



**Technical Committee
Meeting Agenda**

Wednesday, May 24, 2023

9:00 AM

Durham County Administration II Building

101 City Hall Plaza
Durham, NC 27701

1. Roll Call
2. Adjustments to the Agenda
3. Public Comment

CONSENT AGENDA:

4. **Approval of the April 26, 2023 Technical Committee Meeting Minutes** [23-184](#)
Jean Debnam, LPA Staff

A copy of the April 26, 2023 Technical Committee Meeting Minutes is attached.

TC Action: Approve the April 26, 2023 Technical Committee Meeting Minutes.

Attachments: [2023-05-24 \(23-184\)April 26, 2023 TC Meeting Minutes](#)

5. **FY2022-23 UPWP Amendment #3** [23-182](#)
David Miller, LPA Staff

The attached memo details the proposed amendments for FY2022-23 Unified Planning Work Program (UPWP) Amendment #3.

TC Action: Recommend the MPO Board approve FY2022-23 UPWP Amendment #3.

Attachments: [2023-05-24 \(23-182\) FY23 UPWP Amendment 3 Memo](#)

[2023-05-24 \(23-182\) FY23 UPWP Amendment 3 Resolution](#)

ACTION ITEMS:

6. **Durham County Transit Plan (15 minutes)** [22-130](#)
Ellen Beckmann, Durham County Transportation Manager
Aaron Cain, Durham County

Ellen Beckmann, the Durham County Transportation Manager, and Aaron Cain, Durham City-County Planner, will present the Durham County Transit Plan. The attached memo outlines the background, justification, preferred scenario, project highlights, and adoption schedule. The Durham County Transit Plan and Appendix are attached as information.

TC Action: Recommend the MPO Board approve the Durham Transit Plan.

Attachments: [2023-05-24 \(22-130\) Durham Co Transit Plan MEMO](#)

[2023-05-24 \(23-130\) Durham Transit Plan Presentation - Final - 2023-05](#)

[2023-05-24 \(22-130\) 2023 Durham County Transit Plan](#)

[2023-05-24 \(22-130\) 2023 Durham County Transit Plan Appendix](#)

7. Durham and Orange County Transit Governance Study (15 minutes) [22-147](#)**Adam Howell, Atkins****Ellen Beckmann, Durham County Transportation Director****Nishith Trivedi, Orange County Transportation Director**

The Board is requested to approve the Durham County and Orange County Transit Comprehensive Participation Agreements and the Policies and Procedures Manuals which are inclusive of the following:

1. Comprehensive Participation Agreement
2. Policies and Procedures Manual
 - a. Financial Policies and Procedures
 - b. Work Program Amendment Policies
 - c. Staff Working Group (SWG) Bylaws and Operating Procedures

TC Action: Recommend the MPO Board approve the Comprehensive Participation Agreements and Policies and Procedures Manuals.

Attachments: [2023-05-24 \(22-147\) PPM 2023 MEMO](#)
[2023-05-24 \(22-147\) DCo CPA with Exhibit](#)
[2023-05-24 \(22-147\) OCo CPA Draft v6](#)
[2023-05-24 \(23-147\) OCo SWG Bylaws Final](#)
[2023-05-24 \(23-147\) OCo WPAP Final](#)
[2023-05-24 \(22-147\) DRAFT OCo Financial P-P 2023 v7](#)
[2023-05-24 \(22-147\) PPM \(with cover page and exhibit\)](#)
[2023-05-24 \(22-147\) GovBoards Presentation - PPM -Spring 2023](#)

INFORMATIONAL ITEMS:**8. Agenda Item Submission Form (5 minutes)** [23-183](#)**Filmon Fishastion, LPA Staff**

The DCHC MPO is introducing a form that agencies may use should they wish to have items on either the Technical Committee Agenda or MPO Board Agenda. We are asking that agencies use the attached form to submit agenda items as well as any applicable attachments. The purpose of the form is to optimize the agenda creation process for staff members. The form will be posted on the DCHC MPO website.

TC Action: No action was required; for information purposes only.

Attachments: [DCHC MPO Agenda Item Submission Form 2023](#)

REPORTS FROM STAFF:

9. **Report from Staff** [23-105](#)
Doug Plachcinski, AICP, CFM, DCHC MPO Executive Director

TC Action: Receive the report from staff.

Attachments: [2023-05-24 \(23-105\) MPO Staff Report](#)

10. **Report from the Technical Committee Chair** [23-106](#)
Nishith Trivedi, TC Chair

TC Action: Receive the report from the TC Chair

11. **NCDOT Reports** [23-107](#)
Lisa Mathis, NC Board of Transportation
Brandon Jones (David Keilson), Division 5 - NCDOT
Wright Archer (Pat Wilson, Stephen Robinson), Division 7 - NCDOT
Patrick Norman (Bryan Kluchar), Division 8 - NCDOT
Julie Bogle, Transportation Planning Division - NCDOT
John Grant, Traffic Operations - NCDOT
Nick Morrison - NCDOT IMD

TC Action: Receive the reports from NCDOT.

Attachments: [2023-05-24 \(23-107\) NCDOT Reports](#)

ADDITIONAL ITEMS OF INTEREST:

12. **Recent News Articles and Updates** [23-125](#)

Attachments: [2023-05-24 \(23-125\) Recent News Articles and Updates](#)

Adjourn

**Next meeting: June 28, 2023 at 9 a.m., Durham City Hall, Second Floor
Committee Room**

Dates of Upcoming Transportation-Related Meetings: None