Administration (FHWA) . Aaron  
 157 Cain stated that the Joint DCHC MPO / CAMPO Meeting will be on 29 May at 9 a.m. at RTP Headquarters.  
 158 Aaron Cain added that the next TC Meeting is scheduled for June 26, but due to the MPO Board not  
 159 meeting for the month of July, the TC Meeting will likely be canceled.

160 **12. Report from the DCHC MPO TC Chair**

161 Nish Trivedi, DCHC MPO TC Chair

162 Chair Nish Trivedi stated that, at the Burlington-Graham MPO Board Meeting, there was a  
 163 presentation about a bike study grant awarded to Triangle J Council of Government (TJCOG) and Triad  
 164 Council of Government. Chair Nish Trivedi stated that the bike study grants pertains to bike facility  
 165 improvements along the East Durham Station and Raleigh Central Station in relationship to the proposed  
 166 commercial rail project from Raleigh to Charlotte. Chair Nish Trivedi stated that training on this subject will  
 167 be available to all staff who is interested in attending.

168 **13. NCDOT Reports**

169 There was no additional report from Division 5.

170 Patrick Wilson, NCDOT Division 7, and Bergen Watterson discussed the Merritt Mill/Brewer Lane  
171 Intersection (U-5847) project in downtown Chapel Hill. Pat Wilson and Tina Moon discussed the successful  
172 bidding process for the Estes Drive and Greensboro Street Roundabout project (U-5846).

173 There was no additional report from Division 8.

174 Julie Bogle, NCDOT Transportation Planning Division, stated that there is no additional report.

175 There was no report from NCDOT Traffic Operations.

176 **INFORMATIONAL ITEMS:**

177 **14. Recent News, Articles, and Updates**

178 There was no comment pertaining to any informational item.

179 **ADJOURNMENT:**

180 There being no further business before the DCHC MPO Technical Committee, the meeting was  
181 adjourned at 9:41 a.m.