

**MEMORANDUM**

To: DCHC MPO Board  
 From: DCHC MPO Lead Planning Agency Staff  
 Date: April 12, 2017  
 Subject: FY 2017 Unified Planning Work Program – Amendment #2

The Lead Planning Agency (LPA) staff is requesting an amendment to the FY2017 Unified Planning Work Program (UPWP). The proposed amendment is necessary in order to reflect the following:

- Re-allocation of STBG Program funds by Orange County
- De-obligation of STBG Program funds by Towns of Chapel Hill and Hillsborough
- Obligation of STBG Program funds by TJCOG

The UPWP provides yearly funding allocations to support the ongoing transportation planning activities of the DCHC MPO. The UPWP must identify MPO planning tasks to be undertaken with the use of federal transportation funds, including highway and transit programs. Funds that would not be expended during the current fiscal year (FY17) must be de-obligated through an amendment in order for the funds to be available (carried over) for programming during the next fiscal year.

The proposed revisions are illustrated in amendment tables below.

**Town of Chapel Hill – STBGP Proposed Amendment #2 (de-obligate funds to reflect level of effort)\***

Description	After Amend. #2 (total share–100%)	Change (total share–100%)	Original (total share–100%)
Mapping	\$5,159	-\$5,043	\$10,201
Bike and Ped Facilities Inventory	\$581	-\$6,901	\$7,483
Forecast of Data to Horizon Year	\$6,175	-\$1,825	\$8,000
Forecast of Future Travel Patterns	\$2,000	-\$2,500	\$4,500
Highway Element of the MTP	\$2,691	-\$5,715	\$8,406
Transit Element of the MTP	\$1,459	-\$6,948	\$8,406
Bicycle and Ped Element of MTP	\$68,500	-\$10,325	\$78,825
Financial Planning	\$954	-\$3,439	\$4,393
Congestion Management Strategies	\$0	-\$2,803	\$2,803
Planning Work Program	\$1,000	-\$4,415	\$5,415
TIP	\$2,229	-\$8,135	\$10,364
Special Studies	\$2,715	-\$22,154	\$24,869
Regional or Statewide Planning	\$6,000	-\$3,560	\$9,560
Management and Operations	\$5,373	-\$17,404	\$22,776
<b>Total Revision</b>	<b>\$ 104,835</b>	<b>-\$ 101,165</b>	<b>\$ 206,000</b>

**Town of Hillsborough – STBGP Proposed Amendment #2 (de-obligate funds to program on infrastructure project)\***

Description	After Amend. #2 (total share–100%)	Change (total share–100%)	Original (after amendment #1) (total share–100%)
Special Studies	\$ 0	-\$106,471	\$ 106,471
<b>Total Revision</b>	<b>\$ 13,331</b>	<b>-\$ 106,471</b>	<b>\$ 119,803</b>

**Orange County – STBGP Proposed Amendment #2 (re-allocate funds among task codes to better reflect work remaining for fiscal year)\***

Description	After Amend. #2 (total share–100%)	Change (total share–100%)	Original (total share–100%)
Mapping	\$ 3,361	\$ 764	\$ 2,598
Transit Element of the MTP	\$3,368	\$ 1,203	\$ 2,165
Short Range Transit Planning	\$4,969	\$ 3,236	\$ 1,733
TIP	\$ 9,952	-\$5,203	\$ 15,155
<b>Total Revision</b>	<b>\$ 43,300</b>	<b>\$ 0</b>	<b>\$ 43,300</b>

**TJCOG – STBGP Proposed Amendment #2 (obligate funds for additional work to develop and run Connect 2045 scenarios)\***

Description	After Amend. #2 (total share–100%)	Change (total share–100%)	Original (total share–100%)
Regional or Statewide Planning	\$ 80,438	\$ 11,688	\$ 68,750
<b>Total Revision</b>	<b>\$ 80,438</b>	<b>\$ 11,688</b>	<b>\$ 68,750</b>

\*These tables only include tasks for which changes have been requested.