



**DCHC MPO Board
Meeting Agenda**

Wednesday, December 12, 2018

9:00 AM

Committee Room 2nd Floor
Durham City Hall 101 City Hall Plaza
Durham, NC 27701

1. Roll Call

2. Ethics Reminder

It is the duty of every Board member to avoid conflicts of interest. Does any Board member have any known conflict of interest with respect to any matters coming before the Board today? If so, please identify the conflict and refrain from any participation in the particular matter involved.

[18-211](#)

Attachments: [2018-12-12 \(18-211\) 2018 Ethics Holiday Newsletter.pdf](#)

3. Adjustments to the Agenda

4. Public Comments

5. Directives to Staff

[18-100](#)

Attachments: [2018-12-12 \(18-100\) MPO Board Directives to Staff.pdf](#)

CONSENT AGENDA

6. **November 14, 2018 Board Meeting Minutes**

[18-209](#)

A copy of the November 14, 2018 Board meeting minutes is enclosed.

Board Action: Approve the minutes of the November 14, 2018 Board meeting.

Attachments: [2018-12-12 \(18-209\) 11.14.18 MPO Board Meeting Minutes LPA2.pdf](#)

7. **Performance Management Agreement on Data Sharing**

[18-189](#)

Aaron Cain, DCHC MPO

Julie Bogle, NCDOT

Federal regulations require that MPOs and transit agencies sign an agreement with NCDOT to share data amongst agencies. The attached document is the agreement to be signed by the MPO Board Chair and the managers of the transit agencies. DCHC MPO is coordinating the effort to obtain the signatures from the transit agencies within the MPO's jurisdiction.

TC Action: Recommended the Board approve the Performance Management Agreement on Data Sharing.

Board Action: Approve the Performance Management Agreement on Data Sharing.

Attachments: [2018-12-12 \(18-189\) NCDOT-DCHC TPM Data Sharing Agreement.pdf](#)

8. **2019 MPO Board and Technical Committee Meeting Schedule** [18-210](#)
Aaron Cain, LPA Staff

The 2019 MPO Board and Technical Committee meeting schedule is provided as an attachment.

Board Action: Adopt the 2019 MPO Board and Technical Committee meeting schedule.

Attachments: [2018-12-12 \(18-210\) TAC TCC Meetings 2019.pdf](#)

ACTION ITEMS

9. **Update on US 70 Improvements (30 minutes)** [18-206](#)

Elmo Vance, NCDOT
Mark Pierce, RK&K
Drew Joyner, AECOM

Two NCDOT projects, U-5720 and U-5518, will convert US 70 from the East End Connector in Durham to I-540 in Wake County to a freeway. These projects are currently in the design and environmental review phase. Project staff from NCDOT and the consultant teams will provide an update on the status of each project and answer questions from Board members.

Board Action: This item is for informational purposes only, no action is necessary at this time.

10. **Triangle Transportation Demand Management Program Update (15 minutes)** [18-208](#)

Jenny Halsey, TJCOG

TJCOG staff will provide an update on the status of the Triangle Transportation Demand Management Program.

Board Action: This item is for informational purposes only, no action is necessary.

Attachments: [2018-12-12 \(18-208\) fy18-tdm-annual-executive-summary.pdf](#)
[2018-12-12 \(18-208\) fy18-tdm-annual-report.pdf](#)
[2018-12-12 \(18-208\) TDM DCHC 2018.pdf](#)

11. **Discussion of Items from Joint DCHC-CAMPO Board Meeting (15 minutes)** [18-198](#)

Aaron Cain, LPA Staff

John Hodges-Copple, TJCOG

At its November meeting, the Board directed staff from the MPO and TJCOG to make edits to the two policy sheets, Active Transportation and TDM/Technology, based on comments received from Board members. Updated versions of those sheets are attached for your review. Also attached are the compilation of comments that were received from the Joint MPO Board Meeting.

This item is an opportunity for the Board to discuss these items and provide feedback to staff.

Board Action: No action is required for this item, it is for informational and discussion purposes only.

Attachments: [2018-12-12 \(18-198\) Comments on ITS, Tolling, and CRT.pdf](#)
[2018-12-12 \(18-198\) Policy Priorities - Active Transportation and Demand Manag](#)

12. **Commuter Rail Project Sponsorship (10 minutes)** [18-200](#)

Aaron Cain, LPA Staff

As part of its process for the Durham-Wake Commuter Rail Transit (CRT) project, Wake Transit and CAMPO undertook a formal process to name a project sponsor for the CRT. At its November meeting, the CAMPO Executive Board approved the designation of GoTriangle as the project sponsor for Durham-Wake CRT.

Using the memo adopted by the CAMPO Executive Board as a template, a similar memo for the DCHC MPO Board approving the designation of GoTriangle as the project sponsor is attached for your review. Upon the Board's approval, the LPA Manager will send a letter to GoTriangle acknowledging the designation of GoTriangle as the project sponsor for CRT.

TC Action: Recommended approval of GoTriangle as the project sponsor for Durham-Wake CRT.

Board Action: Direct staff to draft a letter to GoTriangle approving of their designation as the project sponsor for Durham-Wake CRT.

Attachments: [2018-12-12 \(18-200\) CRT Project Sponsorship Memo.pdf](#)

13. Amendment #8 to the FY2018-2027 TIP (5 minutes)[18-202](#)**Aaron Cain, LPA Staff**

Amendment #8 to the FY2018-2027 TIP includes changes to a bike/ped project in Durham (EB-5514), the flexing of Orange County STBGDA funds to transit (TP-5151), two funding changes at the request of NCDOT (P-5717 and U-5745), and an adjustment to U-4726 to ensure sufficient funding in the correct project number for various bike/ped projects in DCHC. The funding for the sub-projects in U-4726 have previously been approved.

This amendment also introduces language into the TIP establishing performance measures for safety, transit asset management, infrastructure condition, congestion, system reliability, emissions, and freight movement. This language is included in the resolution. These performance measures will be adopted into the MTP in January.

The summary sheet, full report, and resolution are attached for review.

TC Action: Recommended that the MPO Board approve Amendment #8 to the FY2018-2027 TIP.

Board Action: Approve Amendment #8 to the FY2018-2027 TIP.

Attachments: [2018-12-12 \(18-202\) TIP Amendment #8 Summary Sheet.pdf](#)
[2018-12-12 \(18-202\) TIP Amendment #8 Full Report.pdf](#)
[2018-12-12 \(18-202\) TIP Amendment #8 Resolution.pdf](#)

14. Election of Officers for the DCHC MPO Board (5 minutes)[18-199](#)**Damon Seils, Chair, DCHC MPO Board****Aaron Cain, LPA Staff**

Per the DCHC MPO Board's by-laws, the Board is to hold an election for the offices of Chair and Vice Chair at its last regularly scheduled meeting of the calendar year. Following the procedure used last year, the Board formed a nominating committee for officers last month. The committee is scheduled to report back this month on its recommendations, and the Board is to hold its vote.

The current officers, Chair Damon Seils of Carrboro and Vice Chair Wendy Jacobs of Durham County, are both completing their first year in their respective roles. The by-laws state that they may each serve one additional year.

Board Action: Elect officers for the 2019 term.

REPORTS:**15. Report from the Board Chair**[18-101](#)**Damon Seils, Board Chair**

Board Action: Receive the report from the Board Chair

16. **Report from the Technical Committee Chair** [18-102](#)
Ellen Beckmann, TC Chair

Board Action: Receive the report from the TC Chair.

17. **Report from LPA Staff** [18-103](#)
Felix Nwoko, LPA Manager

Board Action: Receive the report from LPA Staff.

Attachments: [2018-12-12 \(18-103\) LPA staff report.pdf](#)

18. **NCDOT Report** [18-104](#)

Joey Hopkins (David Keilson/Richard Hancock), Division 5 - NCDOT

Mike Mills (Pat Wilson/Ed Lewis), Division 7 - NCDOT

Brandon Jones (Bryan Kluchar, Jen Britt), Division 8 - NCDOT

Julie Bogle, Transportation Planning Division - NCDOT

John Grant, Traffic Operations - NCDOT

Board Action: Receive the reports from NCDOT.

Attachments: [2018-12-12 \(18-104\) NCDOT Progress Report.pdf](#)

INFORMATIONAL ITEMS

19. **Recent News Articles and Updates** [18-105](#)

Attachments: [2018-12-12 \(18-105\) news_articles.pdf](#)

Adjourn

Next meeting: January 9, 2019, 9 a.m., Committee Room

Dates of Upcoming Transportation-Related Meetings: None